

Call to Order:

Mr. Erbedinger

Pledge of Allegiance:

Mayor Porco

Roll Call:

Mr. Burleigh - Present
Ms. DeMarco – Present
Mr. Kiley – Present
Mr. Lawrence – Present
Ms. Sowiski – Absent
Mr. Tomasic - Present

Mr. Erbedinger - Present
Mayor Porco - Absent
Janet Sullivan, Tax Collector - Absent
Stephen Korbel, Solicitor – Present
David Gilliland, Engineer – Present
Steven Morus, Manager - Present

Guests: Mr. DeWitt Walton, District 10 County Councilman

Public Hearing – AHI Development
(EPI Building Property Conditional Use)

Mr. Korbel

A court reporter is present to keep a record of this hearing and detail can be found there.

Mr. Korbel called the hearing to order and described the background of the conditional use. Action Housing, Inc. (AHI) is applying for a use for a low income senior/veteran apartment building at the property noted during the hearing at Ardmore and Braddock.

Motion to approve the conditional use application filed by AHI Development, Inc. requesting approval to permit: (1) the use of a structure on property located at 1844 Ardmore Boulevard in the Borough's S-2 Special District, currently designated as Allegheny County Block/Lot No. 299-P-170, for mid-rise apartments; and (2) the utilization of off-site parking to fulfil the minimum parking space requirement applicable to mid-rise apartments. This application is made pursuant to Sections 27-304, 27-701.E, Table 27-1, and Part 9 of the Zoning Ordinance in accordance with the application materials, plans and testimony accepted into the hearing record by Borough Council and subject to the conditions set forth in the Borough Solicitor's memorandum dated February 24, 2016, as amended, which was entered into the hearing record as Exhibit "13."

Motion: Move to close the hearing

Moved: Mr. Tomasic

Second: Ms. DeMarco

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve the conditional use application.

Moved: Mr. Kiley
Second: Mr. Tomasic

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Does it help to have a letter to council? It is really a rating and ranking thing and if you are able to put an official letter from council saying it passed unanimous it would be very helpful. Council reviewed the plan and liked it. The language will be emailed to Mr. Morus for inclusion in a letter from council.

President's Report:

Mr. Erbedinger

President Erbedinger noted he attended the dog park trial event at the pool on February 14.

An executive session was held during the February 9 committee meetings to discuss a legal issue.

Mayor's Report:

Mayor Porco

No report

Tax Collector's Report:

Ms. Sullivan

No report

Chief of Police Report:

Chief Williams

Chief Williams offered a report of activities during the past month.

He attended a critical incident/crisis management class held by the FBI.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Chief Mastandrea

No report

Solicitor's Report:

Mr. Korbel

Mr. Korbel mentioned that working with AHI and their council went very well and he was able to streamline the various components of the issue.

He noted that in committee, council asked him to find an appraiser for the senior center on Ave. D. He spoke to two people and did get one bid for \$1,500. He asks that this be considered under New Business.

A brief executive session was requested to discuss a legal matter regarding an engagement letter from a solicitor for the Zoning Hearing Board.

Mr. Tomasic added his thanks to the Planning Commission and Zoning Hearing Board for moving the development along and that we have received many complaints about the existing property over the past few years. He hopes this development will succeed.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz updated council on authority activities. The authority is using GPS equipment to locate all equipment via computer.

They purchased heaters for all trucks since open burning at work sites is not permitted.

Mr. Tomasic noted a break on Watt Lane. He expressed concern about the authority patching repairs. He hopes that this would be looked at since a break in the same area over and over again may be a chronic problem. He would also like to see

the authority use the money it would spend to replace pavement to work with the borough in conducting a joint paving operation or paving via the borough's program.

Guest Speaker – Mr. Erbedinger introduced the following speaker:

DeWitt Walton, District 10 County Councilman, attended and introduced himself to council. He is happy to serve and work with borough leadership.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

No comments offered.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Kiley

Motion: Move to authorize the engineer to solicit bids for the 2016 paving program for the streets listed in his report below.

Moved: Mr. Kiley
Second: Mr. Tomasic

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to award the bid for Barclay Ave. sewer lining to Insight Pipe for \$41,765.00.

