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**MINUTES**

Call to Order:

Mr. Porco

Pledge of Allegiance:

Mr. Belmonte

Roll Call:

Mr. Belmonte	Yes	Mr. Porco	Yes
Mr. Burleigh	Yes	Mayor O'Malley	arrived few min. late
Mr. Erbeldinger	Yes	Janet Sullivan, Tax Collector	Yes
Mr. Karas	Absent	Blaine Lucas, Solicitor	Yes
Mr. Tomasic	Yes	Paul Gaus, Engineer	Yes
Ms. Wood	Yes	Steven Morus, Manager	Yes

President's Report:

Mr. Porco

Mr. Porco reported on the snow storm events that began on Feb. 6th and commented on the work of our emergency crews and the good work of the public works, fire and police departments and the Woodland Hills EMS.

Noted that a state of emergency existed during this time period.

Mayor's Report:

Mayor O'Malley

The Mayor noted that 98% of the phone calls he handled were positive on the work of public works on the storm.

Tax Collector's Report:

Ms. Sullivan

No report other than that tax bills should be out by the end of the month.

Chief of Police Report:

Chief Williams

The Chief presented a monthly report of activities and commented on the emergency activities during the storm.

Fire Chief's Report:

No report.

Woodland Hills EMS Report:

Adam Knight

No report.

Solicitor's Report:

Blaine Lucas

Mr. Lucas updated council on pending land development projects including Rite Aid, car wash, and the EPI Building (no application filed in the case of the latter). He also discussed issues raised on Laurel Way and noted that staff and engineer have investigated with the solicitor.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

No report. Ms. Broz was unable to attend.

Public Comment

June Simmen, 3 Cherry Valley Road – tree issues re: two trees on Sherwood Road side of property.

Keith Bajura, 704 Decatur Ave. – complained about the state of the road between Sumner Avenue and Rustic Alley. Claims they did not treat the street either during the storm. Include on Public Works committee for March.

Brett Lubay, 100 Fairfax Road – concerned about traffic and speed on Fairfax Road. Include on Public Safety committee agenda.

Mrs. Erbedinger – also complained about Fairfax Road

Brad Graham, 132 Fairfax Road – added his concern about the speed on Fairfax.

Tom Meshanko, 348 Barclay Ave. – lining in storm sewer in vicinity of his home. Complimented the subcontractor about the work. Questioned what would happen with snow on various streets.

He also questioned the Fun in the Park program and the number of counselors.

Committee Reports:

**PUBLIC WORKS COMMITTEE**

Mr. Belmonte

**Motion:** Move to accept the bid of Rotor Rooter in the amount of \$327,795.00 for 2010 sewer point repairs.

Bids were opened in public at the January 7, 2010 committee meeting as follows:

<b>Company</b>	<b>Bid</b>	<b>Bid Bond?</b>
Fleming Walker Inc.	\$641,358.00	✓
Niando Construction	\$472,914.50	✓

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Mongiovi & Son	\$444,200.00	✓
Creative Enterprises	\$345,535.00	✓
Roto Rooter Services	\$327,795.00	✓
Independent Enterprises	\$516,580.00	✓

Moved: Mr. Belmonte  
Second: Ms. Wood

Roll Call Vote: Mr. Belmonte Yes  
Mr. Burleigh Yes  
Mr. Erbeldinger Yes  
Mr. Tomasic Yes  
Ms. Wood Yes  
Mr. Porco Yes

*General Report:*

1. The committee is considering sharing a piece of equipment with other municipalities through the Turtle Creek Valley Council of Governments that measures the reflectivity of signs. New standards for reflectivity are coming in a few years which may require the borough to spend money replacing a number of signs.

**FINANCE COMMITTEE**

Mr. Erbeldinger

**Motion:** Move to authorize the manager to issue and advertise a request for proposal (RFP) for actuarial services.

Moved: Mr. Erbeldinger  
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte Yes  
Mr. Burleigh Yes  
Mr. Erbeldinger Yes  
Mr. Tomasic Yes  
Ms. Wood Yes  
Mr. Porco Yes

**Motion:** Move to authorize the manager to issue and advertise a request for proposal (RFP) for engineering services.

Moved: Mr. Erbeldinger  
Second: Mr. Tomasic

Roll Call Vote:      Mr. Belmonte      Yes  
                             Mr. Burleigh      Yes  
                             Mr. Erbeldinger      Yes  
                             Mr. Tomasic      Yes  
                             Ms. Wood      Yes  
                             Mr. Porco      Yes

**Motion:**      Move to exonerate tax collector Janet Sullivan from the collection of all delinquent taxes for 2009 and previous years which have been turned over to the borough office staff for collection.

