

Call to Order:

Mr. Erbeldinger

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	present	Mr. Erbeldinger	present
Mr. Burleigh	present	Mayor O'Malley	present
Mr. Karas	present	Janet Sullivan, Tax Collector	absent
Mr. Porco	present	Stephen Korbel, Solicitor	present
Mr. Tomasic	present	David Gilliland, Engineer	present
Ms. Wood	present	Steven Morus, Manager	present

President's Report:

Mr. Erbeldinger

President Erbeldinger noted the hayride event and mentioned Halloween in the borough. He thanked all public safety personnel for their help.

He noted that a meeting was held with the fire department and discussed issues that arose.

Briefly summarized, the fire department wants to reverse everything which we did in the past month, which is understandable. One issue we have to work on is Council would like to keep control on things that we pay for, and the fire department wants to have control. We will have a brief meeting tonight after this one to discuss personnel matters.

Mayor's Report:

Mayor O'Malley

The Mayor noted that Sen. Jay Costa will have a meeting at the Swissvale VFD re: legislative activities.

Tax Collector's Report:

Ms. Sullivan

No report

Chief of Police Report:

Chief Williams

Chief Williams presented his monthly report. He thanked all those who assisted at the hayride.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Chief Morse

No report

Solicitor's Report:

Mr. Korbel

Mr. Korbel had no report

Wilkinsburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz reported on budget activity and one water break in the past month.

Mr. Tomasic asked about a water break near his home and the difficulty in trying to reach someone there to report. He discussed with Ms. Broz what might be done to improve communication.

Mr. Erbeldinger noted that there was an issue and that we should investigate further.

Public Comment – Agenda Items

*At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.*

Larry Sachs, 253 Sharon Drive – discussed fire services issue and fee collections with change of ordinance. The fire department is entitled to the money raised by the fire fee. The borough is the collecting agency for this fee, but the money belongs to the fire department.

He also commented on motion pending on non-agenda items for committee rules. Public comments are already limited to residents, and if some residents actually care enough to show up for a meeting and have something to say even if it's not on the agenda, they should be permitted to speak.

Committee Reports:

**PUBLIC WORKS COMMITTEE**

Mr. Belmonte

**Motion:** Move to approve the sale of the old leaf machine to Pitcairn Borough in the amount of \$1,500.

Moved: Mr. Belmonte  
Second: Mr. Tomasic

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Karas	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Erbedinger	yes

**Motion:** Move to reject all bids received for sewer work including lining and deficiency correction work and authorize the engineer to re-advertise.

Moved: Mr. Belmonte  
Second: Mr. Tomasic

Engineer explains at Ms. Woods request: There are two parts to the project. One is the liner and one is the excavation. They both came in over budget. The excavation part has to be re-advertised because we found an error in the information given to us by Gateway Engineers. We anticipate with the changes made, that the bid will come in lower and under budget.

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Karas	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Erbedinger	yes

*General Report:*

1. The borough engineer submitted the following report to the committee:

Forest Hills Borough  
Engineer's Report for November, 2013

Public Works Committee

A. 2012-13 Sewer Work for the Consent Decree

- i. We have advertised the 2013 Significant Deficiency Repairs Project which includes both conventional and trenchless technology. Bids are to be opened at 11 AM on November 4 at the borough office. Results will be presented at the committee meeting Thursday night. My staff has worked with Manager Morus to prepare a sewer budget for 2014 which meets our obligations under the consent decree without an increase in the borough's sewer surcharge rate. However, Alcosan has raised their rates, so residents will see an increase in their 2014 sewer bills but not as a result of borough action.
- ii. CCTV inspections to comply with the Operation & Maintenance Plan are in progress by in-house personnel as time permits.

B. 2013 Paving

This project has been completed, except for the line painting and stop bars which will be done when the weather permits. Seal coating has been completed but we are not happy with the uphill lane and are going to keep an eye on it to make sure it does not wear off due to possibly being reopened to traffic too soon. If need be, the uphill lane will be redone next spring.

C. CD 39 Demolition

The contract to demolish 617 Barclay Avenue has been issued. Work will start later in November.

D. Report on Bids Received for Sewer Work

They recommend re bid as discussed under item 1 above for both.