Moved: Mr. Kiley
Second: Mr. Burleigh

Note: see bid summary under engineer's report below.

Roll Call Vote: Mr. Burleigh - Yes
 Ms. DeMarco - Yes
 Mr. Kiley - Yes
 Mr. Lawrence - Yes
 Mr. Tomasic – Yes
 Mr. Erbedinger - Yes

Motion: Move to award the bid for the Avenue F Sewer Project to Lawson
 Excavating for \$95,000.00.

Moved: Mr. Kiley
Second: Mr. Burleigh

Note: see bid summary under engineer's report below

Mr. Tomasic stated it's a major problem for us in terms of when it was put in because it was basically flat. So it has to be put in and graded. He also thinks there is some seepage from one of our other sewer lines up there. He's glad we are finally doing that.

Mr. Erbedinger pointed out that the highest bidder is almost three times as high as Lawson Excavating so he thinks we are getting good value. Mr. Erbedinger asked if there were any other comments.

Roll Call Vote: Mr. Burleigh - Yes
 Ms. DeMarco - Yes
 Mr. Kiley - Yes
 Mr. Lawrence - Yes
 Mr. Tomasic – Yes
 Mr. Erbedinger - Yes

General Report:

1. The borough engineer submitted the following report to the committee:

Public Works Committee

A. Sewer Work near new Municipal Building Site

Bids opened Feb. 4, 2016 for these projects. Bid results available for the committee meeting that evening.

The following bids were received:

Barclay Avenue Sewer Lining (storm and sanitary)

Insight Pipe	\$41,765.00
Liokareas Constr.	\$49,911.00
Tri-State Grouting	\$55,825.60
Roto-rooter	\$65,000.00

Avenue F Sanitary Sewer Replacement

Lawson Excavating	\$95,000.00
Liokareas Constr.	\$96,950.00
Roto-Rooter	\$150,850.00
Border Patrol	\$164,550.00
W.A.Petrakis	\$166,800.00
Tri-State Grouting	\$284,750.00

Insight is qualified to perform the liner work and has done good work for us in the past. Lawson is qualified to do the sewer replacement work and also has done good work for us in the past. Both low bid prices are fair and reasonable. It is my recommendation that Council award the Barclay Sewer Liner Project to Insight Pipe for \$41,765.00 and the Avenue F Sewer Project to Lawson Excavating for \$95,000.00.

B. Additional 2016 Sewer Work

We are in design phase for a storm pipe extension in the creek along Watt Lane walking trail and the replacement of an access manhole at the Ashley Court Stormwater Retention structure.

C. CD 41 Demolition

Bids to demolish 16 Kenmore Ave. will be opened at TCVCOG Feb. 25, 2016.

D. 2016 Street Paving

After reviewing the Paser recommendations and touring streets with Jim Theilacker, we are proposing the following list of streets to be paved in 2016:

Fairfax Rd. (Cascade to Brinton)	\$85,350
Overdale Rd. (Edgewood to Circuit)	\$69,000
Sherwood Rd. (Cherry Valley to Fall Run)	\$23,400
Glasgow Rd. (Fairview to Greenwood)	\$25,650
Filmore Rd. (Greensburg Pike to Patrice)	\$28,000
Pacific Ave (Marion to Lenox)(Alternate)	<u>\$38,000</u>
TOTAL: \$269,400	

Manager Morus has indicated we have \$260,000 available for paving this year so Pacific would be bid as an Alternate.

2. The committee reviewed the following updates from 3 Rivers Wet Weather on sanitary/stormwater issues:

February 2016 Update:

On January 28, 3 Rivers Wet Weather held its first wet weather webinar—Demystifying the Stormwater Management Fee—as part of its ongoing Wet Weather Workshop Series. Guest presenter was Ruth Hocker, Stormwater Program Manager for the City of Lancaster shared the City’s experience in implementing a stormwater fee including:

- Stormwater management issues that were drivers to implement the fee
- Steps, logistics, timeline, and resources used to develop and implement the fee
- Uses and benefits of the funds to date
- Lessons learned and advice on adopting a stormwater fee

She provided great insight and guidance for communities considering a stormwater fee. We are planning several workshops throughout the year and will be sending you the information along with how to register.

