



# THE FOREST HILLS/ WESTINGHOUSE LODGE

The Perfect Place to Make Perfect Memories

Planning an indoor or outdoor event? Whether it's for a graduation, a wedding, a shower, a holiday party, employee parties or meetings, we guarantee unforgettable memories at the **Forest Hills/Westinghouse Lodge**. Amenities offered:

<b>Full-sized Kitchen</b>	<b>Ice Machine</b>
<b>Microwave Oven</b>	<b>Indoor Restrooms</b>
<b>Handicap Ramp</b>	<b>Projection Screen</b>
<b>Outdoor Barbeque Pit &amp; Pavilion</b>	<b>Softball Field (add'l fee)</b>
<b>Sand Volleyball Court</b>	<b>Two Horseshoe Pits</b>
<b>Lodge Deck with 49 Picnic Tables</b>	<b>Two Bocce Ball Courts</b>

**Indoor Chairs (black, padded)**  
**Indoor Tables (rectangular & round sizes)**  
**Spacious Lodge with Two Fireplaces**  
**Interior seating: Up to 70 - Deck Seating: Up to 350**

## **Packages Available** **LODGE AND GROUNDS**

### **Four-hour Package (includes one free rental hour)**

*Kitchen and ice not included in prices.*

<b>Mondays through Thursdays</b>		<b>Fridays, Saturdays, Sundays, Holidays</b>	
Up to 25 people	\$315	Up to 25	\$465
26-50	\$340	26-50	\$540
51-100	\$390	51-100	\$640

**Kitchen and ice fee: \$60**

### **Eight-hour Package (includes one free rental hour)**

*All prices include use of the kitchen and ice.*

<b>Mondays through Thursdays</b>		<b>Fridays, Saturdays, Sundays, &amp; Holidays</b>	
50-100 people	\$635	50-100	\$760
101-200	\$710	101-200	\$860
201-300	\$785	201-300	\$960
301-400	\$860	301-400	\$1,061
401-500	\$935	401-500	\$1,160

**Over 500 people — \$100/each additional 100 people**

**Additional rental time: \$30/per hour**  
**Softball field rental—\$75**

*We do all table and chair set up inside the lodge, and we do all cleaning after your event. Renters are responsible to take any food or decorations they do not want thrown out. Anything left in the lodge (and outside area), will be discarded.*

## **DISCOUNTS**

- **Renters** receive a **20%** discount if they live in the borough of Forest Hills.
- **Renters** receive a **10%** Senior Citizen discount (age 65 or older—proof of age required).
- **10%** discount for **current** Westinghouse/Viacom employees (Mondays through Thursdays—used for company events only).
- **10%** discount for businesses using facility for meetings, seminars, employee parties (Mondays through Thursdays only).
- **25%** discount for a non-profit organization.

**(Only one discount permitted per rental.)**

## **RESERVATION DEPOSITS — \$250**

**Reservation deposit is non-refundable, and is due two weeks after renter is penciled in on the calendar.**

## **BALANCE ON RESERVATION**

Must be paid in full no less than 30 days prior to the event.

## **SECURITY DEPOSITS**

Four-hour Events — \$300      Eight-hour Events — \$350  
**Due 30 days before event.**

## **CANCELLATION**

Cancellation less than 30 days prior to the rental date will result in loss of entire rental fee. If cancellation occurs more than 30 days prior to the rental date, only the reservation deposit (\$250) will be kept (all other fees will be refunded).

## **PAYMENT**

**All checks must be made payable to:**  
**Borough of Forest Hills**  
**and sent to:**

**Cindy M. Simm, Recreation Director/Rental Facility Manager**  
**2071 Ardmore Boulevard**  
**Pittsburgh, PA 15221-4644**

**For more information on renting the lodge, please call:**

**Cindy M. Simm,**  
**412-351-7330 x220**  
**(voicemail), or**  
**send an e-mail to:**  
**csimm901@aol.com**



# FOREST HILLS/WESTINGHOUSE LODGE INTERIOR SHOTS



**FOREST HILLS/WESTINGHOUSE LODGE DECK SHOTS**