2. The committee reviewed the following update from 3 Rivers Wet Weather on sanitary/stormwater issues:

In March 2013 Allegheny County Executive, Rich Fitzgerald, and ALCOSAN Executive Director Arletta Williams held a press conference to announce recommendations outlined in the Sewer Regionalization Evaluation. A committee of 35 stakeholders chaired by Carnegie Mellon President Jared Cohen published the evaluation after an 18-month study.

Since the evaluation's release, several groups have been working on implementation of the key recommendations. The University of Pittsburgh's Institute of Politics (IOP) has established a working group of stakeholders comprising county and local officials, authorities, Council of Government directors and other stakeholders, who will spend the next six months evaluating possible changes to ALCOSAN's Board of Directors to more closely represent the customer municipalities.

Concurrently, and supported by a grant from the Colcom Foundation, 3 Rivers Wet Weather and CONNECT are establishing a committee of stakeholders to develop the legal framework needed for transfer of inter-municipal conveyance lines, trunk sewers and upstream wet weather

facilities to ALCOSAN, including any existing and proposed wet weather infrastructure included in the municipal feasibility studies. The participants include ALCOSAN representatives, Allegheny County Councils of Governments (COGs), the County Executive's office, municipalities (including elected officials, managers, solicitors and engineers), 3RWW basin groups, CMAC, PWSA and others. This committee will also look at source reduction incentives and a consensus process to provide an alternative for voluntary consolidation of municipal sewer and stormwater systems. This committee's deliverables are anticipated to be available in about a year.

3. The foreman will address an issue with the Elmore to Ardmore walkway near the end point at Ardmore to determine if there is additional borough right of way there to create more space for use of cleaning equipment.
4. The foreman reported on work planned for November including the following tentative jobs (subject to change due to weather, emergencies, etc. and not including normal maintenance and Chalfant work):
  - a. Sanitary sewer cleaning & televising
  - b. Tree/brush trimming Avenue L Park (bucket truck just returned from repair work)
  - c. Leaf Collection
  - d. Tennis court conduit for lights and for the card system (may have to move to spring)
5. In Committee of the Whole, council agreed to renew the 3 year agreement with the County for snow and ice control by borough personnel on 2 county roads located within the borough: Braddock Road from Brinton to Ardmore and Yost Blvd. from Ardmore to the borough line. They authorized the manager to have the agreement signed and returned to the county.

## FINANCE COMMITTEE

Mr. Porco

**Motion:** Move to approve payment of bills for the month of October in the following amounts:

General Fund Budget:	\$ 196,451.52
Corrective Action Budget:	\$ 6,273.75
Capital Improvements:	\$ 13,396.00 (grant funded)
Real Estate Tax Refunds	\$ 3,184.57
Liquid Fuels	\$ 1,243.46
Bond Issue – Tennis Ct.	\$ 11,368.10
Road Improvement	\$ 278,564.70
Capital Improvements:	\$ 12,525.00 (Senior restrooms)
Hayride:	\$ 520.04

Moved: Mr. Porco  
Second: Mr. Tomasic

Mr. Porco noted the hayride line item is in the budget but it is actually funded through donations and not borough funds.

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Karas	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Erbedinger	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Sewer repairs, engineering, postage - sewer bills
Liquid Fuels:	Street lights, asphalt
Capital:	Senior Center Restrooms, pool lodge improvements (grant funded)
Road Improvement:	Engineering, paving, curb work

**Motion:** Move to authorize the solicitor to prepare and advertise an ordinance modifying the penalty charged for delinquent sewer fees.

Moved: Mr. Porco  
Second: Mr. Burliegh

***Voice Vote – all in favor***

**Motion:** Move to authorize the solicitor to prepare and advertise an ordinance fixing the tax rate for the year 2014 and appropriating specific sums estimated to be required for the specific purposes of the municipal government.

Moved: Mr. Porco  
Second: Ms. Wood

NOTE: Summary information on the preliminary 2014 budget and fee and tax rates are attached to this agenda starting on page 13. The millage rate is estimated based on current information provided by Allegheny County on the current taxable assessed value for 2014 and is subject to change.

***Voice Vote – all in favor***

**Motion:** Move to authorize the borough manager to advertise the preliminary 2014 budget and capital improvements plan which may be considered for approval as a final budget at the December 18, 2013 regular meeting of Council.