(Note: see current issue of the *Tree City Times* for information on sewer fees. Further information on a stormwater fee will be provided in the future if it is found to be necessary or required as state regulations change. At this time, there is no consideration of such a fee as the current sewer fee covers both sanitary and storm sewers. See also item 4 below.)

3. The foreman reported on tentative work planned for February (other than normal maintenance work and Chalfant work and depending on weather):

- Leaf compost site – turn leaves
- Public Works Garage – required insurance repairs
- Install replacement pole light by Roman Bistro – two poles require replacement
- Clean and televise sanitary sewer – various locations
- Replace various signs
- Patch potholes with cold patch
- Cut and chip tree limbs – various alleys, parks

4. The engineer reported on upcoming requirements for all MS4 (stormwater) permit municipalities that will be necessary to maintain permits. Selected information included, among other items:

- The need for education and training for residents/property owners
- Public hearing requirements for stormwater issues
- Annual inspection and cleaning of storm inlets
- Employee training plan
- Mapping requirements for the entire stormwater system

Mr. Morus noted that recent training he received indicated the potential need for a storm sewer fee. Currently, the borough’s sewer fee covers both sanitary and storm sewers and may be sufficient though council will have to review

requirements annually to ensure that the borough has sufficient funds to meet them. The engineer was asked to monitor requirements and keep council updated on them in a timely fashion

5. The borough has used the PASER pavement management system for some time to evaluate the status of roads in the borough. However, the system is old and no longer supported so the current road paving budget has used PASER for the last time. The engineer will review options for instituting a new system and will inform the committee on them.

6. The borough's recently approved resolution supporting the sanitary sewer consent order required modest changes in language to emphasize the agreement is with the Allegheny County Health Department alone. The solicitor advised that those changes may be made and signed without the need to approve a new resolution.

FINANCE COMMITTEE

Ms. DeMarco

Motion: Move to approve payment of bills for the month of January in the following amounts:

General Fund Budget:	\$191,737.64
Corrective Action Budget:	\$ 25,945.34
Fire Protection fee	\$ 6,348.41
Capital Improvements	\$ 320.33
New Building	\$ 2,600.00
Special Facilities Repair	\$ 7,442.50

Moved: Ms. DeMarco
Second: Mr. Tomasic

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic - Yes
Mr. Erbedinger - Yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Engineering, equipment repair, contract work
Fire:	Utilities and insurance
Capital Improvements:	Equipment lights
Special Facilities:	Donor funded park equipment for Koch

Motion: Move to exonerate tax collector Janet Sullivan for the collection of all delinquent taxes for 2015 reported in the amount of \$75,025.58 at face value and previous years which have been turned over to the borough office for collection.

Moved: Ms. DeMarco
Second: Mr. Kiley

Ms. DeMarco stated she did review the list of delinquent parties and there are 170 of them. Her list tallies with the other list.

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to pay 25% of excess 2015 RAD funds as required under state law with \$2,001.48 provided to the C.C. Mellor Library Forest Hills Branch and the remainder provided to the Turtle Creek Valley Council of Governments.

Moved: Ms. DeMarco
Second: Mr. Tomasic

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

General Report:

1. Committee members reviewed a report from Ameriserv on the status of borough pension plans.
2. Members reviewed a letter from the property owner at 33 Kenmore and directed that the council president should send a reply indicating that the council policy remains as it has with others that the required fees must be paid and that an appropriate payment plan may be put into place as has been directed by council in similar instances.

BOROUGH PROPERTY

Mr. Kiley

Motion: Move to authorize the engineer to prepare and advertise bid specifications for caulking work at the pool.

Moved: Mr. Kiley
Second: Mr. Tomasic

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve resolution no. 1167 endorsing the application for a CITF grant via the Turtle Creek Valley COG.

Moved: Mr. Kiley
Second: Mr. Lawrence

Note: see discussion under engineer's report below

This is a grant that will provide monies toward the dog park and Cook Park and other parks in the borough as described in page 9 item 1.b.

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve a contract with Pfaffmann and Associates for final design of the new borough building in a form acceptable to the Solicitor and the President of Borough Council.

