

Call to Order:

Mr. Erbeldinger

Pledge of Allegiance:

Mr. Porco

Roll Call:

Mr. Burleigh	present	Mr. Erbeldinger	present
Mr. Karas	present	Mayor Porco	present
Mr. Kiley	present	Janet Sullivan, Tax Collector	present
Ms. Sowiski	present	Stephen Korbel, Solicitor	present
Mr. Tomasic	present	David Gilliland, Engineer	present
Ms. Wood	absent	Steven Morus, Manager	present

President's Report:

Mr. Erbeldinger

Mr. Erbeldinger noted that the pool has opened and discussed the Memorial Day ceremony.

He also noted an executive session held on both May 5 and 12 on personnel matters.

Mayor's Report:

Mayor Porco

The Mayor noted the Arbor Day ceremony in April at which he participated and discussed the participation of students from Trinity Christian School. He outlined the activities and noted that it was fantastic.

The Mayor discussed incidents in the borough with Chief Williams.

He noted that he participated in the Memorial Day ceremony and noted the participation of the veterans present and called them true heroes. He thanked the Lions Club for organizing this as well as Chief Williams and Forest Hills Police Officers who served as honor guards. He thanked the members of the fire department who participated as flag and standard bearers during the ceremony, Boy Scout Troup 90, as well as Senator Jay Costa and former legislator Tom Michlovich who served as speakers.

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan provided a monthly report for April, with collections equaling 62% of the 2015 budget.

Chief of Police Report:

Chief Williams

Chief Williams reported on monthly department activities and referred to the Mayor's report and recent incidents that the department has investigated resulting in some

arrests for vandalism at the pool area and recreation center. Patrols have been increased, as well as plain clothes officers. The chief encourages citizens to report things when they see something that appears to be wrong. You can call anonymously, just call and let them know.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Chief Mastandrea

No report

Solicitor's Report:

Mr. Korbelt

Mr. Korbelt does not have a formal report but noted several items for executive session this evening re: litigation matters and needed legal advice for contract negotiations and the sale of property.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz reported on breaks handled by the authority and noted that repairs have been made.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Natalie Picard, 307 Burlington Road - spoke regarding a dog park proposal. She mentioned the benefits of having a dog park, for both dogs and their owners, specifically socializing with other borough residents. She also discussed the possible sites in the borough for a dog park, and the advantages of those, and other things to be considered—parking, etc.

Nina Stahlworth, 211 Washington Road – speaking on behalf of Forest Hills Rotary. They are excited about the idea of a dog park in the borough. We support the police department and the fire department as well. We would do all that we can to support the dog park to benefit the community.

John Holmes, 621 Cascade – supported the dog park proposal. He uses the off leash area in Frick Park and would like having a dog park closer to home. His wife is handicapped and it would be nice to go somewhere they could all go together.

April Bell, Bryn Mawr Farms – comments that having no sidewalks in her neighborhood makes it difficult and dangerous to walk dogs. Having a dog park would help address this issue. It would be a good thing for the community.

Terri Bostard, 909 Braddock Road—Braddock Road is a very busy road, and is in favor of having a dog park. It would be nice to have a dog park in our own community.

Mr. Tomasic comments that some people came to the last meeting, and he appreciates the input from residents to council so that they can make a plan. He thanks the residents for their comments.

Committee Reports:

PUBLIC WORKS COMMITTEE

Ms. Sowiski

Motion: Move to approve a change order in the amount of \$5,215, increasing the cost of work on 2015 conventional sewer excavation by contractor Fleming Walker to cover additional manhole repair, root removal work and additional pipe replacement.

Moved: Ms. Sowiski
Second: Mr. Burleigh

Roll Call Vote: Mr. Burleigh yes
Mr. Karas yes
Mr. Kiley yes
Ms. Sowiski yes
Mr. Tomasic yes
Mr. Erbedinger yes

Motion: Move to ratify the committee's decision to permit repair to the storm manhole by State Pipe Inc. in front of 113 Sharon Drive in the amount of \$11,000 with funds to come from the Corrective Action budget.

Moved: Ms. Sowiski
Second: Mr. Kiley

Note: Two bids were received, with the second from Fleming Walker in the amount of \$19,680

Roll Call Vote: Mr. Burleigh yes
Mr. Karas yes
Mr. Kiley yes

Ms. Sowiski	yes
Mr. Tomasic	yes
Mr. Erbedinger	yes

Motion: Move to approve a contract with Lawson Excavating in the amount of \$19,000 for repairs to the storm sewer inlets and manhole on Circuit Lane as recommended by the borough's foreman and engineer with funds to come from the Corrective Action budget.

Moved: Ms. Sowiski
Second: Mr. Burleigh

Note: Work & quotes received from contractors shown in engineer's report below.