Moved: Mr. Porco  
Second: Ms. Wood

Note: The full preliminary budget will also be advertised on the borough's website at [www.foresthillspa.org](http://www.foresthillspa.org) in about a week. Note that because this is an election year, the new council may reopen the budget in January 2014. Preliminary budget, tax and fee information is subject to change prior to council's final approval in December.

Mr. Porco noted that a copy will be on the website.

***Voice Vote – all in favor***

**Motion:** Move to adopt Resolution No. 1137 approving a tax anticipation note from PNC Bank in the amount of \$600,000 for 2014 at an interest rate of 1.59%.

Moved: Mr. Porco  
Second: Mr. Karas

Summary of proposals received:

Bank	Amount of TAN	Interest Rate	Interest Amt.	Fees	Total Cost
First Commonwealth	\$ 600,000.00	1.65%	\$ 9,900.00	\$ 597.00	\$ 10,497.00
PNC	\$ 600,000.00	1.59%	\$ 9,540.00	\$ -	\$ 9,540.00
Huntington Bank	\$ 600,000.00	1.89%	\$ 11,340.00	\$ -	\$ 11,340.00

Mr. Porco noted the proposals received.

Roll Call Vote: Mr. Belmonte yes  
Mr. Burleigh yes  
Mr. Karas yes  
Mr. Porco yes  
Mr. Tomasic yes  
Ms. Wood yes

Mr. Erbedinger      yes

*General Report:*

1. The 2014 budget and Capital Improvements Plan preparation process continues at each finance committee meeting through the end of the year. Consideration of the final budget, taxes and fees will occur at the December 5 committee meeting. Citizens are reminded that finance committee meetings are used to prepare a new budget rather than holding separate budget hearings and all meetings are open to the public.

**BOROUGH PROPERTY**

Mr. Karas

**Motion:** Move to authorize the manager to send a letter to Coverall, custodians for the borough building, to accept the option year for 2014 for cleaning services at the same rate and terms as currently exist.

Moved:            Mr. Karas  
Second:          Mr. Burleigh

***Voice Vote – all in favor***

**Motion:** Move to approve the job description for the new part time position of Pool Operator/Building Maintenance/Janitor with minor revisions and authorize the manager to begin advertising for applicants.

Moved:            Mr. Karas  
Second:          Mr. Burleigh

***Voice Vote – all in favor***

**Motion:** Move to approve change order number 3 for the tennis court project in the amount of \$1,500 to add a new green vinyl coated gate to replace the one that has deteriorated.

Moved:            Mr. Karas  
Second:          Mr. Porco

Roll Call Vote:    Mr. Belmonte      yes  
                         Mr. Burleigh        yes  
                         Mr. Karas            yes  
                         Mr. Porco            yes  
                         Mr. Tomasic        yes  
                         Ms. Wood            yes  
                         Mr. Erbedinger      yes

*General Report:*

1. The Committee reviewed the following report from the borough engineer:

Borough Property

A. Tennis Courts

The contractor has installed the base and asphalt. The fence is in progress with painting to follow weather permitting. There is a change order up for consideration. The original plan was to re-use the existing 14' wide gate that public works uses to access the courts. The fabric on this gate is silver steel however the new fence will be green vinyl coated. In order to match the new fence the gate could be replaced for \$1500. This would be Change Order No. 3.

The following quotes were received for a card access system\*:

Alarm Pro Video Security	\$1,200 plus \$3.50 ea for keycards or \$4.50 ea. for fobs
ADT Security Systems	\$1,799 plus \$12.99 maintenance fee, includes 20 fobs
Stanley Security Inc.	\$3,612 includes 10 fobs
Security Systems of America	\$4,720 plus \$2.60 ea for keycards or \$5.15 ea for fobs
Omega Security Services	\$4,700 includes 100 keycards or fobs

\*► NOTE on quotes for a tennis court card access system: the cost of adding a computer or other device to use to monitor the system and provide input for the system is not included in the above quotes.

B. Pool Projects for 2013

The gas log installation will be scheduled once confirmation of adequate funds is received.

C. Senior Center Rest Rooms

This project has been completed except for the electrical connection of the exhaust fan (women's room).

2. In Committee of the Whole, council asked the manager to send a letter to the county court system with a copy to the district justice indicating that the borough wishes to end the building lease agreement upon its expiration at the end of June 2014 due to the cost of maintenance and future needed repairs to the building.