Moved: Mr. Kiley
Second: Mr. Burleigh

Mr. Pfaffmann presented a contract with various minor revisions and we are waiting to hear back from Mr. Pfaffmann about whether or not the changes are ok.

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbelinger - Yes

General Report:

1. The Committee reviewed the following report from the borough engineer:

Borough Property

A. Falls Run Culvert Replacement

PennDOT has informed us that they are going to replace the culvert carrying Falls Run under Ardmore Boulevard in the summer of 2016. Their preliminary plan shows that the work will impact our bus shelter and stone wall at the corner of Ardmore and Braddock Road. No further information has been received regarding this matter.

Mr. Morus stated that this is not the only culvert underneath Ardmore as fall run meanders down toward Avenue B. There are several others that will undergo the same thing in the future but we don't know when.

Ms. DeMarco asked if there a cost savings for doing a lining instead of digging that up? Are we obligated to any of that fund? Mr. Morus replied that it was all Penn Dot. There is less impact this way.

Mr. Kiley commented on the swimming pool. We have begun design work for the new scum gutter and flowmeter. At this point we are hoping to get specifications in time to advertise for bids in March. He would like to emphasize there is no timeline for opening the Forest Hills pool this summer. We have wishes and hopes. We would like to have it open by the end of summer. We would love to have it opened on Memorial Day but that won't happen. We hope to get it done as quickly as possible but cannot commit to a timeline at this point – there are too many variables. Further information on this is available in the *Tree City Times*. The remainder of his report is exciting reading and this concludes it.

Mr. Gilliland would like to add that the bidding opening for the scum gutter will be on March 22, which is the day before the March council meeting, so that council can consider the bids that night.

B. CITF Recreation Grant

Senator Costa has invited us to submit an application for a CITF Grant for recreation improvements. The following items are being considered:

Koch Park: new shelter, resurface basketball/tennis court, handrail repair, bocce court, rebuild horseshoe court, replace waterline to fountain.

The following items may also be considered: rest rooms, expanded parking, new play equipment, new lights, replacing all safety surfacing.

Dog Park: building the dog park as detailed in my previous report.

C. Swimming Pool

Design work is underway for the new scum gutter and flow meter. I am also preparing a timeline report of activities that led to this point concerning leakage at the pool. We hope to have the specifications from Jimmy Goldman in time for advertising for bids in March.

Referred to the capital improvements plan budget and noted concrete work in the pool; estimate over \$30,000 cost (we budgeted \$8,000).

NOTE that there is no timeline for opening the pool. It is possible work will require the pool closure for most or all of the summer season. Further information is available in the current issue of the Tree City Times.

2. Council supports the idea presented to the committee by the Woodland Hills School District to install banners at various locations promoting the school district in its member municipalities.

PUBLIC SAFETY

Mr. Tomasic

Mr. Erbelinger asked about the difference between resolution 1168 and 1169. 1168 is the county's plan and 1169 is our plan. Keith Morse is the Emergency Management Coordinator.

Mr. Tomasic has three comments. Number 1 - Under the general report, the committee discussed the importance of a regular inspection of the volunteer fire department building which is owned by the borough. There were some problems over the last year. There were three safety violations that were found by the building inspector. There was also a problem with termite infestation due to some water seepage and possible roof rotting that the borough was not made aware of (Mr. Gilliland was with Mr. Tomasic when those items were discovered). There was also water found in the garage door and in a ladder going back to September 14. President Ricky Colella said that this was a dangerous situation yet water was found in a door the borough was not made aware of. Mr. Tomasic wants everyone to know that the reasons for these inspections is because of the problems and not being informed of these problems.

Number 2 – The committee directed the manager to submit a letter to the Police Chief to enforce the parking restrictions in front of the Volunteer Fire Department Building. A couple of years ago council went through this and said no one is supposed to park in front of those doors for any reason and there are no exceptions to the rule. It's a "no parking, tow away zone" yet people have continued to park there so council wants it strictly enforced making sure that everybody understands that you are not supposed to be parking in that area at any time. The volunteer fire company will also be getting a letter directed to their entire board.

Number 3 – The Forest Hills Police Association President Brian Armstrong submitted a letter to council to negotiate a team to undertake negotiations. The last couple of times council had negotiations went rather smoothly. Council is hoping that that will continue into the next round. No guarantees, however, of that occurring.