Moved:      Mr. Erbeldinger  
Second:      Mr. Tomasic

Roll Call Vote:      Mr. Belmonte      Yes  
                             Mr. Burleigh      Yes  
                             Mr. Erbeldinger      Yes  
                             Mr. Tomasic      Yes  
                             Ms. Wood      Yes  
                             Mr. Porco      Yes

**Motion:**      Move to approve resolution number 1091 which sets the bond for the elected borough tax collector, Janet Sullivan, at \$1,250,000 for the term commencing January 1, 2010 and ending December 31, 2013.

Moved:      Mr. Erbeldinger  
Second:      Mr. Tomasic

Ms. Wood – would like the solicitor to speak as to whether the bond can be lowered.

Mr. Lucas – this is a surety bond and historically the bond has been at \$500,000. It's a judgment call on what you feel the appropriate degree of risk is versus the premium cost. Council does have some discretion on what you want to set the premium cost at.

**Motion:**      Move to amend the motion to set the bond at \$500,000.

Moved:      Mr. Erbeldinger  
Second:      Mr. Tomasic

Roll Call Vote:      Mr. Belmonte      Yes  
                             Mr. Burleigh      Yes  
                             Mr. Erbeldinger      Yes  
                             Mr. Tomasic      Yes  
                             Ms. Wood      Yes  
                             Mr. Porco      Yes

**Motion:** Move to provide 25% of excess RAD funds as required under state law to the C. C. Mellor Library and the Forest Hills branch.

Moved: Mr. Erbedinger  
Second: Mr. Tomasic

***Voice Vote – all in favor***

**Motion:** Move to amend the borough's fee resolution to increase pool pass rates an additional \$15 over the amount previously stated.

Moved: Mr. Erbedinger  
Second: Mr. Burleigh

Roll Call Vote:

Mr. Belmonte	Yes
Mr. Burleigh	Yes
Mr. Erbedinger	Yes
Mr. Tomasic	Yes
Ms. Wood	Yes
Mr. Porco	Yes

NOTE: Currently established rates for 2010 in existing fee resolution that would be increased are as follows:

- a. Season Pass for Family

If paid in full before April 2 of each year	\$220.00
If paid in full on or after April 3 of each year	\$245.00
- b. Season Pass for Individual

If paid in full before April 2 of each year	\$125.00
If paid in full on or after April 3 of each year	\$140.00
- c. Senior Citizen-Season Pass (65 years of age and over)

If paid in full before April 2 of each year	\$ 45.00
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If paid in full on or after April 3  
of each year \$ 60.00

d. Twilight Single Pool Pass  
(7 days per week, pass valid  
between 5:00 p.m. and 8:00 p.m.)  
If paid in full before April 2 of  
each year \$ 90.00

If paid in full on or after April 3  
of each year \$ 100.00

**Motion:** Move to approve a policy in which future vehicle purchases for all borough departments include a requirement or specification for the disposal of the old vehicle being replaced via sale or otherwise in accordance with all appropriate law.

Moved: Mr. Erbeldinger  
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte Yes  
Mr. Burleigh Yes  
Mr. Erbeldinger Yes  
Mr. Tomasic Yes  
Ms. Wood Yes  
Mr. Porco Yes

*General Report:*

1. The full 2010 budget and capital improvements plan is available to all via our website ([foresthillspa.org](http://foresthillspa.org)). Hard copies are available for view at the borough office and the library in the basement of the senior center.
2. The borough will offer a number of items of surplus equipment for sale with the intent of disposing of the property if it is not sold. All items are less than \$1,000 in value and this method complies with borough resolution number 1057 on the disposal of surplus property. The list will be posted on the borough bulletin board and advertised on [Govdeals.com](http://Govdeals.com). Bids should be submitted by Noon on March 4 via [Govdeals.com](http://Govdeals.com). A list of items is attached to this agenda.

**BOROUGH PROPERTY**

Mr. Belmonte

**Motion:** Move to approve the summer hires as shown on the lists attached to this agenda and pending applicant's adherence to our hiring policy on background checks.

Moved: Mr. Belmonte  
Second: Mr. Tomasic

Mr. Porco – will we be limited to the number of participants for fun in the park – or are these the people being hired and then we staff the program with volunteers

Mr. Morus – currently those are the two applicants - they will be hired tentatively – no director or assistant director at this time

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Mr. Erbedinger	Yes
	Mr. Tomasic	Yes
	Ms. Wood	Yes
	Mr. Porco	Yes

*General Report:*

1. Committee members determined that they would not recommend nor consider further the proposal from Keystone Health Club for use of the borough pool.
2. We are in need of applicants to staff the Fun in the Park program this summer. Anyone interested should contact Cindy Simm at 412-351-7330 x220.

