

Call to Order:

Mr. Porco

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	Present	Mr. Porco	Present
Mr. Burleigh	Present	Mayor O'Malley	Present
Mr. Erbelindinger	Present	Janet Sullivan, Tax Collector	Present
Mr. Karas	Absent	Steve Korbel, Solicitor	Present
Mr. Tomasic	Present	David Gilliland, Engineer	Present
Ms. Wood	Present	Steven Morus, Manager	Present

President's Report:

Mr. Porco

County Councilman William Robinson: Introduction to Council by Mr. Porco. Mr. Robinson addressed council for a few minutes as our new county council representative. He took questions from council.

Mr. Porco reported on recent and upcoming events in the borough including council's strategic planning meeting, the opening of the pool, the upcoming computer and electronics recycling event at the recreational center parking lot, and upcoming community day activities. He also noted that we received an A+ credit rating from Standard & Poor's. He noted that information can be found on the website.

Mayor's Report:

Mayor O'Malley

Mayor O'Malley will provide a written report. He noted that this past Saturday was the informal opening of the new restaurant.

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan presented her monthly report.

Chief of Police Report:

Chief Williams

Chief Williams presented his monthly report. He noted the hire of a new part time officer.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Adam Knight

No report

Solicitor's Report:

Mr. Korbel

Mr. Korbel had no report.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz updated council on potential problems with small leaks in home systems.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Jim Busa, 471 Atlantic Ave. – noted under public safety that the committee is reviewing the fire protection services fee. He asked how much has been collected. Mr. Morus and Mr. Erbdinger responded.

Mr. Tomasic outlined the background of fee development and noted tweaks needed with commercial fees. He noted that once these are made we could realize additional funds and it is possible that if this works down the road we may be able to lower the fee.

Mr. Busa noted that he feels council did a good job.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

General Report:

1. The borough engineer submitted the following report to the committee:

Engineer's Report for June, 2012

Public Works Committee

- A. Significant Deficiency Sewer Repairs – Liner Project
All work has been completed except for the 48" storm sewer liner in Cherry Valley. This project has been suspended pending a review of finances available.
 - B. 2012 Sewer work for the Consent Decree
The liner project has been awarded however a hold has been placed pending a review of finances available. The project will likely be reduced to \$50,000.
 - C. 2012 Paving Project
Work will begin after school is out for the summer, most likely the 2nd week in June.
 - D. Ardmore Blvd. Manhole
This project has been completed.
2. The committee reviewed updated information provided by 3 Rivers Wet Weather on the requirement for ALCOSAN and member communities for a feasibility study of the sanitary sewer system.
 3. Members asked the manager to send a letter to Chalfant asking that discussions begin toward continuing the agreement for public works services.
 4. Committee members discussed the sale of the old code enforcement car and asked that the Chief of Police proceed toward a sale as soon as possible.
 5. In order to dispose of surplus property, the borough offers for sale an 8 foot hydraulic hopper steel salt spreader. Sealed bids will be accepted from the public at the borough office during business hours until 3:00 PM on Tuesday July 3, 2012. Any bids received will be opened at the committee meeting at 7 PM that evening in the council chambers, 2071 Ardmore Blvd. Property shall be transferred to the highest bidder upon receipt of the bid amount. This notice will be posted on the borough bulletin board.

FINANCE COMMITTEE

Mr. Erbedinger

Motion: Move to approve payment of bills for the month of May in the following amounts:

General Fund Budget:	\$ 798,887.24
Corrective Action Budget:	\$ 2,178.25
Liquid Fuels:	\$ 1,328.59

Capital Improvements Plan: \$ 19,489.45
Road Improvement: \$ 36.47

Moved: Mr. Erbedinger
Second: Mr. Burleigh

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbedinger yes
Mr. Tomasic yes
Ms. Wood yes
Mr. Porco yes

Detail of Non-General Fund Items:

Corrective Action Budget: Postage and fee refunds
Liquid Fuels: Traffic signals, paving
Capital Improvements: Fuel pump replacement and the following grant
funded items: landscaping at rec, office
equipment, security camera upgrade.
Road Improvement: Concrete

