

MINUTES

Call to Order: Mr. Porco

Pledge of Allegiance: Mayor O'Malley

Roll Call:

Mr. Belmonte	Yes	Mr. Porco	Yes
Mr. Burleigh	Yes	Mayor O'Malley	Yes
Mr. Erbdinger	Yes	Janet Sullivan, Tax Collector	Absent
Mr. Karas	Yes	Blaine Lucas, Solicitor	Yes
Mr. Tomasic	Yes	Donald Glenn, Engineer	Yes
Ms. Wood	Yes	Steven Morus, Manager	Absent

Bid Opening – Trash/Recycling Contracts Mr. Karas & Mr. Lucas

Motion: Move to refer the bids to committee and borough manager for review.

Moved: Mr. Tomasic
Second: Mr. Karas

All In Favor Vote

President's Report: Mr. Porco

Attended dedication ceremony for the Bryn Mawr Wall project

Hayride will be held on Oct. 15th at the Westinghouse Rec, start time 6:00 PM

Comments on the street paving program

Mayor's Report: Mayor O'Malley

Reports on various activities for the month.

Tax Collector's Report: Ms. Sullivan

No Report.

Chief of Police Report: Chief Williams

Reports on a burglary that occurred on Ardmore Blvd.

The Race for Pace will take place on Oct. 15th starting at 9:00 AM

Activity report for the month

Fire Chief's Report: Chief Theilacker

No Report

Woodland Hills EMS Report: Adam Knight

No Report

Solicitor's Report: Blaine Lucas

Working with the planning commission on amendments to the zoning ordinance – the amendments should be completed by year end.

Wilkesburg Penn Joint Water Authority Report: Ms. Broz

No Report

Public Comment – Agenda Items

Elizabeth Donohoe, Overdale Road: Submits to Council a petition that contains 275 signatures of residents opposed to fracking.

Sheena Calderwood, 300 Edgewood Road: Opposed to fracking and suggests that council take this issue seriously.

Jeanne Berrington, 208 Overdale Road: Urges council to ban fracking and meet the commitment they made as elected officials to keep the borough safe.

Joshua Zorick, 532 Atlantic Ave.: Opposed to fracking and comments on various issues related to fracking and why it is important for council to also oppose fracking.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Move to award the bid for demolition of the buildings at 213 Beaver & 375 Avenue D to AW McNabb at a cost of \$10,800 as recommended by the

borough engineer with funds to come from the Community Development Block Grant program via the Turtle Creek Valley Council of Governments.

Moved: Mr. Belmonte
Second: Mr. Tomasic

Note: See engineer's report below for a summary of all bids received.

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Mr. Erbedinger	Yes
	Mr. Karas	Yes
	Mr. Tomasic	Yes
	Ms. Wood	Yes
	Mr. Porco	Yes

General Report:

1. The committee reviewed a checklist of items for consideration as part of the 2012 budget preparation process. This checklist is similar to the one included in the budget message to the 2011 budget (available at the borough's website www.foresthillspa.org).

2. The borough engineer submitted the following report to the committee:

- Significant Deficiency Sewer Repairs – Liner Project
Ten of 36 sites have been completed under Phase I of this project. Reynolds is currently working on Ardmore, Cherry Valley & Le Grande.

- 2011 Street Paving & Slurry Seal
The paving and slurry seal projects have been completed.

- CD 37 Demolition
Bids were opened on August 3, 2011 for 213 Beaver & 375 Avenue D with the following results:

AW McNabb	\$10,800
R&B Contracting	\$11,500
Canon-Mac Demo	\$13,100
Creative Ent.	\$13,300
Eveready Contr.	\$14,680
W&J Contr.	\$18,400
Minniefield Contr.	\$22,800

McNabb is qualified to do this work and their price is fair and reasonable. I recommend Council authorize the TCVCOG to award the project to AW McNabb for \$10,800.

- Sewer Policy
Although we have a policy in place for sanitary sewer overflows, Councilman Tomasic has proposed additional steps for these types of situations which I have reviewed and concur that they would be beneficial and advisable to enact as part of the borough's policy for these types of situations.
 - Pool Parking Drainage Problem
Jim Theilacker & I have inspected this problem and met with Trinity School to suggest a solution. See separate letter.
 - 302 Cascade
My office has prepared a letter to the owners of 302 Cascade regarding our findings there. I believe Council has been given a copy of this letter. The letter orders them to correct the driveway drain violation. The letter will be sent once Council approves its content.
 - Response to Mrs. Heller's letter
Steve Morus and I have prepared a letter to respond to Mrs. Heller's letter regarding sewer issues which will be sent upon council's review and approval.
3. The engineer and manager attended a meeting sponsored by FEMA concerning the flood insurance program. FEMA is reviewing and updating all insurance rate maps and may request that the borough update its floodplain ordinance during the next year (see Chapter 8 in the borough's code of ordinances).
 4. According to news reports, the federal government is backing off on requirements for street sign replacement with a few exceptions. We will not have to meet a preset deadline for changing all our signs but instead will be required to make appropriate changes as we need to replace signs. That being said, council should note as it prepares the budget that we do have a number of signs that are getting old and in need of replacement.
 5. The committee along with the public safety committee and Chief of Police discussed painting lines on several streets to simulate speed humps as a method of controlling speed.

