

Call to Order:

Mr. Porco

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	present	Mr. Porco	present
Mr. Burleigh	present	Mayor O'Malley	present
Mr. Erbelinger	absent	Janet Sullivan, Tax Collector	present
Mr. Karas	absent	Steve Korbel, Solicitor	present
Mr. Tomasic	present	David Gilliland, Engineer	present
Ms. Wood	ansent	Steven Morus, Manager	present

Mr. Porco asked all to observe a moment of silence in memory of the shooting victims from Sandy Hook Elementary School, Newtown Conn.

Citizenship Award – Mark Paull

Mr. Porco

Mr. Porco awarded a citizen of the year award to Mr. Paull.

President's Report:

Mr. Porco

Mr. Porco noted and commented on a number of activities and events that occurred in 2012 that council and the borough accomplished:

- Setting a preliminary budget for 2013
- Near completion of the strategic plan
- Establishing Link Age to Age
- Fire protection services fee implementation
- Dedication of the repurposed business district and Roman Bistro and new Rite Aid opening
- Instituted a yard waste program
- Instituted a weekly recycling program and electronic equipment material recycling

He wished all the best of the holidays and reminded all of the annual tree burning on Friday January 11th at the Westinghouse Center

Mayor's Report:

Mayor O'Malley

The mayor noted his work on the ALCOSAN 4 billion dollar project criticism wherein organizers believe that funds should be used to assist the local communities rather than build more infrastructure.

He is also monitoring the Parkway East ramp metering project, to reduce the number of cars that can enter the parkway from our area.

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan presented a monthly collections report.

Chief of Police Report:

Chief Williams

Chief Williams reported on recent department activities and noted holiday enforcement of potential DUIs. He also noted that he spoke to school principals re: safety procedures in light of the Connecticut shootings.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Adam Knight

No report

Solicitor's Report:

Mr. Korbelt

Mr. Korbelt had no report

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz reported on authority activities and the authority budget. Water rates will increase by 5% due to all the repairs that are needed.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may

Speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

No comments

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Move to authorize the solicitor to prepare and advertise an ordinance increasing the sewer fee from \$3.60 per thousand gallons to \$4.75 per thousand gallons.

Moved: Mr. Belmonte
Second: Ms. Wood

Mr. Tomasic commented on the average usage and potential increase to the bill which is incorrect in the engineers report. It will be less.

Voice Vote – all in favor

Motion: Move to authorize the solicitor to prepare and advertise an ordinance permitting the installation of marked parking spaces on Halsey and specifying enforcement procedures as well as fines and penalties.

Moved: Mr. Belmonte
Second: Mr. Burleigh

Voice Vote – all in favor

General Report:

1. The borough engineer submitted the following report to the committee:

Forest Hills Borough
Engineer's Report for December, 2012

Public Works Committee

A. 2012-13 Sewer Work for the Consent Decree

Bob Zischkau of my staff has continued to meet with Manager Steve Morus and Public Works Director Jim Theilacker regarding sewer matters and compliance with the Consent Decree. As a result of these meetings, the following is our game plan:

- A. We have issued a Notice to Proceed for \$160,000 worth of sewer liner work using the bid awarded earlier in 2012.
- B. In early 2013 we will be advertising for bids for the next round of sewer liners and sewer repairs by excavation.
- C. CCTV inspections to comply with the Operation & Maintenance Plan should begin in early 2013 either by in-house personnel or contracted services. Reminder of Council decision made last year (November 2011 business meeting) as follows: "... without objection, the public works crew should be used to handle the sewer televising noted [in budget] in order to save corrective action fund dollars. The cost of in-house overtime work is projected to be less than the cost to contract the work out as outlined by the engineer." Such work may be handled during normal working hours or on overtime but not done exclusively as overtime work.
- D. The recommended sewer rate for 2013 is \$4.75/1,000 Gallons. This will increase the average customer's sewer bill by \$25.26 per quarter.

