

Swearing In Ceremony:

Hon. Kathryn Hens-Greco

William Burleigh, Member of Council
Steven Karas, Member of Council
Devon Wood, Member of Council

Call to Order:

Mayor Marty O'Malley

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	present	Ms. Wood	present
Mr. Burleigh	present	Mayor O'Malley	present
Mr. Erbedinger	present	Janet Sullivan, Tax Collector	not present
Mr. Karas	present	Steve Korbel, Solicitor	present
Mr. Porco	present	David Gilliland, Engineer	not present
Mr. Tomasic	present	Steven Morus, Manager	present

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

NO COMMENT

Nomination of Officers – Procedural Information

PROCESS FOR NOMINATIONS OF OFFICERS: Council rules and the borough code specify the following procedure:

ELECTION OF OFFICERS

1. As prescribed by the borough code, council must elect a **president** and **vice president** at its organization meeting. Both officers hold such office at the pleasure of council.

2. As prescribed by the borough code, the Mayor shall serve as presiding officer at the organization meeting until council is organized by electing a president and vice president.

3. Voting for president and vice president will proceed in the following manner:

- a. The presiding officer shall open the floor to nominations and ask for a motion to nominate a member of council to the office in question.
- b. The motion to nominate a member need not be seconded to proceed.
- c. The presiding officer will continue to call for nominations until a member makes a motion to close nominations. This motion requires a second to proceed. A simple voice vote can be held to approve the motion.
- d. At the discretion of the presiding officer, council members will vote on the candidates by roll call vote.
- e. The nominee with the majority of votes wins. If there is no clear majority, all nominees are dropped but the two highest and a vote is taken again on the remaining candidates until one receives a majority of votes.
- f. The same voting procedures will apply to the nomination and election of a vice president.
- g. Once council has elected a president and vice president, the new president shall assume control of the meeting from the presiding officer.
- h. Procedures for voting and participation by the Mayor are specified in the borough code, which supersedes any of these rules.

4. Members may also choose to elect a **president or chairperson pro tem** who will serve as presiding officer in the absence of both the president and the vice president or who may be asked to chair the meeting in order to permit either or both the president and vice president to make one or more motions. If members choose to fill this office, the Mayor shall continue to preside at the organization meeting until voting on the office is completed. Nomination and voting shall proceed as described above.

Nominations for & Election of Council President

Floor Open for Nominations

Mayor O'Malley

Ms. Wood nominates Mr. Porco for President of Council.

Motion: Motion to close nominations for election of the President of Council

Moved: Mr. Tomasic
Second: Mr. Erbedinger

Voice Vote – all in favor

Vote on Presidential Candidates

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Karas	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes

Nominations for & Election of Council Vice President

Floor Open for Nominations

Mayor O'Malley

Mr. Tomasic nominates Mr. Karas as Vice President of Council.

Motion: Motion to close nominations for election of the Vice President of Council

Moved: Mr. Porco
Second: Ms. Wood

Voice Vote – all in favor

Vote on Vice Presidential Candidates

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Karas	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes

Nominations for & Election of Council Chairperson Pro Tem (optional)

Floor Open for Nominations Mayor O'Malley

Mr. Erbedinger nominates Mr. Tomasic for Chairperson Pro Tem of Council.

Motion: Motion to close nominations for election of the Chairperson Pro Tem of Council

Moved: Ms. Wood
Second: Mr. Tomasic

Voice Vote – all in favor

Vote on Chairperson Pro Tem Candidates

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Karas	yes
	Mr. Porco	yes
	Mr. Tomasic	yes
	Ms. Wood	yes

Meeting turned over to the President of Council

Mr. Porco thanked all

Business Portion of Meeting: President of Council

Two motions to approve appointed positions including the following positions:

Position	Currently
Borough Manager/Secretary	Steven J. Morus
Borough Treasurer	Barbara Livingstone
Assistant Borough Treasurer	Steven J. Morus
Delinquent Tax Collector (except Earned Income Tax)	Steven J. Morus
Solicitor	Steve Korbel, Babst, Calland, Clements & Zomnir, P.C.
Auditor	Case Sabatini
Engineer	David Gilliland, Glenn Engineering
Chairman of the Vacancy Board	Roger Artz
Zoning Officer/Building Inspector	Bill McChesney, Building Inspection Underwriters
Legal News Medium	Tribune Review
Depository of Funds	Citizens Bank
Trustee of the Borough's Pension Plans	Ameriserv Trust

Motion: Motion to appoint the Tribune Review as the Borough's Legal News Medium, unless advertising deadlines or other considerations warrant use of another publication.

Moved Mr. Tomasic
Second Ms. Wood

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbellinger	yes
Mr. Karas	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Porco	yes

Motion: Move to approve all other appointments as shown in the list noted above
(exceptions to be noted here, if any)

Moved Mr. Tomasic
Second: Mr. Erbedinger

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbedinger	yes
Mr. Karas	yes
Mr. Tomasic	yes
Ms. Wood	yes
Mr. Porco	yes

Committee Chair Appointments: President of Council

Current Standing Committees:

Borough Property
Committee of the Whole
Finance
Operations & Policy
Planning & Zoning
Public Safety
Public Works

*Each committee having business to discuss will briefly meet on Thursday,
January 5 beginning at 7:00 PM (except the Committee of the Whole will not meet).*

Appointment of committee members: President of Council

Mr. Porco noted that the appointments shown here will be addressed at Thursday evenings committee meeting.

Appointment of negotiating committee for collective bargaining and other interaction with borough unions:

President of Council

Appointment of council representatives to the Turtle Creek Valley COG:

(Delegate & alternate to be appointed)

President of Council

Other Business:

Public Comment – Other Items

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NO COMMENT

Adjourn:

Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic

Second: Mr. Karas

Voice Vote (or by acclamation) - all in favor

- Next Scheduled Council Meeting at 7 PM: January 18, 2012
- Next Scheduled Committee Meetings at 7 PM: January 5, 2012 – all committees will meet briefly (about 30 minutes) if they have business to conduct (except the Committee of the Whole will not meet).