Mr. Karas noted for the record that he wanted to thank the manager and foreman for coordinating Pitt student volunteers who worked at the rec center last month.

**PUBLIC SAFETY**

Mr. Tomasic

**Motion:** Move to approve the purchase of a noise measuring device as recommended by the borough engineer at a cost not to exceed \$1,200.

Moved: Mr. Tomasic  
Second: Mr. Belmonte

Do we actually have it outlined in our noise ordinance, the decibel level which is permitted? Yes, we do have it in our ordinance. We get noise complaints from residents close to Hosanna House. The amount of noise complaints have been less since we have been talking to them, and once the noise measuring device is in operation, we expect there to even less complaints.

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Karas	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Erbedinger	yes

**Motion:** Move to approve the continuation of an agreement with Hoffman Kennels for animal control services in the borough increasing the base fee from \$155/month to \$160/month and increasing emergency and after hours call outs from \$55 to \$60.

Moved: Mr. Tomasic  
Second: Mr. Burleigh

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Karas	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Erbedinger	yes

*General Report:*

1. Members discussed several issues related to fire services in the borough and the volunteer fire department including:
  - a) misinformation campaign
  - b) police exclusion, weight room
  - c) conspiracy theory- vice president – re: community day rumor
  - d) merger letter, Braddock Hills
  - e) right to know and associated lawyers' fees
  - f) names of resident delinquencies
  - g) withholding of meeting information
  - h) pass through of over \$39,000
  - i) agenda items
  - j) gas cards

Mr. Porco said he would handle the right to know issue under new business.

Mr. Karas commented for the record, on gas cards that this was discussed. Coming through these meetings it would become policy unless somebody had an issue with it.

Mr. Tomasic commented that it is policy. Gas cards are held by Jim Theilacker of Public Works and also the Police Department. Jim Theilacker just has to supervise the use of the gas card. As the police are here 24/7, the gas is available at any time for a borough vehicle.

He also comments on the "right to know" request filed by the Fire Department/Larry Heller, to get the list of names of people who are delinquent paying their fire fees. He questions why this information is needed. Mr. Tomasic also expresses his bewilderment over why the Fire Department should hire an attorney to fight for the list of these names.

2. The committee reviewed Sherwood Road traffic as well as noise and related information concerning the Hosanna House property. This review also occurred as part of the Operations & Policy Committee and the Committee of the Whole and was referred to Public Safety in order to coordinate all related issues under one committee.

## **OPERATIONS & POLICY**

Ms. Wood

**Motion:** Move to approve the minutes from the October 16, 2013 council meeting.

Moved: Ms. Wood  
Second: Mr. Burleigh

Mr. Karas requests to amend the motion to insert a response in old business from last month. Both Ms. Wood and Mr. Burleigh agreed

***Voice Vote – all in favor as amended.***

**Motion:** Move to insert the following language into the council committee rules policy as reviewed in Committee of the Whole in October: "Non agenda items from the audience will be discussed based on the discretion of the committee chair."

Moved: Ms. Wood  
Second: Mr. Burleigh

Ms. Wood comments that when committee meetings are held, it is the sole opportunity that the group has to discuss things. She would like advance notice for her committee in particular if someone would like to speak and the subject they wish to discuss.

Mr. Tomasic agrees that each committee chair should have that control over this process. He agrees that time for research on subjects would be helpful to gather information on the subject beforehand. It would pare the unnecessary discussion down.

Mr. Burleigh asks if there will still be parameters to follow like how many people can speak on a specific topic, or how long a topic can be, etc.

Ms. Wood says that people should be encouraged to contact council members ahead of time, and have a dialogue with them and give the committee the opportunity to prepare for the subject they wish to discuss.

Mr. Belmonte agrees with Ms. Wood and Mr. Tomasic. He believes that people should be given the opportunity to speak, but explain they need to make their point, and then come back to that.

***Voice Vote – all in favor***

**Motion:** Move to authorize the manager to advertise any open positions and positions set to expire in early 2014 on borough boards and committees and contact those who currently hold the position to determine if they are interested in reapplying for the positions.