FINANCE COMMITTEE

Mr. Erbedinger

Motion: Move to approve payment of bills for the month of August in the following amounts:

General Fund Budget:	\$195,394.46
Capital Improvements Plan	\$ 18,600.20

Corrective Action Budget: \$ 92,547.22
Liquid Fuels: \$ 2,086.91
Pavement: \$ 63.85

Moved: Mr. Erbeldinger
Second: Ms. Wood

Roll Call Vote: Mr. Belmonte Yes
Mr. Burleigh Yes
Mr. Erbeldinger Yes
Mr. Karas Yes
Mr. Tomasic Yes
Ms. Wood Yes
Mr. Porco Yes

Detail of Non-General Fund Items:

Capital Improvements Plan: Borough Building roof, Work at rec center including handicapped ramp
Corrective Action Budget: Sanitary sewer consent decree work and engineering
Liquid Fuels: Traffic signals, hot patch
Pavement: 2011 paving program prep

Motion: Move to approve the Minimum Municipal Obligation (MMO) calculation received from Mockenhaupt Benefits Group specifying that the borough's obligation to the police pension fund is estimated to be \$194,209 in 2012 and to the non-uniform fund estimated to be \$55,433 in 2012.

Moved: Mr. Erbeldinger
Second: Mr. Burleigh

Roll Call Vote: Mr. Belmonte Yes
Mr. Burleigh Yes
Mr. Erbeldinger Yes
Mr. Karas Yes
Mr. Tomasic Yes
Ms. Wood Yes
Mr. Porco Yes

Motion: Move to authorize the solicitor to prepare and advertise an ordinance implementing a Fire Protection Services Fee beginning in December 2011.

Moved: Mr. Erbeldinger
Second: Mr. Tomasic

All In Favor Voice Vote

Motion: Move to authorize the solicitor to prepare and advertise an ordinance amending the code of ordinances, Chapter 24, Part 1 to reflect the changes of Act 32 effective January 1, 2012.

Moved: Mr. Erbeldinger
Second: Mr. Tomasic

All In Favor Voice Vote

General Report:

1. The committee reviewed a checklist of items for consideration as part of the 2012 budget preparation process. This checklist is similar to the one included in the budget message to the 2011 budget (available at the borough's website www.foresthillspa.org). Items of concern include:
 - The uncertainty of the county property reassessment and when those figures will be available to municipalities to set millage rates
 - The effect of the change in the earned income tax (EIT) collection system beginning in January 2012
2. The committee will review the first draft of the 2012 budget at its October meeting.
3. Members ask that the solicitor review the documents received from PA Municipal Services (PAMS) re: the collection of delinquent EIT and advise council on actions that must be taken to approve any agreements.

BOROUGH PROPERTY

Mr. Karas

Motion: Motion to accept the bid of Welte Roofing in the amount of \$1,240 for repairs to the roof of the volunteer fire department building with funds to come from the 2007 bond issue.

Moved: Mr. Karas
Second: Ms. Wood

Three quotes were received for this work as follows:

- Welte Roofing - \$1,240
- Likar Roofing - \$2,000
- L & L Roofing – \$2,100

Note: it has been verified that the borough's agreement with the VFD specifies that it will cover maintenance to the building's exterior.

Roll Call Vote:

Mr. Belmonte	Yes
Mr. Burleigh	Yes
Mr. Erbedinger	Yes
Mr. Karas	Yes
Mr. Tomasic	Yes
Ms. Wood	Yes
Mr. Porco	Yes

Motion: Move to direct the public works department to place excess millings in the following locations as millings are available:

- The service road to behind Ave L
- Over the lots at Koch Park
- As a "sidewalk" between Bright Park and the "wall"
- As paths between the service road and Windsor and Decatur for park accessibility--exception for this until possibly April 1, 2012
- Over the lot at Westinghouse
- Walkway between Leon Way and Fall Run (spring 2012 project)

Moved: Mr. Karas
Second: Mr. Burleigh

All In Favor Voice Vote

General Report:

1. Members reviewed the following report from the borough engineer:
 - Municipal Building Roof
Work is in progress. The deadline has been extended to September 30 since the shingles are not readily available
 - DCNR Grant (formerly Bright Park Project)
We are in the process of preparing a revised scope and cost estimate for this project. The project will also require a DEP Permit for stream encroachment.
2. Committee members reviewed a number of repairs and maintenance items required at the Forest Hills/Westinghouse Lodge. Several heating related water lines may require extensive repairs and repairs to the shelter roof are

among the items reviewed. The committee asked the manager to have plumber Cliff Keogh attend the next committee meeting to review several options.