General Report:

1. The committee praised finance officer Wendy Archer for continuing the practice of repaying the borough's tax anticipation note early. The borough budgeted \$12,088 in interest costs but only had to pay \$4,718.32.
2. Members commended council and borough employees for their work in achieving a solid A+ rating from Standard & Poor's for the bond issue refinancing. He outlined the information in the report from S&P. Mr. Tomasic noted that the debt was not extended and no additional funds are taken out. Savings will be had and we will take these savings each year.
3. The manager noted that the fiduciary liability insurance policy for the pension plans would renew this year at a cost of \$3,659. Last year's premium was \$3,450.
4. The manager reported that upgrades to the billing software will permit the borough to maintain and enhance its collection system and allow for simpler clearing of checks. Staff continues to research acceptance of credit/debit cards for paying bills. If the latter is approved, a fee would be attached to bills to cover the costs of acceptance for anyone choosing that method for payment.

BOROUGH PROPERTY

Mr. Tomasic

General Report:

1. The Committee reviewed the following report from the borough engineer:
 - A. Fire Dept Roof
This project has been completed with the exception of one piece of flashing which should be in place this week.
 - B. Westinghouse Rec. Center
Landscaping has been completed. Doors will be installed June 14 (moved to June 18). Heating and A/C has been completed. Quotes for two or three lamp posts will be obtained within a week to use the remaining grant funds.
 - C. CD 39 Projects
We have prepared and submitted Pre-Applications for Demolition (617 Barclay) and the Renovation of the bathrooms at the VFD building to make them handicap accessible.
2. The committee discussed tennis court problems with the foreman and asked the engineer to review and determine costs for a potential upgrade to the courts.
3. Darrell Stern of the County Health Dept. reported to Mr. Karas separately on a new air quality monitoring site near the Parkway at Forest Hills. He explained further:

The location of the site places it directly upwind of Forest Hills, so the data will be a good measure of the roadway emissions that impact that area. We have a daily Air Quality Index (AQI) that is available to the public by calling 412-578-8179. This is an automated system that provides the highest current monitor data for each air monitoring site along with the health risks associated with those levels. Suggestions are provided for the local communities to avoid exposure or outdoor activities if the pollution levels become elevated. For more information on the daily AQI, please have a look at this document from our website;
http://www.achd.net/airqual/pubs/pdf/2010_AQI_pub9b.pdf

PUBLIC SAFETY

Mr. Tomasic

General Report:

1. Chief Williams reported that total police overtime for May amounted to \$4,815 compared with \$16,547 from May 2011
2. The committee continues to review the fire protection services fee with the solicitor. Changes are likely for the fee charged to businesses with property owners charged per business rather than per property.

OPERATIONS & POLICY

Ms. Wood

Motion: Move to approve the minutes from the May 16, 2012 council meeting.

Moved: Ms. Wood
Second: Mr. Tomasic

Mr. Tomasic noted that after the minutes are approved they are placed in the website within a few days.

Voice Vote – all in favor

General Report:

1. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
2. The manager reported that the new borough directory and map is being mailed to all residents and will be provided to realtors. He noted Cindy Simm's work with the company in getting this set up and thanked council, Cindy and staff for their work in assisting and providing information. The directory was prepared at no cost to the borough other than staff time.
3. Steve Morus, Manager, has been elected first vice president of the Association for Pennsylvania Municipal Management (APMM).

Mr. Porco stated that Mr. Morus is a very well respected manager and by council. Mr. Porco said that Mr. Morus' great leadership qualities helped the Borough received an A+ rating.

PLANNING & ZONING

Mr. Burleigh

Motion: Move to authorize the solicitor to prepare and advertise an ordinance to change requirements for trash storage and placement.

Moved: Mr. Burleigh
Second: Ms. Wood

Voice Vote – all in favor

Motion: Move to authorize the solicitor to prepare and advertise an ordinance to change the Marwood/Rockwood/Demmer area zoning from S-1 to R-3.