Moved: Ms. Wood  
Second: Mr. Karas

***Voice Vote – all in favor***

**Motion:** Move to accept the bid of Krusper's Tree Service in the amount of \$19,500 for tree removals in 2014 as recommended by the Tree and Shrub committee.

Moved: Ms. Wood  
Second: Mr. Tomasic

Note: in a public meeting on 11/13/13, the Tree and Shrub Committee received and opened bids as follows:

Carl's Tree Service	\$23,900
Krusper Tree Service	\$19,500
Ray's Tree Service	\$21,200

Roll Call Vote:      Mr. Belmonte      yes  
                             Mr. Burleigh      yes  
                             Mr. Karas          yes  
                             Mr. Porco          yes  
                             Mr. Tomasic      yes  
                             Ms. Wood          yes  
                             Mr. Erbedinger    yes

**Motion:** Move to approve the policy for awarding Citizen of the Year recognition as attached to this agenda and nominating Joyce Petersen of Overdale Road, a member of the garden club, as this year's Citizen of the Year with recognition to be made at the December business meeting.

Moved:                Ms. Wood  
Second:              Mr. Karas

Ms. Wood comments that in the Summer edition of the Tree City Times they will outline a procedure for nominating individuals or groups for Citizen of the Year recognition.

***Voice Vote – all in favor***

*General Report:*

1. The committee is reviewing potential meeting dates in order to set a calendar for 2014 committee and business meetings and will continue this discussion at the December meeting or in Committee of the Whole.
2. In Committee of the Whole, the manager outlined answers to several common questions members have raised recently on council and committee meeting rules.
3. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
4. The borough continues to seek volunteers to serve on various boards and committees and asks interested residents to contact the manager at the borough office for further information.

**PLANNING & ZONING**

Mr. Burleigh

*General Report:*

1. Members discussed the Silversmith Development with their manager, Barry Cassidy. Mr. Cassidy noted that they will hold "outreach meetings" to provide residents with an opportunity to review remediation plans for the property and suggested he will try to schedule 2 such meetings in January. Notice will go out to residents via the borough website and the

borough's emergency phone system. Mr. Cassidy will contact Chalfant separately since a portion of the property is in their borough.

2. Code officer Don Branzel reported on his activities for the month.
3. The committee reviewed a complaint re: the condition of landscaping at the Cost property along Morrow Road and Sherwood. Members discussed current conditions with the code officer and reviewed pictures taken the day before showing the state of the property. Members did not notice any substantial violations other than the need for regular maintenance. The code officer and manager noted that each spring borough personnel including the arborist review the conditions and notifies Cost management of any issues that may need improved. The code officer observes this property throughout the year as he does other properties in the borough for any problems covered by borough ordinances and notifies management if work is needed. Members noted that the property was generally maintained as is required and as outlined in drawings originally revised prior to construction and directed that the code officer should continue the regular review process and that no further action is required.

Mr. Porco: says the borough should notify borough residents about the development at the atom smasher site and encourage if not require Mr. Silversmith to send a letter to residents to notify them of the meetings.

Ms. Wood asks that Mr. Morus to call Barry Cassidy to send a letter to every borough resident regarding the development.

Contact Mr. Cassidy and indicate we want a letter sent to all borough residents regarding the development and these meetings.

#### Old Business:

WRITTEN REPLY TO OLD BUSINESS IN NOVEMBER MEETING.  
Steve Karas

1. I would like to clarify that the email referenced does not mention any council member. As per policy I advised the recboard to bring their suggestions to Cindy Simm so she could bring them to council.

I also encouraged the Recreation Board to attend council meetings, as I do with all residents. I have tremendous respect for the Recreation Board, which I have served as a liaison or member for the past 10 years and want their input to be heard. I believe council does typically follow their suggestions, but want to be sure they were aware of how the budget process works.

2. After the second paragraph: I placed the policy on the agenda in an effort to be sure that our residents would be fully protected in an emergency. I was unclear whether this discussion was voted on by council or implemented as policy. I realize no member of council would take umbrage with my concern, but perhaps had concern on how I added it the agenda. I appreciate that the PSC Chair clarified this issue with the input of our Chiefs.

Several items are often placed on agendas as late as the day of the meetings, or not placed on the agenda, and discussed amicably during the meetings. I believed this item crossed several committees and that is why I placed it where I did.