There is no schedule of when the meetings will occur. It's just a letter that Officer Armstrong sent and we sent a letter congratulating the election of their officers with Brian Armstrong as president, and their other officers as well.

Motion: Move to approve resolution no. 1168 adopting the Allegheny County 2015 Hazard Mitigation Plan as recommended by the borough's Emergency Management Coordinator.

Moved: Mr. Tomasic

Second: Mr. Kiley

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve resolution no. 1169 adopting the 2016 edition of the Forest Hills Emergency Operations Plan as recommended by the borough's Emergency Management Coordinator.

Moved: Mr. Tomasic

Second: Mr. Burleigh

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve reimbursement to the Forest Hills Volunteer Fire Department for bills in the amount of \$2,679.50.

Moved: Mr. Tomasic

Second: Mr. Lawrence

Roll Call Vote: Mr. Burleigh - Yes

Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

General Report:

1. The committee discussed the importance of a regular inspection of the Volunteer Fire Department building which is owned by the borough.
2. The committee directed the manager to submit a letter to the police chief re: enforcement of no parking restrictions in front of the Volunteer Fire Department building.
3. The Forest Hills Police Association President, Brian Armstrong, submitted a letter to the council negotiating team requesting a meeting to undertake negotiations.

OPERATIONS & POLICY

Mr. Lawrence

Motion: Move to approve the minutes from the January 20, 2016 council meeting.

Moved: Mr. Lawrence
Second: Mr. Tomasic

Voice Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

Motion: Move to approve the appointment of the following residents to the committee shown and for the term indicated effective 3/1/16:

Committee	f_name	l_name	Appointed	Term Expires
Neighborhood Crime Resistance	Kay	Powderly	2/24/2016	2/28/2018
Neighborhood Crime Resistance	Patricia	Aiello	2/24/2016	2/28/2018
Environmental Advisory Council	Valerie	Biddle	2/24/2016	2/28/2021
Planning Commission	Steven	Greenberg	2/24/2016	2/29/2020
Planning Commission	Norm	Keller	2/24/2016	2/29/2020
Planning Commission	Matthew	Rendulic	2/24/2016	2/29/2020
Neighborhood Crime Resistance	Celeste	Liscio	2/24/2016	2/28/2018
Recreation Board	Ed	Galloway	2/24/2016	2/28/2021
Recreation Board	Cheryl	Finlay	2/24/2016	2/28/2021
Shade Tree & Shrub Committee	Vivian	Broz	2/24/2016	2/28/2019
Shade Tree & Shrub Committee	Rebecca	Watkins	2/24/2016	2/28/2019
<i>(appointments effective 3/1/16)</i>				

Moved: Mr. Lawrence
 Second: Mr. Kiley

Regarding the Operations & Policy committee, Mr. Kiley has nothing personally against Mr. Rendulic but thinks Mr. Kurtz is a better fit. He talked to Mr. Kurtz and realized we had this discussion in committee and Mr. Kiley does not expect this amendment to go through but he wanted to say his peace.

Mr. Kiley moved to amend the list to strike Mr. Rendulic and insert Mr. Kurtz. Ms. DeMarco seconded.

Roll Call Vote: Mr. Burleigh No
 Ms. DeMarco No
 Mr. Kiley Yes
 Mr. Lawrence No
 Mr. Tomasic No
 Mr. Erbedinger No

Council voted on the original motion, which was made by Mr. Lawrence and seconded by Mr. Kiley, to approve the appointment of the following residents to the committee shown and for the term indicated effective 3/1/16

Roll Call Vote: Mr. Burleigh - Yes
 Ms. DeMarco - Yes
 Mr. Kiley - Yes
 Mr. Lawrence - Yes
 Mr. Tomasic - Yes
 Mr. Erbedinger - Yes

Motion: Move to approve an Arborist Consultation Agreement with Carl's Tree Service for Arborist Services annually in a form acceptable to the Solicitor and with base fee of \$85/hour as set forth in the agreement and with fees for special services as set forth in the agreement.

Moved: Mr. Lawrence
Second: Mr. Burleigh

Ms. DeMarco asked if council intends to continue to seek an arborist or is this taking the place of an arborist?

