

Call to Order:

Mr. Karas

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	present	Mr. Karas	present
Mr. Burleigh	present	Mayor O'Malley	absent
Mr. Erbedinger	present	Janet Sullivan, Tax Collector	present
Mr. Porco	present	Steve Korbel, Solicitor	present
Mr. Tomasic	present	David Gilliland, Engineer	present
Ms. Wood	present	Steven Morus, Manager	present

President's Report:

Mr. Karas

Mr. Karas noted an executive session re: possible land purchase and one held last Tuesday re: personnel matters.

He also noted storm damage from recent rains and the schedule for National Night Out is Aug. 6

Mayor's Report:

Mayor O'Malley

No report

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan offered a report for the previous month.

Chief of Police Report:

Chief Williams

Chief Williams reported on department activities and incidents including several robberies in the area. A donation was received for the K9 program.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report: Keith Morse

No report

Solicitor's Report: Mr. Korbel

Mr. Korbel noted an email re: second chance bankruptcy re: claims

Wilkesburg Penn Joint Water Authority Report: Ms. Broz

Ms. Broz reported on authority activities.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

No comments offered.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Move to approve resolution number 1134 authorizing a memorandum of understanding with neighboring communities as listed related to a sewer improvement project in the T-04 Falls Run Sewershed

Moved: Mr. Belmonte
Second: Ms. Wood

Resolution Title Reads:

A RESOLUTION OF THE BOROUGH OF FOREST HILLS,
ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE
EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH

BRADDOCK HILLS BOROUGH, CHALFANT BOROUGH,
CHURCHILL BOROUGH, EAST PITTSBURGH BOROUGH,
NORTH BRADDOCK BOROUGH, AND WILKINSBURG
BOROUGH RELATED TO A SEWER IMPROVEMENT PROJECT IN
THE T-04 FALLS RUN SEWERSHED.

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Erbedinger yes
 Mr. Porco yes
 Mr. Tomasic yes
 Ms. Wood yes
 Mr. Karas yes

Motion: Move to authorize the foreman to advertise for sale the old leaf machine and box owned by the borough and the tub grinder purchased with Churchill with the understanding that most of the proceeds will be provided to the PA Department of Environmental Protection as this equipment was originally funded by a recycling grant.

Moved: Mr. Belmonte
Second: Mr. Burleigh

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Erbedinger yes
 Mr. Porco yes
 Mr. Tomasic yes
 Ms. Wood yes
 Mr. Karas yes

General Report:

1. The borough engineer submitted the following report to the committee:

Forest Hills Borough
Engineer's Report for July, 2013

Public Works Committee

- A. 2012-13 Sewer Work for the Consent Decree
 - i. Later in 2013 we will be advertising for bids for the next round of sewer liners and sewer repairs by excavation as funds become available.
 - ii. CCTV inspections to comply with the Operation & Maintenance Plan is in progress by in-house personnel.
 - iii.

B. 2013 Paving

Victor Paving will be starting the 2013 Paving Project within the next two weeks weather permitting. Mr. Porco asked that notices are posted soon to notify residents of future paving.

2. 3 Rivers Wet Weather July 2013 Update (*reported in committee and included here for the record*):

At the end of this month, ALCOSAN service area communities will submit their Feasibility Studies to the regulatory agencies. So what's next?

While the regulatory agencies are reviewing the Feasibility Studies and preparing Implementation Orders, communities should:

- * Continue their operations and maintenance responsibilities for their systems;
- * Evaluate opportunities to implement green infrastructure and other source reduction processes;
- * Review the University of Pittsburgh Environmental Law Clinic evaluation of municipal codes and ordinances for recommendations on making your ordinances more stormwater-friendly. (A report link was e-mailed to your municipality on June 18. The report can be accessed on the [3RWW website](#)).
- * Municipalities with separate storm and sanitary systems should become familiar with the upcoming MS4 Phase II requirements for stormwater management;
- * Evaluate opportunities for sewage collection system consolidation for improved efficiency and operations.

3RWW will continue to support the municipalities in meeting their ongoing wet weather planning and management requirements. Some of the highest priority issues that we would like to assist municipalities with are: affordability, implementing the recommendations in the Regionalization Study, codes and ordinance review for green infrastructure, and finding the most efficient and economical ways to achieve regional water quality goals in our region.

3. This committee (and all others) are reviewing projects for inclusion in the 2014 Capital Improvements Plan and will continue this review until a budget is approved in December. Members of the public are always welcome to attend committee meetings to follow the process.
4. The foreman reported that through May, the borough crew has put in 216 man-hours on work in Chalfant under the agreement with them for public works services.
5. The EPA has informed ALCOSAN that it will allow additional time for the authority to submit a final consent decree plan to include green infrastructure but directed that it should continue to work on completion of major segments that involved "gray" infrastructure that cannot be converted to "green."