Roll Call Vote:	Mr. Burleigh	yes
	Mr. Karas	yes
	Mr. Kiley	yes
	Ms. Sowiski	yes
	Mr. Tomasic	yes
	Mr. Erbedinger	yes

General Report:

1. The borough engineer submitted the following report to the committee:

Engineer's Report for May, 2015

Public Works Committee

A. 2015 Sewer Significant Deficiency Repairs

The Trenchless project has started with 80% of the work complete. The Conventional Dig Project is 90% complete. Work is progressing smoothly as weather permits. We have a Change Order for the committee's consideration which increases the Conventional Dig Contract by \$5,215.00. The five work items covered by this Change Order will be detailed at the committee meeting.

We have received two quotes to repair the storm manhole in the front yard of 113 Sharon Drive; State Pipe at \$11,000 and Fleming Walker at \$19,680.

B. 2015 Street Paving

Contracts have been issued to Victor Paving. Work is expected to be underway the first week in June. In preparation for this project, DPW was going to install two inlets, one manhole and rebuild one inlet on Circuit Lane. DPW has informed us this cannot be accomplished before the start of paving, therefore we have solicited 3 quotes from contractors:

Lawson Excavating	\$19,000.00
JL Urban Constr.	\$20,500.00
Creative Enterprises	\$19,450.00

It is recommended the work be awarded to Lawson Excavating for \$19,000 in order to keep the paving project on schedule.

2. The committee reviewed the following update from 3 Rivers Wet Weather on sanitary/stormwater issues:

The 3 Rivers Wet Weather 2015 Sewer Rate Study Update is now available online on the 3RWW website. www.3riverswetweather.org/resources/educational-reference-materials/sewer-rate-study

3RWW provides this information so that municipalities can compare their rates to neighboring communities. ALCOSAN charges are included in the rate calculations. These tables compare rates to median household income (MHI) allowing you to measure the current level of burden on your ratepayers. Environmental Protection Agency guidance suggests that sewer rates in excess of two percent (2.0%) of median household income are considered a hardship. In our region, the current average rate is 1.28% of the MHI, with a low of 0.34% and a high of 3.00% (See Sewer Rate Survey Update with Median Household Income: 2015). The sewer rate study update also contains graphic comparisons of sewer rates by Eastern, North and Southern basins.

NOTE: Forest Hills sewer rate of \$4.75/thousand gallons is 1.21% of MHI as reported by 3RWW.

3. The foreman reported on tentative work planned for May (other than normal maintenance work and Chalfant work and depending on weather):

- Sanitary Sewer Work (some overtime)
- Repair pole lights – Ardmore
- Change various signs throughout the borough
- Repair electrical panels – pool filter room
- Rebuild storm sewer inlets, various roads
- Sweep all streets
- Turn leaves at Compost Site
- Various patching repairs on swimming pool deck & pool
- Pressure wash and clean pool and area
- Otherwise prep pool for opening (painting, etc.)

4. The committee continued a review of drainage issues from private drains on a number of streets included in the paving program this year.

FINANCE COMMITTEE

Mr. Karas

Motion: Move to approve payment of bills for the month of March in the following amounts:

General Fund Budget:	\$ 184,960.58
Corrective Action Budget:	\$ 262,773.77
Fire Protection fee	\$ 73,357.25
Capital Improvements	\$ 7,308.65

Liquid Fuels	\$ 99,174.30
Road Improvements	\$ 24,208.77

Moved: Mr. Karas
Second: Mr. Tomasic

Roll Call Vote:

Mr. Burleigh	yes
Mr. Karas	yes
Mr. Kiley	yes
Ms. Sowiski	yes
Mr. Tomasic	yes
Mr. Erbedinger	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Engineering, ALCOSAN bill, sewer work
Fire:	Fire truck lease, utility bills
Capital Improvements	Grant funds return, building/property appraisal
Liquid Fuels	Rock salt, anti-skid material
Road Improvements	Final bill, 2014 paving program

Motion: Move to approve payment of bills for the month of April in the following amounts:

General Fund Budget:	\$ 598,957.73
Corrective Action Budget:	\$ 121,220.22
Fire Protection fee	\$ 16,391.45
Capital Improvements	\$ 5,574.49
Liquid Fuels	\$ 28,729.14
Road Improvements	\$ 717.24

Moved: Mr. Karas
Second: Mr. Burleigh

Roll Call Vote:

Mr. Burleigh	yes
Mr. Karas	yes
Mr. Kiley	yes
Ms. Sowiski	yes
Mr. Tomasic	yes
Mr. Erbedinger	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Engineering, Repairs to camera truck, sewer work
Fire:	Insurance, utilities
Capital Improvements	Supplies for new truck, vehicle repair
Liquid Fuels	Salt, anti-skid material

Road Improvements

Bid advertisement

Motion: Move to increase the manager's salary \$500 effective July 1 to coincide with the bonus approved for the office staff and public works department.