Mr. Erbedinger thinks council tried really hard to find one. If you come across someone qualified, council is always willing to revisit that.

The agreement has a 30-day notice provision to terminate the agreement to the extent that if the borough finds an arborist and would like to employ or contract, out council could make that change.

Roll Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic – Yes
Mr. Erbedinger - Yes

General Report:

1. The borough continues to seek volunteers for the 2019 Centennial Committee. A separate committee is important for planning, organization and fund raising purposes. Please contact the office if interested. The centennial celebration tentatively will coincide with the 2019 Community Day event.
2. The borough continues to seek volunteers to serve on various boards and committees and asks interested residents to contact the manager at the borough office for further information. A number of vacancies remain.
3. The committee determined that future committee meeting schedules this year will revert to the schedule used in 2015 as follows: the first committee meeting night of the month will include these committees: Borough Property, Public Works, Operations & Policy and Public Safety; the second committee meeting night of the month will include Planning & Zoning, Finance and Committee of the Whole. Previously the borough advertised these dates as being flexible each month.
4. In Committee of the Whole, members discussed trash/recycling costs in the borough and some area communities and noted that this is the final

year for the contract with Waste Management. The solicitor will prepare specifications for advertising and bidding the contract this year. Further discussion under Old Business below.

5. Members directed the manager to investigate alternate web hosting sites and place a motion on a future agenda authorizing the borough to move to a site that will have increased capacity for hosting the borough's website at a reasonable fee.

PLANNING & ZONING

Mr. Burleigh

Motion: Move to authorize the solicitor to prepare an ordinance creating self-storage as a conditional use in an S2 district.

Moved: Mr. Burleigh

Second: Mr. Kiley

Voice Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic - Yes
Mr. Erbedinger - Yes

General Report:

1. Members were updated on activities by code officer Don Branzel.
2. Members discussed the status of the EPI building with the solicitor

Old Business:

Trash/Recycling Contract

Mr. Tomasic

As reported at the February Committee of the Whole meeting, Borough council will authorize the solicitor to prepare and advertise for bids at a future meeting for a new contract as the current agreement with Waste Management expires at the end of 2016.

The Waste Management agreement currently includes:

- Full trash collection once per week curbside
- Full recycling collection once per week curbside; further the recycling agreement includes:

- Curbside household hazardous waste collection by appointment for items like batteries, cleaners, motor oil, paints, fluorescent bulbs, consumer electronics and certain chemicals among other items.
- Complete instructions and information at www.foresthillspa.org (use the site index and go to Hazardous Waste Collection).
- Discount trash fee for qualified senior citizens

Contract cost comparison for trash collection:

Monthly cost for FH for 2016: \$47,367 (trash and recycling plus hazardous waste)

Wilkins for 2016 – Trash Monthly	\$33,191.31
Wilkins for 2016 – Recycling Monthly cost	<u>\$ 6,417.50</u> (biweekly recycling)
	\$39,608.81

Forest Hills per unit/month:	\$ 15.52 (incl. hazardous waste)
Green Tree per unit/month:	\$ 12.18 (drop off recycling only)
Edgewood per unit/month:	\$ 16.23 (incl. hazardous waste)
Churchill per unit/month:	\$ 13.81 (incl. biweekly recycling)

Forest Hills bills residents \$220/year for service (\$170 for qualified seniors) calculated to include contract costs, delinquents, senior discount and billing costs only.

Mr. Tomasic received comments about our present cost associated with our current recycling contract. People are looking into our costs versus other boroughs and he cautioned them when discussing it you have to make sure you are comparing apples to apples. However, it does seem to be a trend here in which other places like Churchill and Plum and the range is somewhere between \$160 and \$190 in terms of total cost. Mr. Tomasic thinks Swissvale's was around \$190 and they converted over to their own manpower and truck and it's still about the same price for their operation. It seems like ours is a bit higher and our contract is coming up for renewal or rebidding.

Mr. Korbelt stated that we will have to bid once again. We won't renew.