**PUBLIC SAFETY**

Mr. Tomasic

**Motion:** Motion to authorize the borough solicitor to advertise an ordinance to remove the killed in service benefit from the Borough's uniformed pension plan in accordance with Act 51 of 2009.

Moved: Mr. Tomasic  
Second: Mr. Burleigh

***Voice Vote – all in favor***

*General Report:*

1. The manager noted that the grant for traffic signalization upgrade and signal synchronization for route 30 traffic signals provided by Southwest Planning Commission will be implemented soon. A consultant has been hired by SPC to begin a review of all signals between the Parkway East and Route 48 in North Versailles.

2. Committee members via the committee of the whole asked the Chief to send a certified letter to neighboring municipalities re: the proposed upgrade to our mutual aid agreements.
3. Members reminded all residents to comply with the borough's requirements for removal of snow from sidewalks following a storm and discussed methods for enforcing the ordinance.

**OPERATIONS & POLICY**

Ms. Wood

**Motion:** Move to approve the minutes from the January 20, 2010 council meeting.

Moved: Ms. Wood  
 Second: Mr. Erbedinger

***Voice Vote – all in favor***

**Motion:** Move to approve the minutes from the January 4, 2010 council organization meeting.

Moved: Ms. Wood  
 Second: Mr. Erbedinger

***Voice Vote – all in favor***

**Motion:** Move to approve the appointment of the following residents to the committee shown and for the term indicated:

<b>Committee</b>	<b>first name</b>	<b>last name</b>	<b>Expiration</b>
Neighborhood Crime Resistance	Jeffrey	Kooser	28-Feb-12
Neighborhood Crime Resistance	Patricia	Aiello	28-Feb-12
Neighborhood Crime Resistance	Kay	Powderly	28-Feb-12
Zoning Hearing Board	Myron H.	Lewis	28-Feb-13
Bird and Wildlife Sanctuary	Elizabeth	Hanzel	28-Feb-13
Shade Tree and Shrub Committee	Rebecca	Watkins	28-Feb-13
Shade Tree and Shrub Committee	Vivian	Broz	28-Feb-13
Shade Tree and Shrub Committee	Matthew	Rodrigues	28-Feb-13
Recreation Board	Kimberly	Hall	28-Feb-13
Recreation Board	Michael	Marini	28-Feb-13
Recreation Board	Keith	Morse	28-Feb-13
Recreation Board	Cheryl	Finlay	28-Feb-13
Civil Service Commission	Frank	Sabino	28-Feb-15
Code Appeals Advisory Board	Franklin	Snyder	28-Feb-13
Recreation Board	Edward	Galloway	28-Feb-13

Moved: Ms. Wood  
Second: Mr. Burleigh

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Burleigh	Yes
	Mr. Erbedinger	Yes
	Mr. Tomasic	Yes
	Ms. Wood	Yes
	Mr. Porco	Yes

*General Report:*

1. At this time the following council members serve as liaison to borough boards as indicated (without objection):
  - a. Bill Tomasic, Crime Alert and Tree & Shrub Committee
  - b. Steve Karas, Recreation Board and Bird and Wildlife Committee
  - c. Markus Erbedinger Environmental Advisory Council
  - d. Devon Wood, Senior Center and Community Development Corp.
  - e. Mike Belmonte, Turtle Creek Valley Council of Governments.
2. Members advised the council president that council member Bill Tomasic should be appointed as the chair of the Negotiating Committee which President Frank Porco authorizes without objection.
3. Members reminded all of council that public comment and discussion during business meetings must be limited to the period set aside for such comment under council meeting rules. Only if new items are added to the agenda on that evening should members of the public be invited to speak otherwise.

**PLANNING & ZONING**

Mr. Burleigh

*General Report:*

1. Members reviewed briefly the proposed Rite Aid store for the Ardmore Shopping Center.
2. Committee members discussed the sidewalk and median tree plantings undertaken by the CDC in the business district via the committee of the whole. The committee noted that it would advise the CDC that council's intention is to remove and replant sidewalk trees based on Arborist Ted Gilbert's and tree and shrub's recommendations.

Old Business:

Mr. Porco noted that Gateway Engineers asked for some additional time to come to speak to council due to the last meeting being cut short and they still had some materials to cover.

Council discusses the request and sets a date for March 11, 2010 – 6:30 PM

Strategic Planning – March 27 – 9 AM to 1 PM – invite Jim Theilacker

New Business:

None

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic  
Second: Mr. Burleigh

***Voice Vote – all in favor***

- Next Scheduled Council Meeting: March 17, 2010
- Next Scheduled Committee Meetings (order to be determined): Tuesday, March 2, 2010 (Public Safety, Public Works, Borough Property, Operations & Policy) and Thursday, March 4, 2010 (Planning & Zoning, Finance, Committee of the Whole).