B. 2013 Paving

The streets proposed for paving in 2013 are:

1. Forest Hills Road (house #311 to end)	\$6,000
2. Virginia Avenue (Barclay to Pike)	\$10,500
3. Hawthorne (Castlegate to Overdale)	\$24,000
4. Fieldcrest (Glasgow to cul de sac)	\$28,000
5. Rockwood (Kenmore to Yost)	\$19,000
6. Barclay (Arnold to dead end)	\$54,000
7. Marion (Ardmore to Gbg Pike)	\$105,000
8. Windsor (Lennox to Clover)	<u>\$7,500</u>
TOTAL: \$254,000	

ALTERNATES

9. Wellington (Burlington to Brinton)	\$10,000
10. Windsor (Marion to Vine)	\$5,000
11. Windsor (Lennox to Ivy)	\$7,500
12. Hawthorne (Castlegate to Cascade)	<u>\$16,000</u>
Alternates Total: \$38,500	

- 2. The manager and engineer reported on the Allegheny County Stormwater Management Plan. Allegheny County is developing a county-wide Act 167 stormwater management plan to ensure that the County as a whole is in compliance with environmental regulations, and to help protect residents from the flooding and pollution risks associated with stormwater. Goals include: maintain natural hydrologic regime, prevent flooding, minimize stream bank erosion, control water quality, education, etc. and control naturally rather than structurally. The engineer reported that the county is requesting "A list of known storm water

problems in your community. A word of caution - later they will require that each municipality correct each of these problems using local funds. Each storm water problem must then be entered onto the map on their website with a short description of the problem." It is uncertain how much this will cost the borough as stormwater issues are identified.

3. The manager reported on a street light symposium sponsored by SPC. A presentation on use of LED lighting in street lights was made. However, lights are owned by Duquesne Light not the borough and any change would be costly as well as change the way lighting is used in any municipality that makes such a change. Discussion also centered on removing some street lights to save money, using the police to ID where lights may not be needed. The utility will charge for removal of a light. Most financing out there to pay the cost of change to LED or removal of some lights is in the form of loans.
4. A report from 3 Rivers Wet Weather on the ALCOSAN consent decree was presented as follows:

Preparation of your Feasibility Study, due in July 2013, should be well underway. An overview of the major components that will need to be included in your plan is provided (separately). These elements were developed by the 3 Rivers Wet Weather Feasibility Study Working Group collaborating to ensure compliance with the municipal consent order requirements. Items such as cost sharing agreements and development of a Memorandum of Understanding for the report will require significant coordination, so be sure to build ample time into the schedule. A model Feasibility Study is being prepared that can be used as a guide.

Note that if your municipality is part of one or more complex sewersheds, you will need to have completed your alternative analysis and selected the most cost-effective approach to compliance. A number of items were presented that should be included in the plan.

5. Foreman Jim Theilacker reported on two items:

A deduct meter was installed this summer at the fire department to save on the sewage bill. It is used for filling the fire trucks and the sewage truck and other Public Works vehicles.

DEP Recycling Equipment Grant – He noted that DEP said we will likely get the money but will have to refund part of the sale of the 1997 dump truck which was funded retroactively from the purchase in early 2000's in a separate grant.

6. Members noted that more information should be provided to residents in next year's Fall Tree City Times re: leaf collection so that residents would be warned that leaves should not be placed in the street.

FINANCE COMMITTEE

Mr. Tomasic

Motion: Move to approve payment of bills for the month of November in the following amounts:

General Fund Budget:	\$ 154,562.20
Capital Improvements Plan	\$ 7,758.31
Corrective Action Budget:	\$ 1,307.08
Liquid Fuels:	\$ 258.68
Road Improvement:	\$ 283,705.05

Moved: Mr. Tomasic
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Porco	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Sewage fee refunds, storm sewer repair, Vactor repair
Liquid Fuels:	paving
Road Improvement:	Paving & crack sealing work/equipment
Capital Improvements	Matching grant, equipment including pool, fuel pump, senior center wall.

Motion: Move to grant a conflict waiver to the solicitor in the matter of the tax anticipation note.

