

Call to Order:

Mr. Karas

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	present	Mr. Porco	not present
Mr. Burleigh	present	Mayor O'Malley	arrived late
Mr. Erbeltinger	present	Janet Sullivan, Tax Collector	present
Mr. Karas	present	Steve Korb, Solicitor	present
Mr. Tomasic	present	David Gilliland, Engineer	present
Ms. Wood	not present	Steven Morus, Manager	present

President's Report:

Mr. Karas

No report

Mayor's Report:

Mayor O'Malley

No report

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan presented a report for March

Chief of Police Report:

Chief Williams

Chief Williams presented a monthly activity report.

He noted the Rotary Chili cook off would be held this Sunday.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Adam Knight

No report

Solicitor's Report:

Mr. Korbel

Mr. Korbel noted:

The EPI sheriff's sale should occur in the next 3 – 6 months.

The borough's right to know request to the county re: assessed value data was denied on April 9. We have 15 business days to appeal. Will chat with council on that in executive session following the meeting.

Will attend a meeting of 3 Rivers Wet Weather on an update to consent order status.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz presented a report of authority activities. They are seeking a new executive director.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

No comments

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Move to change the pavement contract to add Watt Lane/Tanglewood to the list of streets for paving to take advantage of dollars from the gas company for their cost of street repairs due to gas line work and which will cover approximately half of the cost with borough funds to come from the pavement budget.

Moved: Mr. Belmonte
Second: Mr. Erbedinger

Note: see engineer's report below for further details.

Roll Call Vote: Mr. Belmonte yes
 Mr. Burleigh yes
 Mr. Erbelinger yes
 Mr. Tomasic yes
 Mr. Karas yes

General Report:

1. The borough engineer submitted the following report to the committee:

Forest Hills Borough
Engineer's Report for April, 2012

Public Works Committee

- A. Significant Deficiency Sewer Repairs – Liner Project
All work has been completed except for the 48" storm sewer liner in Cherry Valley. This project has been suspended pending a review of finances available.
- B. 2012 Sewer work for the Consent Decree
The liner project has been awarded however a hold has been placed pending a review of finances available.
- C. 2012 Paving Project
Contracts have been issued. Work will begin after school is out for the summer.
- D. Cascade Road Speed Limit
My analysis of Cascade Road has shown no justification to change the speed limit there.
- E. Sherwood Road
Jim Theilacker and I have inspected this road and found no damage to the pavement from a track machine run on it by the contractor working at the Sherwood Club property, although there are cosmetic marks on the speed humps. Section 15-301 of the Borough's Code prohibits vehicles over 9 tons on all borough streets however section 15-304 exempts trucks making local deliveries on that street. In this case the trucks would be exempt since they are making local deliveries on Sherwood.
- F. Watt Lane/Tanglewood Dr Gas Company work
Recently the gas company did some work on Tanglewood Drive. In order to restore the surface to a like-new condition and avoid a patchwork of asphalt restoration, we have been working with the gas company to have Victor Paving do the restoration when they are in town to do the borough contract. It is our recommendation that the road be milled 1" and that an area 210' by 24' be repaved. This encompasses an area larger than the gas company work area but will prevent puddling of water and result in a cleaner look for the street. Work would also include removal of entire slabs of concrete

where the gas company trench went through only a portion of the slabs and replacement with binder asphalt. The gas company would be responsible for half of the paving area which would total \$5,000 while the borough would be responsible for the other half, also \$5,000.

2. The manager reported that following a brief investigation and assistance from the Mayor, it was determined that Fall Run stream is not on the property owned by the condos at Fall Run Road. Instead it flows through private property along Sherwood. Therefore, the DEP would not have been consulted when the condos were originally built as had been contended by a resident.
3. 3 Rivers Wet Weather is re-instituting their elected official's basin group meetings. The next meeting will be held in Turtle Creek on May 21 at 7 PM. Councilman Bill Burleigh has volunteered to attend the meeting as the borough's representative.
4. The foreman reported that the salt contract requires that the borough purchase and store additional salt or pay the contractor to store to meet minimum requirements. He believes that we have sufficient room to purchase most if not all of the required amount along with a tarp and that doing so will cost less than the price of paying the contractor to store.

