

Call to Order:

Mr. Tomasic

Pledge of Allegiance:

Mayor O'Malley

Roll Call:

Mr. Belmonte	Present	Mr. Porco	Absent
Mr. Burleigh	Present	Mayor O'Malley	Present
Mr. Erbeldinger	Absent	Janet Sullivan, Tax Collector	Present
Mr. Karas	Absent	Steve Korbel, Solicitor	Present
Mr. Tomasic	Present	David Gilliland, Engineer	Present
Ms. Wood	Present	Steven Morus, Manager	Present

Mr. Burleigh present via speakerphone as noted by Vice President Tomasic

President's Report:

Mr. Tomasic

Mr. Tomasic announced an executive session was held on August 9, 2011 on personnel issues

He noted the Bryn Mawr Gateway Project Ribbon Cutting/Block Party occurs this Sunday from 5 PM – 7 PM.

Mayor's Report:

Mayor O'Malley

The Mayor presented his monthly activity report.

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan presented her monthly report

Chief of Police Report:

Chief Williams

Chief Williams presented his monthly report and noted national night out activities and that school will begin on August 22.

Approximate cost for radios will be about \$25,000.

Fire Chief's Report:

Chief Theilacker

No report

Woodland Hills EMS Report:

Adam Knight

No report

Solicitor's Report:

Steve Korbel

No report

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz presented a report on Authority business. Noted the importance of looking for minor leaks in your home since billing is on a three month cycle and usage would not be caught immediately.

Public Comment – Agenda Items

At this time, citizens may address council on any issue appearing on today's agenda. Comments on non-agenda items will be taken at the end of tonight's meeting. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point (5 minutes or less). Please spell the last name for the record.

Tom Meshanko, 348 Barclay Avenue – questioned the item re: the VFD roof under borough property. Who owns the building and shouldn't the VFD pay for the roof? Mr. Tomasic noted we will have to research.

Mr. Meshanko also raised questions about extending the ball field at the rec center. Mr. Tomasic noted that he is uncertain whether this will be approved but noted the importance of finding areas for material storage and fill when we do work like street paving.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Motion to authorize the borough manager to send a letter to Chalfant Council indicating the borough's intent to terminate the agreement with Chalfant for public works services as of the end of 2011.

Moved: Mr. Belmonte
Second: Ms. Wood

Mr. Tomasic explained that the borough is negotiating with Chalfant on this issue. However, the contract requires notification by September 1 of a given year for changes or termination.

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Ms. Wood	Yes
	Mr. Tomasic	Yes

General Report:

1. The committee reviewed a report from 3 Rivers Wet Weather on the ALCOSAN CMAC (Customer Municipality Advisory Committee). The report explained:
 - Municipal managers and elected officials representing a broad cross-section of the 83 customer municipalities and each of the seven planning basins are appointed by the Allegheny County Chief Executive and meet quarterly. In a leadership role, the CMAC assists ALCOSAN with municipal coordination and development of a long-term wet weather plan. The CMAC uses a consensus-based process to provide guidance and feedback from their representative populations, the municipalities and rate payers. Their roles and responsibilities include municipal advocacy and this committee provides a forum for a collective discussion on municipal concerns. Mr. Morus is a member of this committee.
2. Members reviewed proposed capital improvements projects for the 2012 plan as submitted by staff for committee review.
3. The borough engineer submitted the following report to the committee:
 - Significant Deficiency Sewer Repairs – Liner Project
 - Ten of 36 sites have been completed under Phase I of this project. Progress is being impeded because the Roto-Rooter Spot-Repair Project has not been completed, therefore certain manholes are still buried and these manholes are required for the lining work to proceed.
 - 2011 Street Paving & Slurry Seal
 - The paving has been completed. Slurry Sealing is scheduled to begin August 5.
 - Municipal Building Roof

- Work is scheduled to begin on the shingle roof the week of August 8.
- CD 37 Demolition
 - This project will be advertised for bid on August 3, 2011 with bids being opened at the TCVCOG office on August 25 at 1:00 PM. (213 Beaver & 375 Avenue D)
- DCNR Grant (formerly Bright Park Project)
 - I met with Manager Steve Morus and Jim Theilacker at the Main Park where we discussed a scope of work for this project. Once I have plans for the park, I will prepare a detailed description of the work and plans for the borough and DCNR's review.
- 302 Cascade Stormwater Problem
 - DPW has repaired the curbs in the block surrounding this property so that no water from public streets is entering private property. DPW also conducted extensive TV inspection of the storm sewers in this area and found nothing that would be contributing to the problem at 302. Our next step is to re-dye test 302 Cascade to make sure their roof drains and driveway drain are not connected to the sanitary sewer.
- Braddock Road
 - As suggested by Councilman Steve Karas, Jim Theilacker and I have been in contact with Allegheny County regarding Braddock Road. The County has agreed to shift the line painting on Braddock Road after the paving is complete so that a wider shoulder is available for pedestrians on the northerly (downhill) side of the road.