Mr. Tomasic commented that in some of these fees, it's funny that they are always the high bidder when it comes to our borough yet they never get it and are in the \$160 range for these other communities. It just doesn't seem to add up. However, he does think we need to make sure again that our residents are aware of what we do have in our package that comes to our trash collection, hazard waste recycling program because they collect garden chemicals, solvents, batteries, thermometers, all kinds of different paints, gasoline, used motor oil. They even take computer monitors and it was interesting because there was an article in the paper today about television sets and there is a state requirement that they collect these, however, some of these other places that he's looked into do not collect such items. There seems to be a problem

about how that fits in. So when you look at all these different things that we do collect, that's an item that we have to factor in as well. Additionally, he discovered that some of these communities only have recycling pickup twice a month. Forest Hills changed that to every week not too long ago and there were certain conditions we brought up as to why - it was supposed to increase the recyclable collection and decrease the trash. Mr. Tomasic noted that on Churchill's website they have a setup where you can actually see how much is being collected, tonnage, etc. He didn't have time to look at it closely but did see that it's there and he is going to take a closer look at it. But according to what Mr. Morus said the other day, we got around four tons extra of recyclables. While if you factor in the component that's associated with the trash collection, of that truck being on the road with a worker loading that up and driving it around, now its three times a week. Mr. Tomasic doesn't think that that carbon footprint is a good one for four tons of recyclables for an entire year. He's questioning that particular item. He's not saying we need to go back to just twice a month or whatever the case is but he does think we need to take a hard look at it because four tons of recyclables for that amount of work and effort and fuel cost doesn't balance out. He really doesn't think that program is a benefit to the community. When we added that, Mr. Korble, was it about fifty cents a month?

Mr. Korbel stated that it is fifty cents per month per unit. It adds up.

Mr. Tomasic continued with it does add up when you start taking all these things into consideration. He thinks we need to take a closer look at it. He remembers going through this a long time ago when he was first on council, and there were some recommendations that were made and were shot down because people said "I want to be able to put out what I want to put out and I don't want to have to fight with anybody over it." So it was just left it as is because there wasn't a lot of support to make any changes to that program. He guesses it would be under Operations & Policy which would be Mr. Kiley's committee and thinks if we're going to have this price, we need to contact the companies and we've investigated and we're seeing quite a difference in terms of them servicing a community like Plum and they're paying \$190 or you've got Trafford or Penn Township and they're paying \$160 and, comparing apples to apples, find out if we can get a better deal on that. It just doesn't make sense to Mr. Tomasic that Allied Republic is over in Churchill now and they just picked up the recycling service about two years ago.

Mr. Lawrence stated that Allied Republic started hauling in Churchill very recently.

Mr. Tomasic stated that recycling isn't based upon population density, which is something we should try to get the state to do, and he can't believe Braddock Hills does not have to recycle but Forest Hills does. We have basically population density but because they are a smaller town in terms of total population they don't have to recycle. Neither did Churchill. They voted to put it in. Makes absolutely no sense.

Ms. DeMarco asked if we've done any citizen outreach about the benefits of recycling that would motivate them to do it so they would do it just once every other week, or once a month.

Marcus stated that Waste Management was supposed to do it but hasn't done it yet.

Ms. DeMarco stated that maybe that's part of the problem. She doesn't recall receiving a lot of information about this but thinks if we gave people some guidance and got them motivated a little bit, it might help if that was part of the contract and they are not performing, that is certainly an issue.

Mr. Tomasic thinks it needs to be looked at. One of the problems you encounter, and it goes on a regular basis, is that people have a lot on their minds and things like this, they just don't pay attention. We can put things in the Tree City Times and on our web site and he showed this to somebody today and they asked, "we have what?" He's certain that people have paints in their garage or cellar that they could get rid of and all you have to do is follow this process but they're not even aware that it exists.

Mr. Kiley said he knows they sent out at least three mailings when they started recycling. He knows they did and they were fairly aggressive about that. This was about six months ago. This thing is great. If he had taken all the stuff he had to Construction Junction, he would have recovered more than the money he is paying to them for refuse. And some of it you can't get rid of at all anymore.

Mr. Tomasic said that TVs are a classic example.

Mr. Kiley said laptops were \$10 for each one.

Ms. DeMarco said that e-loop will take them. It's something we need to address.

Mr. Tomasic just wanted to make sure this on the record so that residents know we are trying to address this problem. He's looked at the rates we are paying and that's why he asked this be put on the agenda.