FINANCE COMMITTEE

Mr. Erbedinger

Motion: Move to approve payment of bills for the month of March in the following amounts:

General Fund Budget:	\$251,494.84
Corrective Action Budget:	\$238,844.72
Liquid Fuels:	\$ 14,132.56
Pavement Improvement:	\$ 5,376.00

Moved: Mr. Erbedinger
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbedinger	yes
	Mr. Tomasic	yes
	Mr. Karas	yes

Detail of Non-General Fund Items:

Corrective Action Budget:	Sanitary sewer consent decree work and engineering, ALCOSAN bill
Liquid Fuels:	traffic signals, salt, salt brine
Pavement:	Concrete, air compressor used for crack sealing

Motion: Move to appoint Boenning & Scattergood as the company to handle the refinancing of the borough's 2007 bond issue and to authorize the borough's bond counsel to prepare and advertise an ordinance to permit the refinancing.

Moved: Mr. Erbeldinger
Second: Mr. Tomasic

Mr. Tomasic would like to state that we are saving about \$300,000 approximately depending on how the rates go. We did this about 5 years ago which puts us at the point of doing it again. We saved about \$100,000 the last bond refinance. We did modify that issue in terms of timeframe. This one will maintain the amount of years in terms for refinance at a much lower cost and will save the Borough quite a bit of money over the length of the loan.

Mr. Erbeldinger notes that this will be a savings of about \$30,000 per year and this money will go into our Capital Improvement Fund.

Roll Call Vote:	Mr. Belmonte	yes
	Mr. Burleigh	yes
	Mr. Erbeldinger	yes
	Mr. Tomasic	yes
	Mr. Karas	yes

General Report:

1. The committee noted that staff is reviewing potential changes in banking requirements for borough accounts and will review with Citizen's Bank, the current borough banker, and may discuss with other institutions as well. Changes may include the need to scan checks in house prior to depositing or face a fee.
2. The committee met with representatives from Ameriserv Trust at the April committee meeting to discuss pension plan investments.
3. Members noted that the borough's general liability insurance rates will increase this year from a premium of \$85,132 to \$88,940.

BOROUGH PROPERTY

Mr. Belmonte

Motion: Move to accept the bid of Central Heating & Plumbing Inc. in the amount of \$44,414 for installation of a new heating & air conditioning system in the lodge building at the Forest Hills/Westinghouse Recreation Center with

funds coming from a grant received from PA Department of Conservation and Natural Resources and as recommended by the engineer.

Moved: Mr. Belmonte
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes
Mr. Karas yes

Motion: Move to permit South Hills Builders to withdraw their bid of \$44,054 for the firehouse roof without penalty.

Moved: Mr. Belmonte
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes
Mr. Karas yes

Motion: Move to accept the bid of Strongland Construction in the amount of \$56,400 for installation of a new firehouse roof with funds for the project to come from the 2007 bond issue.

Moved: Mr. Belmonte
Second: Mr. Burleigh

Note: see full bid results below.

Mr. Tomasic comments that it had to do with what materials that were to be used. The first company that withdrew their bid did not have the same materials in the bid as the company we are accepting tonight. The difference in the amount and the fact that we had a withdrawal and a second bid for that proposal.

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes

Mr. Karas yes

General Report:

1. The Committee reviewed the following report from the borough engineer:

A. DCNR Grant (formerly Bright Park Project)

All work on this project is on hold pending confirmation from the state that funding is still in place.

B. Fire Dept Roof

See separate letter.

C. Westinghouse Rec Center

Landscaping has been awarded and will be underway in 2 weeks (\$16,380). Doors have been awarded and are on order (\$6,700) Heating and A/C will be advertised for bid within the week. We hope to have bids available for Council's review at the April 18 meeting.

D. Compost Site

We have started the design of a compost site for yard waste behind the Westinghouse Lodge. We will have to make assumptions of the amount of material this site will receive because it is a new concept. An alternative to designing such a facility would be to temporarily install dumpsters at the site to collect yard waste for later transport to a composting site. This would give us an idea as to the amount of waste we can anticipate receiving and the amount of odor the site will generate.