#### New Business:

46:03

Mr. Porco discussed a meeting this past Saturday morning, November 16<sup>th</sup>, with members of the VFD and of council and comments that were made, especially two in particular that were said to be made by him. Members of the VFD commented that council would table the issue of the fire fee, and also that Mr. Porco was going to drop the right to know request from the council side. He was disappointed and saddened to hear that the conversation and meeting went in this direction, and felt that significant strides were made in the August meeting, and continues to hope that they can come to a meeting of the minds and at least come away with respect for each other's positions in regard to the fire fee and some of the ongoing disagreements. During the first meeting with representatives of the volunteer fire department the meeting was opened with a statement that they were not there to negotiate, but to sit down and understand where the concerns are based and share our concerns and discuss the issues. No one on borough council was in any position to make a decision and a follow-up meeting would be held to discuss next steps. In no way was it communicated that they any members of borough council would revise or table the revision of the ordinance regarding the fire fee at the August meeting. It was asked, "Can we table this", and the response that nothing can be tabled until this merger with assurance from the fire department in writing that the pursuit of a merger with the Braddock Hills Volunteer Fire department would no longer be considered. No assurances were made that any issue would be dropped. We walked away from the meeting feeling very positive about the discussion and in our mind the next steps would be that their attorney would reach out to us to schedule a follow-up meeting.

Ms. Wood stated that the debrief and what happened in that meeting was not known by the whole of council, until after the vote was taken regarding amending the ordinance.

Mr. Porco expressed hope that people could put aside their personal differences aside remove emotion from the equation and sit down and try to understand each other to resolve the issues at hand. At a minimum there should be a mutual respect for each other.

Steve Karas did take notes at the meeting, but they are not public record as there was not a quorum. A lot of this has come up because of the talk of a merger. Our concern was that the Forest Hills residents would be protected if some shared services would occur. The fuel policy has been clarified with the chiefs and is policy now.

Mr. Tomasic comments that this issue has to have input from all sides and that everything that has been done has been a reaction to the Fire Department's action.

Mr. Burleigh expresses his concern that a merger is not the answer

Mr. Belmonte submits his resignation effective as a borough council member because of his election to the Woodland Hills School board. He thanks his fellow council members for their assistance in his run for the school board and thanks the residents and council member for their help in the past.

Mr. Erbedinger comments that Mr. Belmonte's work as a council member is appreciated.

**Motion:** Move to accept the resignation of Mike Belmonte effective on Nov. 20, 2013 at the end of tonight's session.

Moved: Mr. Tomasic  
Second: Ms. Wood

***Voice Vote – all in favor***

**Motion:** Move to appoint Nina Sowiski to fill the remainder of Mr. Belmonte's term as a member of council.

Moved: Ms. Wood  
Second: Mr. Tomasic

Ms Wood comments that Nina Sowiski did win the general election and was the largest number of votes amongst the candidates.

Mr. Korbel asks Ms. Sowiski to affirm that she is a resident of Forest Hills, County of Allegheny and has been a resident for one year prior. She affirms that she is.

***Voice Vote – all in favor***

Mayor O'Malley administered the oath of office to Ms. Sowiski and she took a seat at the table in place of Mr. Belmonte.

Mr. Belmonte thanked Mr. Morus and comments he was part of the group that hired him 12 or 13 years ago and that in meeting other council members and borough managers in others boroughs he considers Mr. Morus a top administrator.

Public Comment – Other Items

*At this time citizens may address council on any issue. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.*

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic  
Second: Ms. Sowiski

**Voice Vote**

- Next Scheduled Council Meeting: December 18, 2013
- Next Scheduled Committee Meetings (order to be determined): Tuesday, December 3, 2013 – Borough Property, Operations & Policy, Public Safety, Public Works. Thursday, December 5, 2013 – Finance, Planning & Zoning, Committee of the Whole. *Council may choose to meet as a whole on these dates and conduct business if necessary.*

**2014 Preliminary General Fund Budget Summary**

*All information here subject to change pending council consideration of final budget in December*

This information is an estimate that may change before the final budget is approved on December 18. It will be advertised as the borough's preliminary budget for 2014. Council will continue to discuss the budget at the finance committee meeting on December 5 and may make further changes in the budget, taxes and fees. The meeting is open to the public. Council is also permitted to reopen the budget in January 2014 and make changes at that time.