Moved: Mr. Tomasic
Second: Ms. Wood

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Porco	yes

Motion: Move to approve Ron Brown of Grogan Graffam at \$175/hr. not to exceed \$1,200 as special counsel for the tax anticipation note.

Moved: Mr. Tomasic
Second: Ms. Wood

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Tomasic yes
 Ms. Wood yes
 Mr. Porco yes

Motion: Move to adopt Resolution No. 1126 approving a tax anticipation note from Huntington Bank in the amount of \$600,000 for 2013 at an interest rate of 1.89%.

Moved: Mr. Tomasic
 Second: Mr. Burleigh

Summary of proposals received:

Bank	Amount of TAN	Interest Rate	Interest Amt.	Fees	Total Cost
First Commonwealth	\$ 600,000.00	1.85%	\$ 11,100.00	\$ 688.00	\$ 11,788.00
PNC	\$ 600,000.00	1.95%	\$ 11,700.00	\$ -	\$ 11,700.00
Huntington Bank	\$ 600,000.00	1.89%	\$ 11,340.00	\$ -	\$ 11,340.00

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Tomasic yes
 Ms. Wood yes
 Mr. Porco yes

Motion: Move to adopt Resolution No. 1127 establishing and updating fees for various borough services and permits to be approved in the 2013 budget.

Moved: Mr. Tomasic
 Second: Mr. Burleigh

Resolution Title Reads as Follows:

A RESOLUTION OF THE BOROUGH OF FOREST HILLS, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING A GENERAL FEE SCHEDULE AND REPEALING ALL RESOLUTIONS INCONSISTENT THEREWITH.

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Tomasic yes
 Ms. Wood yes

4. In Committee of the Whole and upon approval of the above motion re: Portnoff, council asks that the manager request that Andrews & Price prepare an agreement for collection of delinquent taxes and fees for council review in committee in January and possible approval at the January or February business meeting.
5. The committee asked the manager to amend the budget and Capital Improvement Plan preliminary drafts to reinstate the matching grant to the Capital Improvements Plan from the pending list to the funded list by taking \$500 from the animal control budget in general fund-police and \$500 from the CIP-pool filter room ventilation project.

BOROUGH PROPERTY

Mr. Belmonte

Motion: Move to authorize the engineer and foreman to prepare and advertise bids for caulking work at the swimming pool in 2013.

Moved: Mr. Belmonte
Second: Mr. Burleigh

Voice Vote – all in favor

General Report:

1. The Committee reviewed the following report from the borough engineer:

Borough Property

A. Leon Way Trail

We have prepared and submitted to Solicitor Korbel, the easement plans and legal descriptions for this trail. There are three properties involved: Toomey, DePasquale and Juniper Village. Our surveyor has shown us the plans that show the Toomey and Juniper village properties do not physically connect.

B. Tennis Courts

The estimated cost of this project \$145,000. Please let us know if funding is in place for 2013 and what your timeframe is for construction.

C. Pool Projects for 2013

We will be advertising for bids in early 2013 for the following projects: Pool Caulking, Pool Lodge air conditioning, gas logs and a sliding door. All but the pool caulking is grant funded.

2. Cindy Simm was present to discuss the status of potential grant funds for tennis court rehabilitation. Also, Ms. Simm discussed use of a new senior life guard position to assist the pool manager and assistant in distributing chemicals in the pool beginning with the next pool season.

3. In Committee of the Whole, council agreed to a \$250 matching grant to the Bryn Mawr Gateway project based on donations from Juniper Village and Kimicata Landscaping.

PUBLIC SAFETY

Mr. Tomasic

Motion: Move to approve resolution no. 1128 establishing the monthly pension contribution by police officers in accordance with the police pension plan ordinance of the Borough of Forest Hills. .