FINANCE COMMITTEE

Mr. Erbeldinger

Motion: Move to approve payment of bills for the month of July in the following amounts:

General Fund Budget:	\$211,223.65
Capital Improvements Plan	\$ 4,524.94
Corrective Action Budget:	\$ 7,159.22
Liquid Fuels:	\$ 1,116.25
Pavement:	\$ 790.08

Moved: Mr. Belmonte
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Ms. Wood	Yes
	Mr. Tomasic	Yes

Detail of Non-General Fund Items:

Capital Improvements Plan:	Work at rec center including fencing, handicapped ramp
Corrective Action Budget:	Sanitary sewer consent decree work and engineering
Liquid Fuels:	Traffic signals, hot patch
Pavement:	2011 paving program prep

General Report:

1. The committee discussed a draft ordinance on the municipal services fee with members of the Forest Hills VFD. Members will continue to review and may ask that council authorize advertising of the ordinance at the September business meeting.
2. Members heard from Colleen Deer of Mockenhaupt concerning the borough's anticipated costs for the pension plans under the state Minimum Municipal Obligation (MMO). While the borough anticipates receiving state aid, both the non uniform and police plans will likely require a significant allocation of borough funds in the 2012 budget. Mockenhaupt will present its final numbers in September and council will be asked to approve the anticipated allocation at the September business meeting.
3. Committee members reviewed comments from an article in the Pittsburgh Post Gazette re: new earned income tax (EIT) procedures beginning in January. A recent article included a quote from the president of the PA Government Finance Officers Association in which he predicts that the new EIT collection system will likely result in less revenue initially while the system is implemented. He was concerned that it could take some months or longer and suggests that municipalities prepare for a reduction in revenues at least initially.
4. Council recently approved a resolution appointing PAMS as the delinquent collector for 2011 and earlier EIT. PAMS submitted documents for council review and approval. The committee will consider this in September.
5. Staff and council are beginning preparation of the 2012 budget this month and a first draft should be available for the committee's review at its October meeting.
6. Siobhan Nicklow, Administrative Assistant - Finance, has been reviewing our utility bills and discovered several times over the past couple of years when a utility has charged us for taxes though we should be tax exempt. We already

received \$325 from Sprint for such taxes paid. The Dept of Revenue will refund \$9,370 to us for taxes taken out by Duquesne Light/Peoples Gas as part of recent electric bills. She is also investigating Verizon and other accounts to make sure they did not begin charging us taxes. We are supplying all with new tax exempt certificates and will continue to monitor the situation.

BOROUGH PROPERTY

Mr. Karas

Motion: Motion to accept the bid of Welte Roofing in the amount of \$1,240 for repairs to the roof of the volunteer fire department building with funds to come from the 2007 bond issue.

Moved: Ms. Wood
Second: Mr. Belmonte

Three quotes were received for this work as follows:

- Welte Roofing - \$1,240
- Likar Roofing - \$2,000
- L & L Roofing – \$2,100

Motion to table by Ms. Wood and second Mr. Belmonte

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Ms. Wood	Yes
	Mr. Tomasic	Yes

Mr. Gilliland recommended that the motion be changed

Motion: Motion to direct the engineer to send a letter to the roofing contractor requesting that the original XT 30 shingle is used as part of the original bid.

Moved: Ms. Wood
Second: Mr. Belmonte

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Ms. Wood	Yes
	Mr. Tomasic	Yes

General Report:

1. Members reviewed a number of capital improvements projects proposed for the 2012 plan.
2. Committee members recommend reimplementation of the original plan for extending the ball field at the Forest Hills/Westinghouse Recreation Center, placing clean fill from borough construction projects in the woods behind the first field. If there are no objections, they will discuss with the engineer and foreman to review the plan.
3. The committee reviewed sections of the borough's code that relate to the recreation board's duties and discussed whether further rules, regulations and/or directions should be developed to better spell out their duties, responsibilities and authority.
4. The manager noted that a grant for a plan to convert a car used by the police and code officer to an alternative fuel was unsuccessful because of the extent of work and the cost of making the conversion. The manager suggested that members may want to consider a plan in the future on creating one or more "green" vehicles should another grant opportunity arise.

PUBLIC SAFETY

Mr. Tomasic

Motion: Motion to authorize the borough manager to send a letter to Chalfant Council indicating the borough's intent to terminate the agreement with Chalfant for police services as of the end of 2011.

Moved: Mr. Belmonte
Second: Ms. Wood

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Ms. Wood	Yes
	Mr. Tomasic	Yes

General Report:

1. Members reviewed a number of capital improvements projects proposed for the 2012 plan.
2. The committee generally discussed the placement of speed humps in the borough and alternatives such as use of painted traffic control lines on selected roads.
3. Committee members discussed problems with nuisance animals in various locations including problems with some getting into trash. Alternatives were

suggested but council in the Committee of the Whole decided that residents with such problems should continue to take responsibility for interaction with an animal control company including bearing any costs that may be incurred.