Fee	2013	2014
Sewer Fee (per thousand gallons)	\$ 4.75	<b>\$4.75</b>
Trash/Recycling (per unit)	\$196.00	<b>\$200.00*</b>
Millage rate	8.00	<b>8.00**</b>
Fire Protection Services Fee	\$45/22.50/90***	<b>\$40/20.00/85***</b>
<p><i>Notes:</i></p> <p>* Seniors qualifying under the borough's ordinance (Act 77) for a property tax reduction will also qualify for a reduced trash fee pending council approval.</p> <p>** Millage rate subject to change pending receipt of the borough's final 2014 total assessed value as determined by Allegheny County.</p> <p>*** Homeowner/Rental Unit/Business per year- pending approval of 2014 fee resolution.</p>		

**2014 Preliminary General Fund Budget**

2013	2014	% Change
\$5,983,235	<b>\$6,147,199</b>	2.74% increase

**2014 Preliminary Capital One Budget**

Non Bond Issue Projects                      \$88,900                      (decrease of \$35,082)

**2014 Preliminary Road Improvement Budget** *(revenues & expenditures)*

Road Improvements                              \$307,150                      (decrease of \$17,350)

**2014 Preliminary Corrective Action/Capital Two Budget**

Projects (revenues & expenditures) \$1,660,609 (increase of \$151,561)

**2014 Preliminary Liquid Fuels Budget**

Projects (revenues & expenditures) \$172,550                      (decrease of \$41,237)

**2014 Preliminary Fire Protection Services Fee Budget**

Revenues & Expenditures                      \$150,178 (no change; gen. fund fire items may move here in final budget)

(General Fund Summary - Note: differences in totals due to rounding)

<b>Borough of Forest Hills</b>						
<b>2014 Budget Summary by Category</b>						
<u>Acc't No.</u>	<u>Revenues</u>	2013 Budget	2013 Actual to date	<b>% of Total Revenues 2013 Budget</b>	2014 Budget	<b>% of Total Revenues 2014 Budget</b>
	<b>Taxes</b>					
301	Real Property	2,550,600	2,655,143	42.63%	2,674,528	43.51%
310	Act 511	<u>960,000</u>	<u>1,028,717</u>	16.04%	<u>976,000</u>	15.88%
	TOTAL TAXES	3,510,600	3,683,861	58.67%	3,650,528	59.39%
320	Licenses & Permits	32,700	49,355	0.55%	41,200	0.67%
321	Cable TV Franchise	128,000	108,728	2.14%	132,000	2.15%
330	Fees & Fines	61,100	47,947	1.02%	65,800	1.07%
340	Interest, Rents & Royalties	91,500	70,364	1.53%	81,150	1.32%
	<b>State</b>					
354	Grants	38,200	7,830	0.64%	38,700	0.63%
355	Shared Revenue	<u>115,100</u>	<u>117,382</u>	1.92%	<u>112,200</u>	1.83%
	TOTAL STATE	153,300	125,212	2.56%	150,900	2.45%
357	Local Government Grants (RAD)	180,500	180,099	3.02%	185,500	3.02%
360	Charges for Services	219,700	223,239	3.67%	216,500	3.52%
	<b>Reimbursements</b>					
362	Public Safety	87,365	78,001	1.46%	88,973	1.45%
363	Public Works	<u>56,511</u>	<u>46,446</u>	0.94%	<u>58,340</u>	0.95%
	TOTAL REIMBURSEMENTS	143,876	124,448	2.40%	147,313	2.40%
364	Sanitation	593,543	553,306	9.92%	604,508	9.83%
367	Recreation					
	Pool	107,100	100,222	1.79%	109,500	1.78%
	Programs	14,500	12,677	0.24%	14,600	0.24%
	Tennis & Misc.	<u>8,000</u>	<u>4,417</u>	0.13%	<u>8,000</u>	0.13%
	TOTAL RECREATION	129,600	117,316	2.17%	132,100	2.15%
380	Miscellaneous	738,816	687,394	12.35%	739,700	12.03%
	TOTAL REVENUES	5,983,235	5,971,269	100.00%	6,147,199	100.00%