Moved: Mr. Burleigh
Second: Mr. Tomasic

Voice Vote – all in favor

Motion: Move to add the following language to the Forest Hills Code Enforcement Policy:

The code enforcement officer may exercise discretion in the enforcement of certain ordinances and regulations such as seasonal violations (e.g., grass and weed violations, snow removal, etc.) as well as regarding those who are considered chronic violators of any borough regulation. Due to their nature, these violations require more immediate action and a quicker response time on the part of the violator. Chronic violators are those who have been notified by the borough multiple times of violations of borough regulations and should no longer be granted a lengthy period in which to comply. Therefore, the code officer may use his/her discretion to expedite enforcement for these types of violations and reduce the time schedule noted in this policy as necessary to gain compliance.

Moved: Mr. Burleigh
Second: Mr. Tomasic

Voice Vote – all in favor

General Report:

1. Members continued a review of the zoning ordinance with representatives of the planning commission in attendance.
2. The code officer provided the committee with a report on his activities during the past month.
3. The committee reviewed concerns for property at Ardmore & Braddock Road (EPI Building) and the old Westinghouse Research Center at the bottom of Ave F. /West Street.

Old Business:

Road Paving – Dedicated 1 Mill of Taxes

Mr. Tomasic

Mr. Porco spoke about the new Fire Protection Fee that started this year. The decision to create the fee has better served the Fire Department and the Community by bringing in more money to the Fire Department than the fund drive used to. Primarily it had been businesses, which make up a large part of the community contributed the least to the Fire Department. This fee has fixed this uneven contribution problem. He also wanted to give thanks to those who helped put the fee in order. And he believes this year was a success overall and next year will be even better.

New Business:

Mr. Tomasic asked for an executive session following the meeting on personnel issues.

Mr. Burleigh noted a discussion with Dr. Handelsman regarding Dunkin Donuts considering a location at 207 Newport. Mr. Porco noted that council should not comment until he approaches the planning commission and others with plans.

Motion: Motion to authorize the solicitor to prepare and advertise an ordinance to amend the rule applicable to borough parks to prohibit the unlawful possession or discharge of firearms in borough parks.

No comments from council or the public

Moved: Mr. Tomasic
Second: Ms. Wood

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbedinger	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Porco	yes

Public Comment – Other Items

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Mr. Busa, 471 Atlantic Ave – Recommends painting the magistrate's building on the Filmore side. Refer this to Mr. Belmonte's committee.

He also complained about the storm drains that need repaired.

Paul Caswell, 130 Cherry Valley Road – Mr. Caswell complained about borough sidewalks that he described as hazardous. Noted a problem at 3814 Greensburg Pike where he tripped in a hole.

Vivian Broz, 312 Burlington Road – suggested that when an ordinance is authorized for advertisement there should be some information provided on the ordinance with the motion. She asked about trash storage and placement. Mr. Burleigh, Mr. Erbedinger and Mr. Korbel explained the changes in the draft ordinance related to garbage bags. We would not enforce the new ordinance until next Spring.

Ms. Broz also questioned the zoning change from S1 to R3 and asked what it meant. Mr. Burleigh briefly explained the change of zoning.

Jim Busa, 471 Atlantic Ave. – Asked how someone would differentiate between trash in bags and garbage. Enforcement options were discussed by the solicitor.

Mr. Porco noted upcoming meeting dates and reflected on the recent death of former manager and longtime employee Rich Branzel. He noted it has been tradition to adjourn the meeting in honor of the memory of a deceased employee and asked that they adjourn this meeting in memory of Mr. Branzel.

Adjourn: Motion to adjourn or adjourn by acclamation in memory of Mr. Branzel

Moved: Mr. Tomasic
Second: Mr. Belmonte

Voice Vote – all in favor

- Next Scheduled Council Meeting: July 18, 2012
- Next Scheduled Committee Meetings (order to be determined): Tuesday, July 3, 2012 – Borough Property, Operations & Policy, Public Safety, Public Works.
Thursday, July 5, 2012 – Finance, Planning & Zoning, Committee of the Whole.