6. The foreman will begin a process of logging sewer back up and flooding incidents electronically with the help of the office secretary.
7. PennDOT reports that it has swept Brinton Road and will work on spraying and trimming weeds soon.
8. The foreman reports that line painting activities have been delayed due to the wet weather.
9. The foreman recommended and the committee agreed that the crew should conduct some curb repair work using overtime on select weekends as it does with some sewer work. Funding for the overtime expense can come from the curb repair line item in the paving improvement program (as in a similar fashion funding for sewer overtime work comes from the corrective action budget).

FINANCE COMMITTEE

Mr. Erbeldinger

Motion: Move to approve payment of bills for the month of June in the following amounts:

General Fund Budget:	\$ 191,049.71
Corrective Action Budget:	\$ 226,877.93
Liquid Fuels:	\$ 1,288.13
Capital Improvements:	\$ 13,269.40
Real Est. Tax Refunds	\$ 2,063.43

Moved: Mr. Erbeldinger
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbeldinger	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Karas	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Consent decree sewer work, engineering
Liquid Fuels:	Salt brine, street lights
Capital:	Pool plantings, truck lease, computer upgrades.

General Report:

1. The manager provided a summary of projects submitted to date for the 2014 Capital Improvements Plan. All committees will review their projects first then submit recommendations to the finance committee for final budget preparation.
2. The manager reminded council that 2014 budget preparation will begin in August and provided some guidelines for committees to follow in evaluating current spending and preparing for future spending. Citizens are reminded that finance committee meetings are used to prepare a new budget rather than holding separate budget hearings and all meetings are open to the public.
3. Staff will turn over delinquent accounts for the fire protection services fee to the borough's collector, Andrews and Price, in the next few weeks. Anyone who is delinquent or who paid the fee late should be aware that penalties continue to accrue. The next issue of the Tree City Times will include an article on how delinquent collections for all fees are handled.

BOROUGH PROPERTY

Mr. Porco

Motion: Move to approve awarding a bid for repairs to the senior center restrooms to Emmocon as lowest qualified bidder in the amount of \$25,820.

Moved: Mr. Porco
Second: Mr. Tomasic

Note: See bid summary in engineer's report below.

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Karas	yes

General Report:

1. The Committee reviewed the following report from the borough engineer:

Borough Property

A. Tennis Courts

Council awarded this project pending approval of a partial grant from USTA. We have issued contracts and have notified the contractor that we anticipate allowing them to begin construction in August, 2013. Cindy Simm indicates no word yet from USTA

B. Pool Projects for 2013

The replacement of the sliding glass doors and windows with 3 sliding glass doors and 2 windows will be underway within 4-6 weeks. Quotes for the installation of a gas fireplace will be requested once the windows and doors are complete.

C. Senior Center

Bids were opened July 2 for the replacement of the floors and the re-alignment of the stalls and doors for ADA compliance with the following results:

Emmocon Corp.	\$25,820.00
The Alexander Group	\$28,454.00
Swede Construction	\$30,400.00

Emmocon is qualified to perform this work and has done good work for our firm in the past. Their bid is under the \$30,000 budgeted for this project, therefore it is our recommendation that the Senior Center Restroom Remodeling be awarded to Emmocon Corp. for \$25,820.00.

D. Hosanna House

I inspected this site after the heavy rain on June 26 and found that there was no evidence of excessive storm water flows from the site.

I have contacted three traffic engineering firms regarding a quote for a traffic study at this location but have not received any responses as of yet.

2. Members noted that the Tree and Shrub Committee would discuss recommendations for restoring the area along the hillside in the main park where construction work occurred this spring.

PUBLIC SAFETY

Mr. Tomasic

Motion: Move to approve the recommendation of the Civil Service Commission, granting civil service protection to Chief Charles Williams.

Moved: Mr. Tomasic
Second: Mr. Porco

Mr. Tomasic thanked the committee for their work and mentioned that it was a unanimous decision in doing this and feels that the chief deserves this designation. A round of applause followed.

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbeldinger	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes

Mr. Karas yes

Motion: Move to authorize the solicitor to prepare and advertise an ordinance to amend the fire protection services fee that ensures that money collected for the fee remains in the borough.

Moved: Mr. Tomasic
Second: Mr. Erbedinger

Ms Wood comments that she would like a point of clarification from the solicitor. Mr. Tomasic verified that it was Mr. Erbedinger's recommendation, and that it came out of committee.

Voice Vote – all in favor

General Report:

1. The committee noted that the new police contract takes effect Jan 1, providing a 3 year extension of the current agreement.
2. Members discussed a number of issues related to fire services including mutual aid, regionalization of service, a request for by laws of the department, insurance on VFD trucks and equipment and a tentative meeting with the department members. The committee also discussed the letter re: a merger from the Volunteer Fire Department re: their intent to merge with Braddock Hills without approval from council. And the committee discussed with the solicitor the department's request for a copy of the fire protection services fee delinquent list.
3. Mr. Gilliland provided a report on storm water flows onto Sherwood from recent rains in the vicinity of the Hosanna House property (see also Borough Property committee).