Moved: Mr. Karas

Second: Mr. Kiley

Roll Call Vote:

Mr. Burleigh	yes
Mr. Karas	yes
Mr. Kiley	yes
Ms. Sowiski	yes
Mr. Tomasic	yes
Mr. Erbedinger	yes

General Report:

1. Members discussed with the solicitor the potential Sherriff's sale of several properties recommended by the borough's delinquent collector Portnoff.
2. The committee discussed reports received on delinquent real estate taxes with the borough's main delinquent collector, Andrews and Price, and investment fees with Ameriserv, which handles the borough's pension plans.

BOROUGH PROPERTY

Mr. Kiley

Motion: Move to award a contract to Sports & Recreation Associates for \$127,217.50 for grant work at the Main Park.

Moved: Mr. Kiley

Second: Ms. Sowiski

Note: See engineers report below for detail.

Roll Call Vote:

Mr. Burleigh	yes
Mr. Karas	yes
Mr. Kiley	yes
Ms. Sowiski	yes
Mr. Tomasic	yes
Mr. Erbedinger	yes

Motion: Move to enter into an agreement with Town Center Associates accepting their proposal to represent the borough in the sale of property at 2071 Ardmore Blvd (borough building and adjoining magistrate's property) for a fee of 7% of the total purchase price or 4% if the purchaser was introduced to and shown the property prior to May 1, 2015.

Moved: Mr. Kiley
Second: Mr. Karas

Motion to table the motion by Mr. Tomasic with second Mr. Kiley.

Vote on tabling motion:

Roll Call Vote:	Mr. Burleigh	yes
	Mr. Karas	yes
	Mr. Kiley	yes
	Ms. Sowiski	yes
	Mr. Tomasic	yes
	Mr. Erbedinger	yes

Motion: Move to enter into an agreement with Pfaffmann & Associates for the schematic design phase of a new borough building in a form acceptable to the solicitor and president of council.

Moved: Mr. Kiley
Second: Mr. Tomasic

Mr. Kiley questions if this will come back to all of them?

Mr. Korbel explains that it is just the schematic design phase. Once he gets through the legal negotiations, then they can proceed. There are some legal issues to resolve.

Mr. Erbedinger also mentions that there will be various steps in the process, including at least two Town Hall meetings to address residents ideas and concerns about the new building. They will be separate, special meetings, not the regular business meetings.

Roll Call Vote:	Mr. Burleigh	yes
	Mr. Karas	yes
	Mr. Kiley	yes
	Ms. Sowiski	yes
	Mr. Tomasic	yes
	Mr. Erbedinger	yes

General Report:

1. The Committee reviewed the following report from the borough engineer:

Borough Property

A. Tennis Courts

The small rust stains that appeared in the surface paint were repaired but were not done satisfactorily. We are still withholding payment until the repairs are done correctly which should be completed in May, weather permitting. The temperature must remain above 50° for 48 hours for the paint to cure.

Additionally, one court was damaged by vandals throwing rocks on the court recently. The Police Department is aware of the perpetrators' identity and will charge them seeking restitution. I am obtaining a quote to repair the damage from the contractor.

B. Main Park GTRP Grant Project

Bids were opened on May 4, 2015 at the Borough office with the following results:

Sports & Recreation Associates	\$127,217.50
Plavchak Construction	\$151,059.29
John Zottola Landscaping	\$153,506.00
WG Land Co,	\$176,438.52
U & S Construction	\$177,084.90
Next Construction	\$210,397.00

Sports & Recreation does good work and is qualified to perform this work. The GTRP Grant totals \$150,000 with a local match of up to \$31,900 for a total of \$181,900.00. The previously awarded parking lot paving and striping totaled \$46,036.00 leaving a balance of \$138,864.00 available for this project. Therefore, the low bid is under budget. We recommend the project be awarded to Sports & Recreation Associates for \$127,217.50.

2. The County informs us that the magistrate's office is scheduled to move at the end of June.
3. Members briefly discussed a proposed dog park.

PUBLIC SAFETY

Mr. Tomasic

Motion: Move to permit the manager to submit an application to Duquesne Light for their pilot LED street light program to convert lights along Greensburg Pike from high pressure sodium to LED.

Moved: Mr. Tomasic
Second: Ms. Sowiski

Roll Call Vote:

Mr. Burleigh	yes
Mr. Karas	yes
Mr. Kiley	abstain
Ms. Sowiski	yes
Mr. Tomasic	yes

Mr. Erbeldinger yes

General Report:

1. The chair noted changes made to Fairfax Road re: recent speeding complaints
2. The fire department updated their current list of active members and addresses for worker's compensation insurance purposes. This list must be maintained and updated when changes are made and at least annually to obtain coverage.
3. The committee discussed disaster preparedness and the position of emergency management coordinator.