Mr. Erbeldinger stated that he thinks we should consider putting something like that into our regular – doesn't matter what kind of bill it is as long as it has an envelope.

Ms. DeMarco reported on the Solarize Allegheny grant under old business.

New Business:

Motion: Move to authorize the borough to enter into an agreement with MJ Kelly Realty report.

Moved: Ms. DeMarco

Second: Mr. Kiley

Roll Call Vote: Mr. Burleigh - Yes
 Ms. DeMarco - Yes
 Mr. Kiley - Yes
 Mr. Lawrence - Yes
 Mr. Tomasic – Yes
 Mr. Erbeldinger - Yes

Public Comment – Other Items

At this time citizens may address council on any issue. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Lorraine Cost, 18 Marion Avenue, said she is having trouble with postal carrier service from the office in Penn Hills. She did not receive her ALCOSAN bill and as soon as she realized that she emailed them and had them email the bill to her. She contacted the borough office and asked them to waive the fee because of the problems she's been having with the post office. She stated that she is not receiving any of her credit card bills, getting late fees for that. The post office did not deliver her Bank of America card which has her entire account number on it. Long story short, she'd like forgiveness for this \$9.71 fee.

Mr. Erbeldinger stated that we have a policy for late fees and she should call the borough office.

Mr. Morus said we cannot waive any fees that council has approved by ordinance. Only council can do that. He tells that to residents all the time. Only council can waive fees. We cannot do that.

Ms. Cost said that's what she was told.

Ms. DeMarco asked if she addressed this with the post office? Do they have a remedy for this or is this going to be an ongoing situation?

Ms. Cost said she's gone to the postmaster general. She's had to have her bills sent, with a change of address, to her parents' house because she's having such a difficult time with the service.

Ms. DeMarco stated Ms. Cost corrected the issue and is getting her bills now.

Ms. Cost said the only reason she's getting her mail is because she's having them sent to her mother's house she seems to be getting her Duquesne Light and gas

bill but doesn't get the postcard bills such as the water bill and the sewer bill and her credit card bills, oddly enough.

Mr. Tomasic said that this is a problem. In fact Mr. Erbedinger is the one who originally started questions about this from the water. The postcard format bills are like playing Russian Roulette of who is going to be out of getting their bill. He had to pay a penalty as well because he did not get the bill. Somehow it slipped through the cracks and he knows that what's happening is people are getting mail delivered to other houses, sometimes it gets stuck inside of a magazine or something like that, and it gets thrown out. He doesn't know what to say except he understands what she is complaining about.

Ms. Cost said her problem is a little bit different than that. She's had an ongoing problem with the postal service and is in a financial hardship because she was injured for the last four years and has not been able to work so this would cause her a hardship at this point to have to pay this late fee. This month is it a \$9 fee, last month it was \$4. It doubled in the last billing cycle and quite honestly, being injured as she is and the age of her injury, a lot of contusions and muscle tears in her abdominals, she has cervical herniation, bulging disks in her lower back, due to the injury and she just can't afford it.

Mr. Erbedinger stated that Ms. Cost is not asking for a payment plan, she is just asking for a waiver of the late fee.

Ms. Cost stated that it is just a one-time adjustment of \$9.71.

Mr. Tomasic said he would pay the fee out of his own pocket.

Ms. Cost stated she has a lot at end of Decatur Avenue she no longer wants is willing to sell it to the borough.

Mr. Erbedinger asked for any other public comments. There were no further comments.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Kiley
Second: Ms. DeMarco

Voice Call Vote: Mr. Burleigh - Yes
Ms. DeMarco - Yes
Mr. Kiley - Yes
Mr. Lawrence - Yes
Mr. Tomasic - Yes
Mr. Erbedinger - Yes

- Next Scheduled Council Meeting: March 23, 2016 beginning at 7 PM

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- Next Scheduled Committee Meetings (order may be adjusted): Thursday, March 3, 2016: Borough Property, Public Works, Operations and Policy, Public Safety.
Tuesday, March 8, 2016: Committee of the Whole, Finance, Planning and Zoning.
Council may choose to meet as a whole and conduct business if necessary.
Meetings begin at 7 PM.