OPERATIONS & POLICY

Ms. Wood

Motion: Move to approve the minutes from the June 19, 2013 council meeting.

Moved: Ms. Wood
Second: Mr. Burleigh

Voice Vote – all in favor

Motion: Move to authorize under resolution number 1135 an amendment to section 18 of the borough's fee resolution by adding the following with the fee specified as a separate permit for each activity:

Y.	Permit, Beekeeping or Chicken Raising	
1.	Initial Permit (per activity)	\$40.00
2.	Annual Permit Renewal (per activity)	\$10.00

Moved: Ms. Wood
Second: Mr. Erbedinger

Ms Wood asked if this meant that if a resident wanted to keep both bees and chickens, that they would have to pay \$40 for the bee permit and \$40 for chicken permit and Mr. Morus replied that yes, that would be the case. It would cost them a total of \$80--\$40 for the beekeeping permit and \$40 for the chicken raising permit.

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbedinger	yes
Mr. Porco	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Karas	yes

General Report:

1. The committee discussed use of and access to the senior center during those days when Eastern Area is no longer servicing the center. Members discussed access to the center could be granted after seniors using the center sign a waiver being prepared by the solicitor and that the key for access must be picked up from and returned to the borough office during normal business hours. However, several seniors expressed concern re: accessing the building and an alternative was offered that a member of the crew would unlock the building, except in an emergency, when returning to the garage for the morning break. A member could then return prior to quitting time, again barring an emergency, at approximately 3:00 – 3:15 PM to lock the door. A waiver would still be required.
2. The manager reviewed drafts of the checklist for permission for beekeeping activities and chicken raising that would be part of the overall application for a permit. He hopes that all will be ready by early August.
3. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
4. The borough continues to seek volunteers to serve on various boards and committees (e.g., planning commission, zoning hearing board, etc.) and

asks interested residents to contact the manager at the borough office for further information.

5. Members reviewed committee meeting structure and meeting rules.
6. The manager noted that the borough's worker's compensation insurance carrier is auditing the borough's safety practices and will assist the safety committee in enhancing its operations.
7. In Committee of the Whole, members asked the manager to send a letter to the FLIVVER management re: council's wish that they consider transporting seniors to and from the Turtle Creek senior center due to Eastern Area's move of activities to that center.

In regards to the Senior Center, Mr. Tomasic suggests that Mr. Morus meet with some of the leading people and try to organize them so that whenever this process takes place, if something comes up they can call each other.

PLANNING & ZONING

Mr. Burleigh

Motion: Move to authorize the manager to send a letter of no prejudice re: the Silversmith development in a form acceptable to the solicitor.

Moved: Mr. Burleigh
Second: Mr. Tomasic

Mr. Barry Cassidy clarifies that the borough is requesting permission from the Department of Community Economic Development to move forward with the remediation process. In addition they are asking for a waiver of any bidding requirements that may be imposed by the grant. Typically, these are granted, basically giving them a head start. They will either get 75% grant from the state or if not they will bear the expense, no borough funds will be involved. They will do it either way, whether they get the funds from the state or not. They want a head start on scoping out the work and finding contractors.

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Karas	yes

General Report:

1. Members reviewed code enforcement activities with the borough's code officer, Don Branzel.
2. Under Committee of the Whole, members received an update from Barry Cassidy, an associate of Gary Silversmith, re: plans for the former Westinghouse Research Site at the bottom of Avenue F and a request for a minor subdivision. Mr. Cassidy asked if he could routinely update the committee each month.
3. The manager noted that he is discussing the need to improve operations and change staffing with the director of Building Inspection Underwriters, the borough's contractor for building inspection and zoning activities.
4. The manager reviewed an application for a variance for installation of a fence at 201 Sharon Drive.

Mr. Tomasic would like to thank the Chief and our police department and code enforcement regarding the complaints about people putting out their garbage too early. There have been no complaints recently which means our enforcement policies are working. Our goal is not to punish people, but to enforce the ordinance.

Chief Williams thanks his officers and council for their support. He thanks everyone for their trust and confidence.

Old Business:

None

New Business:

None

Public Comment – Other Items

At this time citizens may address council on any issue. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's

stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Leah Washington, 149 Fairfax Road, comments that the seniors are so grateful that the senior center is being left open. She noticed that there is no opening time. Mr. Morus commented that it would depend on when someone was available.

Ms. Washington asked if the Flivver could take people to the Turtle Creek Center for meals. She also asked about time to put garbage out. Mr. Tomasic responded that it shouldn't be put out earlier than 6pm the day before the scheduled pick up day.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic
Second: Mr. Porco

Voice Vote – all in favor

- Next Scheduled Council Meeting: August 21, 2013
- Next Scheduled Committee Meetings (order to be determined): Thursday, August 1, 2013 – Borough Property, Operations & Policy, Public Safety, Public Works.
Thursday, August 8, 2013 – Finance, Planning & Zoning, Committee of the Whole.
Council may choose to meet as a whole on these dates and conduct business if necessary.