OPERATIONS & POLICY

Mr. Karas

Motion: Move to approve the minutes from the April 15, 2015 council meeting.

Moved: Mr. Karas
Second: Mr. Burleigh

Voice Vote – all in favor

Motion: Move to approve the policy shown below re: advertising in nonprofit/school programs.

Moved: Mr. Karas
Second: Mr. Tomasic

Proposed Policy – Advertising In Non Profit/School Programs

Forest Hills council supports local schools and nonprofit organizations that often hold certain events or sponsor certain activities wherein they solicit support through the placement of promotional advertisements. Council will consider contributions solicited for such ads at nominal cost (\$100 or less) per advertisement with the requirement that any advertisement placed in a program or sponsor sheet will promote the borough and/or a borough activity.

Voice Vote – all in favor

General Report:

1. The borough continues to seek volunteers for the 2019 Centennial Committee. A separate committee is important for planning, organization and fund raising purposes. Please contact the office if interested. The centennial celebration tentatively will coincide with the 2019 Community Day event.
2. The borough continues to seek volunteers to serve on various boards and committees and asks interested residents to contact the manager at the borough office for further information. A number of vacancies remain.
3. The committee reviewed the status of the arborist position with the manager. Mr. Gilbert indicates that he would like to retire in the near future. The borough continues to use him on a consulting basis at his regular rate while it determines how to fill his duties and to maintain its standing with Mr. Gilbert as the person certified for pesticide, spraying, and vermin control in the borough.
4. In Committee of the Whole, Mr. Erbedinger indicated that Mr. Karas would serve as representative to CONNECT Pittsburgh with Ms. Sowiski and with Mr. Morus as staff representative. Also, Mr. Erbedinger declined to appoint a representative to the PA Municipal League (of which the borough is a member) since no one from council can attend their annual conference. Mr. Morus is available and will attend, however.
5. In other business, the committee:
 - a. Reviewed the status of the paving policy with the engineer
 - b. Reviewed the concept of "Little Libraries" with the solicitor with the intent that council may consider an ordinance amendment to govern them.

PLANNING & ZONING

Mr. Burleigh

General Report:

1. Members reviewed code enforcement activities with code officer Don Branzel and briefly discussed the status of the Silversmith property.
2. Members discussed with the solicitor a potential ordinance change governing LED signs in the borough.

Old Business:

Mayor Porco comments that in addition to discussing the juvenile delinquent situation with Chief Williams we also during our meetings discussed putting together education programs in the borough targeting three programs: one this summer, a summer safety program, we will try to utilize resources available through the district attorney and Allegheny County Sheriff's office, we will also be targeting the October time frame for a

“cyber” safety and scam awareness class for seniors, utilizing resources available and different police departments in the area. In addition to that, at the Memorial Day service we also took that as an opportunity to recognize our former mayor, Marty O’Malley and his achievements both in the service and as well as what he did for the community as mayor.

New Business:

Mr. Erbedinger mentions that a resident called Nina and himself, she lives on Woodside or Niagara Road; there are some building activities going on—I believe they are building a park from Hosanna House to Churchill. It is not in Forest Hills Borough and he asks Dave Gilliland to confirm that.

Dave Gilliland remarks that as far as he knows that trail is entirely in Churchill Borough.

Public Comment – Other Items

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William Bruckman, 211 Forest Hills Road – We have lived on Forest Hills Road for 50 years. They have spent thousands of dollars dealing with the roots of a borough Sycamore tree causing the sewer to back up in their basement and presented a letter regarding the Sycamore tree. They have been told by plumbers that it would be very costly to replace this line. He believes it should be the responsibility of the borough to correct this problem from the sanitary lines to the street. Mr. Erbedinger comments that he will research the problem and get back to Mr. Bruckman.

Harry White, 438 Decatur Ave. – noted grass issue at EPI Building and Mr. Korbel and Mr. Kiley, Mr. Tomasic responded. Mr. Kiley responded that they did discuss the situation at the EPI Building. Mr. Tomasic comments that it is not a matter of a simple phone call, but they have been in touch with Mr. Fontana, the owner of the building regarding various issues at the EPI Building. We are in the process of moving forward on the issues. Complaints have also been made to Allegheny County, but it takes time to get issues resolved.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic
Second: Mr. Burleigh

Voice Vote

- Next Scheduled Council Meeting: June 17, 2015 beginning at 7 PM.
- Next Scheduled Committee Meetings (order to be determined): Tuesday, June 2, 2015 – Borough Property, Operations & Policy, Public Safety, Public Works.
Tuesday, June 9, 2015 – Finance, Planning & Zoning, Committee of the Whole.
Council may choose to meet as a whole on these dates and conduct business if necessary. Meetings begin at 7 PM.