OPERATIONS & POLICY

Ms. Wood

Motion: Move to approve the minutes from the July 20, 2011 council meeting.

Moved: Ms. Wood
Second: Mr. Belmonte

Voice Vote – all in favor

Motion: Move to authorize the solicitor to prepare and advertise specifications for bids for a new trash and recycling contract.

Moved: Ms. Wood
Second: Mr. Burleigh

Voice Vote – all in favor

Motion: Move to accept the bid of Carl's Tree Service for pruning services in the amount of \$13,395 as recommended by the Tree and Shrub Committee.

Moved: Ms. Wood
Second: Mr. Belmonte

Note: Bids received and opened by the Tree and Shrub Committee on August 10, 2011 at their monthly meeting are as follows:

Carl's Tree Service	\$13,395
Emery Tree Service	\$14,842
Ray's Tree Service	\$14,400

A fourth bid by Krusper-Taylor Tree Service of \$4,800 was rejected by the committee as it was incomplete and not properly executed by the company. Krusper-Taylor withdrew their bid due to these issues.

Mr. Tomasic noted concerns about the Krusper Taylor Tree Service. Mr. Korbelt noted he reviewed the issue and it was acceptable.

Roll Call Vote: Mr. Belmonte Yes
Mr. Burleigh Yes
Ms. Wood Yes
Mr. Tomasic Yes

General Report:

1. The manager drafted a policy on employee training and one on employee evaluations for review by the committee at its September meeting.
2. The committee discussed naming a council liaison to the tree and shrub committee and suggested that it may be something that members interested may want to do on a rotating basis.
3. Members reviewed a proposal from Direct Energy which asked the borough to endorse them as an energy provider and encourage residents to sign up at a savings over the Duquesne Light rate. The issue may be revisited at the September meeting.
4. Cindy Simm reported on the progress of the municipal map/directory project.
5. The borough continues to seek volunteers for the 2019 Centennial Committee. Please contact the office if interested.
6. The borough continues to seek applicants for vacancies on various boards and committees and encourages residents to volunteer. Information can be found on the borough website (www.foresthillspa.org) or by contacting the borough manager.

PLANNING & ZONING

Mr. Burleigh

Motion: Move to authorize the council president or vice president to send a commitment letter indicating that the borough will contribute staff time or other resources as a cost share, and will make personnel in relevant municipal departments available as needed to accomplish the objectives proposed by Citizens for Pennsylvania Future (PennFuture) in the Department of Energy (DOE) SunShot Initiative which would make solar energy more competitive with other forms.

Moved: Mr. Belmonte
Second: Mr. Burleigh

Note: the letter would indicate that Forest Hills will agree to provide up to 80 hours of staff time that has a dollar amount of cost share equal to approximately \$3,200 or \$40 per hour. Information accompanying the proposal indicates that there are no dollar costs to participate. We will receive a model ordinance, training, and permitting and zoning processes to encourage the adoption of roof-top solar in the community. We will be asked to contribute approximately 40-60 hours of in-kind, staff time during the 12 month grant period for meetings, completion of questionnaires, training sessions, etc.

Voice Vote – all in favor

Motion: Move to authorize the manager to advertise for a new code enforcement officer.

Moved: Mr. Belmonte
Second: Ms. Woods

Voice Vote – all in favor

General Report:

1. The committee has reviewed the duties of the Environmental Advisory Council and believes the borough should keep the EAC active. Right now there are two members on the EAC although there has been little business for it to conduct at this time. The committee and council also await the recommendation of the planning commission as to how to maintain the committee and encourage additional volunteers.
2. Members support the need for continued funding in the capital improvements plan for implementation of the borough's comprehensive plan through use of the planning commission and its consultant, EPD.
3. Braddock Borough asks that council consider an intergovernmental cooperation agreement that would allow them to use the borough's code appeals board for their appeals. However, they are investigating with all surrounding communities and while the committee is open to considering their request it will wait until Braddock determines how best to proceed before asking Forest Hills council to consider an agreement.

Old Business:

Mr. Belmonte recognized Siobhan for her work in reviewing bills and saving the borough thousands of dollars. All agreed.

New Business:

None.

Public Comment – Other Items

At this time citizens may address council on any issue. Citizens are asked to use the microphone at the speaker's stand, clearly state their name and address for the record

and keep comments brief and to the point (5 minutes or less). Please spell the last name for the record.

None

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Belmonte
Second: Ms. Wood

Voice Vote

- Next Scheduled Council Meeting: September 21, 2011
- Next Scheduled Committee Meetings (order to be determined): Thursday, September 1, 2011 (Public Safety, Public Works, Borough Property, Operations & Policy) and Tuesday, September 6, 2011 (Planning & Zoning, Finance, Committee of the Whole).