Moved: Mr. Tomasic
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Tomasic	yes
	Ms. Wood	yes
	Mr. Porco	yes

General Report:

1. Chief Williams reported that total police overtime for November amounted to \$2,996 in 2012 compared with \$3,457 in 2011.
2. Keith Morse, Emergency Management Coordinator, reported on coordination with the Red Cross shelter team re: the question of an emergency shelter in Forest Hills. He hopes to schedule an orientation meeting with them on January 10 and encourages council members and the mayor to attend. Also, the committee noted that it is considering installation of a generator at the rec lodge or pool lodge so that one location could be used as a shelter.
3. Members reviewed and discussed a Post-Gazette article on a problem with stray cats and potential rabies in nearby Swissvale.

OPERATIONS & POLICY

Ms. Wood

Motion: Move to approve the minutes from the November 21, 2012 council meeting.

Moved: Ms. Wood
Second: Mr. Belmonte

Voice Vote – all in favor

Motion: Move to reappoint Vivian Broz to a new 5 year term on the Wilkinsburg Penn Joint Water Authority Board with term to expire Dec. 31 2017.

Moved: Ms. Wood
Second: Mr. Tomasic

Ms. Wood thanked Ms. Broz for her continued service.

Voice Vote – all in favor

Motion: Move to authorize the solicitor to prepare and advertise an ordinance amending the trash ordinance to provide similar language for the trash fee as used in the recycling portion of the ordinance and imposing the fee on all properties whether vacant or not.

Moved: Ms. Wood
Second: Mr. Tomasic

Voice Vote – all in favor

Motion: Move to adopt the Act 44 Conflict of Interest and Disclosure Policy as drafted by the solicitor which is required prior to seeking any proposals for pension related services.

Moved: Ms. Wood
Second: Mr. Tomasic

Voice Vote – all in favor

General Report:

1. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
2. The manager reviewed comments presented by staff on the draft mission and vision statements. We are awaiting comments from various boards on the draft.

PLANNING & ZONING

Mr. Burleigh

General Report:

1. Members reviewed code enforcement activities with the boroughs' code officer, Don Branzel.
2. The building inspector reports that tentatively an auto parts store may take over the former Rite Aid building on Yost.

3. Council will meet with Gary Silversmith re: the Westinghouse Research Site and potential development on January 8th prior to committee meetings at 6 PM.
4. Members reviewed language for a notice that will go out with the trash bills reminding residents of the change in the trash ordinance and proper use of plastic bags.
5. Members reviewed the minutes from the planning commission meeting re: the solar panel zoning amendment. The minutes are also on the borough's website.

Old Business:

None

New Business:

None

Public Comment – Other Items

At this time citizens may address council on any issue. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Jim Cinque, 102 Fall Run Road – re: the status of Fall Run Road and questioned why it is not a borough street. Requested the “meaning” of it not being an accepted borough street. He also expressed concern about a storm sewer on the street that is collapsing. Steve Morus believes that it is a borough sewer, and that it will be maintained by the borough. The borough takes care of the street only for the purpose of maintaining it for access for emergency vehicles. Mr. Morus said that though he was not here when this occurred but according to some research on his part there was a mistake in the drawings done by Grane, the developer, when the garage and street were built and they were asked to make corrections, which was not done. Mr. Cinque stated that there is heavy traffic on the road because of Juniper Village—deliveries of food and other supplies for the residents there, in addition to employees and visitors to residents. There are seven home owners on Fall Run who cannot afford to maintain the road. The storm sewer that needs repair is in front of 105 Fall Run. Mr. Cinque states that Fall

Run is 22 feet wide. Mr. Morus stated that committee meetings were to take place on Wednesday, January 3rd and the matter could be discussed there.

Paul Caswell, 130 Cherry Valley Road – noted the Leon Way trail may include Fall Run. The proposed easement includes Fall Run Road and Juniper Village, but only Juniper Village property will be accessed for the Leon Way trail.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic
Second: Ms. Wood

Voice Vote – all in favor

- Next Scheduled Council Meeting: January 16, 2013
- Next Scheduled Committee Meetings (order to be determined): Thursday, January 3, 2013 – Borough Property, Operations & Policy, Public Safety, Public Works.
Tuesday, January 8, 2013 – Finance, Planning & Zoning, Committee of the Whole.
Council may choose to meet as a whole on these dates and conduct business if necessary.