2. The committee reviewed DEP requirements for building a compost site. In Committee of the Whole, members discussed initiating a drop off for yard waste using a dumpster placed at the public works garage while a compost site is considered. The committee will discuss this further in May.

3. The committee reviewed a video on the process for installing chemicals in the pool feeder system.

4. A summary of work at the Forest Hills/Westinghouse Recreation Center was reviewed by members. A grant from DCNR covers the cost of the work.

5. Members reviewed a list of needed repairs at the Senior Center with the public works foreman.

6. The borough will hold a park clean up at the Main Park on Saturday, April 21. Interested volunteers are asked to contact Mr. Karas.

7. VFD Roof Bid Results:

Company	Bid
Likar Roofing	\$90,811.00

South Hills Builders	\$44,054.00
G & W Roofing	\$76,750.00
Ramp Construction	\$78,500.00
Strongland Construction	\$56,400.00

PUBLIC SAFETY

Mr. Tomasic

Motion: Move to appoint Keith Morse as Emergency Management Coordinator for the borough.

Moved: Mr. Tomasic
Second: Mr. Burleigh

Mr. Tomasic comments that the Chief was primarily responsible for this recommendation. We believe Mr. Morse is well qualified and is continuing to upgrade his credentials in terms of being the coordinator. I highly support this particular motion.

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbedinger yes
Mr. Tomasic yes
Mr. Karas yes

General Report:

1. Chief Williams reported that total police overtime for March amounted to \$3,022.00 compared with \$10,493 from March 2011.
2. The manager reported that \$117,000 has been collected through the end of March for the fire protection services fee. Staff will be sending delinquent notices to those who have not paid. Also, council may consider restructuring the commercial portion of the fee in 2013.

OPERATIONS & POLICY

Mr. Tomasic

Motion: Move to approve the minutes from the March 21, 2012 council meeting.

Moved: Mr. Tomasic
Second: Mr. Burleigh

Voice Vote – all in favor

Motion: Move to approve the minutes from the March 6, 2012 special council meeting.

Moved: Mr. Tomasic
Second: Mr. Burleigh

Voice Vote – all in favor

Motion: Motion to approve an agreement with IT consultant Mike Shafer that will renew the current agreement at a cost of \$425/month for agreed upon maintenance services plus \$100/hr for additional services.

Moved: Mr. Tomasic
Second: Mr. Burleigh

Note: There is no increase in the fee from 2011.

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes
Mr. Karas yes

The Mayor arrived at this time.

Motion: Motion to approve Ordinance number 1024 establishing an agreement with Comcast for cable services in the borough.

Moved: Mr. Tomasic
Second: Mr. Burleigh

Ordinance title reads as follows:

ORDINANCE OF THE BOROUGH OF FOREST HILLS
AUTHORIZING EXECUTION OF A CABLE FRANCHISE
AGREEMENT BETWEEN THE BOROUGH AND COMCAST OF
CALIFORNIA/PENNSYLVANIA/UTAH/WASHINGTON, INC.

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes
Mr. Karas yes

Motion: Move to accept the bid of Carl's Tree Service in the amount of \$13,475 for tree pruning services as recommended by the Tree & Shrub Committee.

Moved: Mr. Tomasic
Second: Mr. Belmonte

Note: Tree and Shrub received the following bids at their meeting on 4/11/12:

Bidder	Bid Price
Carl's Tree Service	\$13,475.00
Krusper-Taylor Tree Service	\$13,800.00
Ray's Tree Service	\$18,400.00
Richardson Tree & Landscape	\$18,757.50

Roll Call Vote: Mr. Belmonte yes
Mr. Burleigh yes
Mr. Erbeldinger yes
Mr. Tomasic yes
Mr. Karas yes

General Report:

1. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
2. The manager reported that after interviewing a number of candidates for the part time permanent secretary/receptionist position, he and the Chief of Police have selected Rachel Dryer. She will begin work in a few weeks.
3. In order to meet DEP requirements and be eligible for grant funds, the foreman will work with the manager to establish a yard waste collection dumpster near the public works garage while plans are made for development of a separate compost facility. Notification of this development will be made on the borough website once complete.
4. The borough received a copy of a report from a consultant for CBS re: conditions at the former Westinghouse Research Center that will be forwarded to the PA Department of Environmental Protection.
5. This committee and the Committee of the Whole reviewed directives and procedures for establishing council policy and decision making.