<b>Borough of Forest Hills</b>						
<b>2014 Budget Summary by Category</b>						
		2013	2013	% of Total Expenditures	2014	% of Total Expenditures
Acc't No.	Expenditures	Budget	Actual to date	2013 Budget	Budget	2014 Budget
<b>Borough Administration</b>						
400	Legislative	20,818	15,743	0.35%	21,518	0.35%
401	Administration	677,889	623,303	11.33%	678,538	11.04%
403	Tax Collection	27,290	27,319	0.46%	28,215	0.46%
404	Legal Services	85,500	104,664	1.43%	118,000	1.92%
	<b>TOTAL ADMINISTRATION</b>	811,497	771,029	13.56%	846,271	13.77%
<b>Public Safety</b>						
410	Police	1,589,620	1,120,465	26.57%	1,759,214	28.62%
411	Fire	124,800	92,312	2.09%	112,300	1.83%
412	Ambulance	9,648	9,779	0.16%	9,648	0.16%
415	Neighborhood Crime Resistance	2,650	4,592	0.04%	8,650	0.14%
416	Auxiliary Police	5,000	3,144	0.08%	5,000	0.08%
419	School Crossing Guards	36,615	24,645	0.61%	23,668	0.39%
	<b>TOTAL PUBLIC SAFETY</b>	1,768,332	1,254,937	29.55%	1,918,480	31.21%
414	<b>Planning &amp; Zoning</b>	42,817	76,441	0.72%	42,884	0.70%
<b>Sewage/Sanitation</b>						
427	Refuse Collection	545,340	486,742	9.11%	559,248	9.10%
426	Recycling Collection	4,124	1,847	0.07%	4,124	0.07%
	<b>TOTAL SEWAGE/SANITATION</b>	549,464	488,589	9.18%	563,372	9.16%
<b>Public Works/Maintenance</b>						
406	Magistrate's Office Building	8,200	4,435	0%	6,005	0.10%
409	Building Maintenance	97,818	77,314	1.63%	84,628	1.38%
430	Public Works	691,423	544,847	11.56%	612,881	9.97%
431	Street Maintenance	90,700	89,232	1.52%	91,500	1.49%
436	Sewer Maintenance	80,416	69,892	1.34%	81,130	1.32%
	<b>TOTAL PUBLIC WORKS/MAINT.</b>	968,557	785,719	16.19%	876,144	14.25%
<b>Recreation</b>						
451	Programming	7,310	6,709	0.12%	6,478	0.11%
452	Swimming Pool	155,875	140,954	2.61%	146,379	2.38%
453	Tennis	9,346	5,832	0.16%	7,075	0.12%
454	Parks	101,590	90,612	1.70%	106,647	1.73%
459	Recreation Center (Westinghouse)	65,240	55,899	1.09%	65,583	1.07%
	<b>TOTAL RECREATION</b>	339,360	300,004	5.67%	332,163	5.40%
455	<b>Tree Service</b>	84,068	66,902	1.41%	89,123	1.45%
458	<b>Senior Citizen Center</b>	8,720	8,893	0.15%	9,270	0.15%
471-475	<b>Debt Service - Capital Projects</b>	976,040	971,317	16.31%	979,319	15.93%
492	<b>Reserve for Capital Funds</b>	350,500	411,762	5.86%	351,000	5.71%
480/490	<b>Miscellaneous</b>	83,880	43,118	1.40%	139,174	2.26%
	<b>TOTAL EXPENDITURES</b>	5,983,236	5,178,711	100.00%	6,147,199	100.00%

### FOREST HILLS CITIZENSHIP AWARD POLICY

1. ELIGIBILITY: Forest Hills individuals and or groups and community volunteers
2. NOT ELIGIBLE: Forest Hills employees and elected officials
3. PRESENTATION OF AWARD: Mayor and / or Council President in the November or December Business Meeting
4. Manager will ask council, boards, and local organization for nominees and residents via Tree City Times in summer of the year award is to be given
5. Criteria:
  - a. Meaningful and / or long term contribution to the borough and surrounding community
  - b. Sustainable contribution
  - c. Promotion of improved quality of life
  - d. Fulfilling a need or providing a program that would be unmet without their involvement
6. Tree City Times will list award winners as well as a call for nominees
7. Citizenship award winners will be posted in Forest Hills borough building
8. Nominees will come to operations & policy committee and final vote
9. Council will elect recipient by vote