3. After reviewing a letter from the CDC indicating that all work completed by that body in the business district will be turned over to the borough, the committee and council decided, without objection and assuming there are no insurance issues, to accept the proposal of Gail Evans Potter for maintenance to the Ardmore median in the business district in conjunction with the borough's Tree and Shrub Committee.

PUBLIC SAFETY

Mr. Tomasic

Motion: Motion to approve an agreement for police services negotiated with Chalfant Borough that updates rates for additional services based on the collective bargaining agreement and maintains all duties and language of the present agreement with the following rates of payment for services therein specified:

For calendar year 2012. \$44,817

For calendar year 2013. \$46,365

For calendar year 2014. \$47,973

Moved: Mr. Tomasic

Second: Mr. Karas

Roll Call Vote: Mr. Belmonte Yes
Mr. Burleigh Yes
Mr. Erbedinger Yes
Mr. Karas Yes
Mr. Tomasic Yes
Ms. Wood Yes
Mr. Porco Yes

General Report:

1. Members discussed concerns of a resident of Forest Hills Road re: maintenance to their sidewalk during winter months and snow and ice incidents.
2. The committee reviewed a checklist of items for consideration as part of the 2012 budget preparation process. This checklist is similar to the one included in the budget message to the 2011 budget (available at the borough's website www.foresthillspa.org).

3. The Chief of Police and Public Works Foreman were asked by committee to review streets in the borough to determine which ones may be best suited for requiring parking permits.

OPERATIONS & POLICY

Ms. Wood

Motion: Move to approve the minutes from the August 17, 2011 council meeting.

Moved: Ms. Wood
Second: Mr. Erbedinger

All In Favor Voice Vote

Motion: Move to approve draft policies developed by the manager covering employee training and annual employee evaluations.

Moved: Ms. Wood
Second: Mr. Tomasic

All In Favor Voice Vote

Motion: Move to authorize the manager to advertise an ordinance banning the commercial extraction of or exploration for natural gas within the Borough.

Moved: Ms. Wood
Second: Mr. Erbedinger

All In Favor Voice Vote

Motion: Move to amend council's meeting rules to specify that discussion at future meetings will be limited in the following manner:

- Only residents and taxpayers of the Borough of Forest Hills will be permitted to address council
- Speakers will be permitted to speak for a maximum of 5 minutes
- Groups of people will be required to designate a spokesperson to represent them before council who may speak for a maximum of 10 minutes.

Moved: Ms. Wood
Second: Mr. Tomasic

All In Favor Voice Vote

General Report:

1. Mr. Tomasic and Mr. Belmonte will serve as council liaisons to the Tree & Shrub Committee on an alternating basis and as their time permits.
2. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
3. The borough continues to seek applicants for vacancies on various boards and committees and encourages residents to volunteer. Information can be found on the borough website (www.foresthillspa.org) or by contacting the borough manager.

PLANNING & ZONING

Mr. Burleigh

Motion: Move to hire a new code inspector for the Forest Hills Borough, Donald Branzel.

Moved: Mr. Burleigh
Second: Ms. Wood

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Mr. Erbedinger	Yes
	Mr. Karas	Yes
	Mr. Tomasic	Yes
	Ms. Wood	Yes
	Mr. Porco	Yes

General Report:

1. The committee will review applicants for the code enforcement officer position and make recommendations to council for possible further interviews.
2. Members are reviewing portions of the borough's 2003 comprehensive plan and ask the planning commission for recommendations on implementing further provisions in the plan in conjunction with their consultant, EPD.
3. Members also ask the planning commission for recommendations on residents who may be willing to serve on the planning commission. Borough council hopes to fill several vacancies on that board as soon as possible and invites interested residents to apply.
4. The committee asked the Borough Engineer to contact the county to explore the possibility of construction of a sidewalk along Yost to Brinton Road in Braddock Hills.

Old Business:

Discussion – council members discuss challenges that may or may not occur due to the ordinance banning fracking that was passed for advertising.

New Business:

Motion: Move to authorize the solicitor to prepare and advertise an ordinance creating a no parking zone on the west side of Braddock Road between Ardmore and Brinton.

Moved: Mr. Karas
Second: Mr. Belmonte

All in Favor Voice Vote

Public Comment

Colin Letson – representing Boy Scout Troop 90 – 150 eagle scouts have graduated from Troop 90 – any help needed in the community please contact Troop 90 - the community service hours will help other scouts to become an eagle scout .

Mr. Porco inquires if the scouts would be interested in helping seniors in the community with snow removal and if so provide a list of names to the borough office.

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic
Second: Mr. Karas

All In Favor Voice Vote

- Next Scheduled Council Meeting: October 19, 2011
- Next Scheduled Committee Meetings (order to be determined): Tuesday, October 4, 2011 (Public Safety, Public Works, Borough Property, Operations & Policy) and Thursday, October 6, 2011 (Planning & Zoning, Finance, Committee of the Whole).