Motion: Motion to approve Ordinance number 1025 authorizing an intergovernmental cooperation agreement with municipalities who are members of the Turtle Creek Valley Council of Governments to establish a joint code appeals board.

Moved: Mr. Burleigh
Second: Mr. Belmonte

Ordinance title reads as follows:

AN ORDINANCE OF THE BOROUGH OF FOREST HILLS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE BOROUGH TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH BRADDOCK BOROUGH, CHALFANT BOROUGH, CHURCHILL BOROUGH, EAST MCKEESPORT BOROUGH, EAST PITTSBURGH BOROUGH, EDGEWOOD BOROUGH, MUNICIPALITY OF MONROEVILLE, NORTH BRADDOCK BOROUGH, NORTH VERSAILLES TOWNSHIP, MUNICIPALITY OF PENN HILLS, PITCAIRN BOROUGH, PLUM BOROUGH, RANKIN BOROUGH, SWISSVALE BOROUGH, TURTLE CREEK BOROUGH, WALL BOROUGH, WILKINS TOWNSHIP, WILKINSBURG BOROUGH AND WILMERDING BOROUGH FOR THE PURPOSE OF OPERATING A JOINT UNIFORM CONSTRUCTION CODE APPEALS BOARD..

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbedinger	yes
Mr. Tomasic	yes
Mr. Karas	yes

General Report:

1. Members continued a review of the zoning ordinance with Section 3 of Chapter 27. The review will continue in May and the solicitor will refer suggestions to the planning commission members for their input.
2. The code officer provided the committee with a report on his activities during the past month.
3. The manager reported on a proposed project by the Turtle Creek Valley COG called "Blight Busters." Further information will be presented as it is available.

Old Business:

None

New Business:

Borough Property Motion

Mr. Belmonte

Motion: Move to hire the following two candidates for positions shown to replace other candidates who resigned:

Nicholas Ricci – Assistant Swim Team Coach
Youssef Abdelwahab – Tennis Coach

Moved: Mr. Belmonte
Second: Mr. Tomasic

Mr. Belmonte comments that Nicholas Ricci will be dedicated to the swim team program. Youssef Abdelwahab will be taking over for Mark Paull, our Tennis Coach. Mark will be stepping down after 25 years and has done a wonderful job in our community program. His schedule changed where he is teaching and didn't see how he could change the hours.

Roll Call Vote:

Mr. Belmonte	yes
Mr. Burleigh	yes
Mr. Erbedinger	yes
Mr. Tomasic	yes
Mr. Karas	yes

Public Comment – Other Items

At this time citizens may address council on any issue. Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes. Citizens are asked to use the microphone at the speaker's

stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell the name for the record.

Peggy Anderson, 266 Barclay Ave. – referred to January council meeting re: Barclay Ave on the paving list. The portion near her home is not on the list and believes it should be finished there. Questioned when it would be resurfaced.

Mr. Tomasic comments that he helped propel the program for road repair. Prior to 5 years ago we didn't have a program. We increased taxes by 1 mill. Unfortunately, we get about 1 mill equaling \$300,000 per linear mile of paving. We have about 22 miles of road surface in the borough and every year we are working on various roads in the Borough. The roads were in such shape that we could not possibly get them completed all at once. We have a program that takes in account the use of the road and the condition of the road. Barclay is an extremely long road and we have done sections on Barclay and will be doing it again. If we would try and do Barclay, it would take three years to complete it. We have to find out which part is the worst or best and within our program put together the streets we can do.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic

Second:

Voice Vote – all in favor

- Next Scheduled Council Meeting: May 16, 2012
- Next Scheduled Committee Meetings (order to be determined): Tuesday, May 1, 2012 – Borough Property, Operations & Policy, Public Safety, Public Works.
Thursday, May 3, 2012 – Finance, Planning & Zoning, Committee of the Whole.