**Pool Staff Recommendations -- Summer 2010**

<b><u>Name of Applicant</u></b>	<b><u>Position Recommended for:</u></b>
Lynn Cassidy	Pool Manager
Shannon Cassidy	Assistant Pool Manager
Emily Sciulli	Swim Team Head Coach
Andrew Finlay	Assistant Swim Team Coach
Graham Bodner	Assistant Swim Team Coach
Annmarie Rodriguez	Synchronized Swim Head Coach
Carolyn Gormley/Nicole Jozwiak*	Asst. Synchronized Swim Coach
Annmarie Rodriguez	Lifeguard
Pat Neidig	Lifeguard
Adam Neidig	Lifeguard
Chelsea Stein	Lifeguard
Andrew Wellman	Lifeguard
Luke Gormley	Lifeguard
Lexi Orriola/Colleen Kennedy	Concession Stand
Giovanna Bodner	Cashier
John Alton	Maintenance
Nicholas Ricci	Utility

\*Carolyn Gormley and Nicole Jozwiak will share the assistant coach position.

**Sub-Lifeguards with prior experience and all certifications needed:**

Mariam Abdelwahab	Sub-Lifeguard
Caity Jozwiak	Sub-Lifeguard
Charles Destro	Sub-Lifeguard
James McKay	Sub-Lifeguard
Colin Letson	Sub-Lifeguard
Angela Ricci	Sub-Lifeguard
Becky Gormley	Sub-Lifeguard
Brenna Longo	Sub-Lifeguard

**Sub-Lifeguards with no prior experience or certifications**  
**(will have certificates before employment starts):**

Justine Borst	Sub-Lifeguard (first year)
Michael Holzinger	Sub-Lifeguard (first year)
Gregory Sorek	Sub-Lifeguard (first year)
Renee MacCamy	Sub-Lifeguard (first year)
Jacob Layton	Sub-Lifeguard (first year)
Erin Schwoegl	Sub-Lifeguard (first year)
Matthew Mikalasevich	Sub-Lifeguard (first year)
Joshua Marini	Sub-Lifeguard (first year)
Mariska Usouski	Sub-Lifeguard (first year)
Shea Shovlin	Sub-Lifeguard (first year)
Nicole Bonacci	Sub-Lifeguard (first year)
Josef Cislo*	Sub-Lifeguard (first year)
Lauren Kimicata	Sub-Lifeguard (first year)
Katie Bunyan	Sub-Lifeguard (first year)

\*Proof of residency required by June 1, 2010

**2010 Tennis and Fun in the Park Staff Recommendations**

Fun in the Park

<b><u>Name of Applicant</u></b>	<b><u>Position Recommended for:</u></b>
Stephanie Layton	Counselor
Emily Blotzer-Miller	Counselor

Tennis

<b><u>Name of Applicant</u></b>	<b><u>Position Recommended for:</u></b>
Mark Paull	Director
Youseff Abdelwahab	Assistant Tennis Director
Jillian Kennedy*	Substitute Asst. Tennis Director
Gina DelRio-Gazzo*	Substitute Asst. Tennis Director

\*The two applicants will work on a rotating schedule and only when Youseff is not available.

### Surplus Items for Disposal

1. Brother Intellifax 2800 Fax machine / No borough tag associated
2. Brother Intellifax 2600 Fax machine / No borough tag associated
3. Okidata Microline Printer 320 turbo 9 pin / Borough tag # 01298
4. Okidata Microline Printer 321 turbo 9 pin / Borough tag # 00186
5. Sony SVT 3050 VCR / Borough tag # 01294
6. Okidata Microline 320 turbo 9 pin Printer / Borough tag # 01297
7. 6 hard line telephones / 1 borough tagged # 00233
8. 8 Avaya hard multi line phones / No borough tag associated
9. Burroughs Calculator / No borough tag associated
10. Okidata Microline 380 24 pin Printer / Borough tag # 01290
11. Epson stylus color Printer / Borough tag # 01273
12. Oki page 10i Printer / No borough tag associated
13. HP 7500 computer monitor / No borough tag associated
14. Fiton Computer / Borough tag # 01318
15. Compaq computer monitor w/ speakers / Borough tag # 01269
16. 2 Compaq keyboards / No borough tag associated
17. RCA video camera / Borough tag # 00279
18. Superprint TTD/TTY by unlrtech / Borough tag # 01293
19. 8 Avaya headsets / No borough tag associated
20. Everfocus/multi video vender w/ monitor / Borough tag # 00225