
Minutes

Call to Order:

Mr. Porco

Pledge of Allegiance:

Mayor Heller

Roll Call:

Mr. Belmonte	Yes	Mr. Porco	Yes
Mr. Karas	Yes	Mayor Heller	Yes
Ms. Katchmar	Yes	Janet Sullivan, Tax Collector	Absent
Ms. Liscio	Yes	Blaine Lucas, Solicitor	Yes
Mr. O'Malley	Yes	Paul Gaus, Engineer	Yes
Mr. Tomasic	Yes	Steven Morus, Manager	Yes

President's Report:

Mr. Porco

Mr. Porco called a brief executive session at this time to discuss a personnel matter.

Mayor's Report:

Mayor Heller

Mayor Heller commented on the mail boxes in the lobby stating that he thinks they are a good idea.

Tax Collector's Report:

Ms. Sullivan

No report

Police Chief's Report:

Chief Fabrizi

Chief Fabrizi presented his monthly activity report and discussed the new bar code system in the evidence room. He invited all down to see it at the next public safety meeting.

He noted Officer Cooley's work on the DARE program and an internet safety program with assistance from Officer Heller.

He complemented the Auxiliary Police for help in several activities.

He noted several crime alerts that went out using the new system.

Fire Chief's Report: Chief Heller

No report.

Woodland Hills EMS Report: Adam Knight

No report.

Solicitor's Report: Blaine Lucas

Mr. Lucas had no report.

Wilkesburg Penn Joint Water Authority Report: Ms. Broz

Ms. Broz had no monthly report from the authority and noted no complaints.

Public Comment

Roseann Litzinger, 9 Patrice Court – Garden Club re: sale of flowers

The garden club would like permission to sell plants on May 2, 2009 from 8:00 – 2:00 in the magistrate's parking lot. Picked this date because St. Maurice has their flea market that same day which generates numerous people. Would also like to place signs in certain areas of the borough advertising the sale. If possible would like to borrow the sandwich board signs from the borough. The proceeds of the sale go to the Garden Club and then plants are purchased for use in the borough; such as the hillside garden.

Mr. Porco asks when will the garden club need an answer?

Ms. Litzinger responds by March 5th because the plants need to be ordered as soon as possible.

Mr. Porco refers this to borough property committee which will be held on March 3rd and comments that someone will call the garden club with a decision.

Mr. Morus suggests that Ms. Litzinger contact Ron Willard for an application for putting signs in the median.

Bob Grubb, Architect – re: EPI Building, potential development

Mr. Grubb reviews the site plan at Braddock and Ardmore – remove the top two floors - retain the footprint of the building and construct two new floors – the building would house the Nova Science Academy a private school for gifted students grades K – 8 with approximately 18 students per grade – a gym would be installed in the lower level for internal use only – there will be 9 indoor parking places and 19 outdoor parking places – a staff of 20 plus 8 support personnel – the school is a pilot program under Nova for

students in cities east of Pittsburgh (Murrysville, Monroeville, etc.) – students would arrive by private vehicle or short buses – the turning radius is made to accommodate short buses.

Mr. Lucas comments that he met with the developer about 10 days ago and this meeting tonight was for the purpose of presenting council with details of the project and getting feedback. No formal applications have been filed as yet.

Mr. Karas – comments that he heard about a small playground on the site.

Mr. Grubb – a small tot lot would be located in the rear of the building – the lower lot near Braddock Road.

Mr. Belmonte – are there other Nova Science Academies in western PA?

Mr. Grubb – this is the first Nova named school in this location.

Mr. Belmonte – who is the parent company?

Mr. Grubb – company that will own the building is a realty company – there will be an LLC set up – the Nova Academy does exist and is a subsidiary of a holding company in Chicago.

Mr. Lucas – a parking study may be required – not enough parking spaces on site to comply with the given formula under the borough ordinance – likely will need off site parking – a traffic study may also need to be done – the street access ordinance requires borough approval – and a set back variance will also be needed.

No Other comments at this time.

Committee Reports:

PUBLIC WORKS COMMITTEE

Mr. Belmonte

Motion: Move to approve a resolution endorsing the application of Chalfant Borough for a grant to assist in paying for the paving of West Street.

Moved: Mr. Belmonte
Second: Mr. Karas

Roll Call Vote: Mr. Belmonte Yes
Mr. Karas Yes

Ms. Katchmar	Yes
Ms. Liscio	Yes
Mr. O'Malley	Yes
Mr. Tomasic	Yes
Mr. Porco	Yes

Motion: Move to authorize the engineer and solicitor to prepare and advertise an ordinance that will update the Stormwater Management Ordinance to comply with new state regulations.

Moved: Mr. Belmonte
Second: Mr. Tomasic

Voice Vote – all in favor

General Report:

1. The committee is reviewing a request from the foreman re: several parking problems on Leon Way, Portage Lane and Arnold Ave. and will discuss further at the March meeting.
2. Members will review the list of streets requiring paving work and the recommendations of the foreman, engineer and manager to determine a plan for 2009 at the March meeting.
3. The foreman and manager are reviewing options for the sale of the old truck that was replaced last year.

FINANCE COMMITTEE

Mr. Tomasic

Motion: Move to approve payment of bills for the month of January in the following amounts:

General Fund Budget:	\$200,033.50
Capital Improvements Plan:	\$ 1,450.00
Corrective Action Budget:	\$ 23,857.84
Liquid Fuels:	\$ 28,831.42
Road Improvement Fund:	\$ 284.00
2007 Bond Issue:	\$ 1,261.23

Moved: Mr. Tomasic
Second: Ms. Liscio

Roll Call Vote: Mr. Belmonte Yes
 Mr. Karas Yes
 Ms. Katchmar Yes
 Ms. Liscio Yes
 Mr. O'Malley Yes
 Mr. Tomasic Yes
 Mr. Porco Yes

Detail of non general Fund Items:

Capital Improvements Plan: Mailboxes for office
Corrective Action Budget: Sanitary Sewer consent order work
Liquid Fuels: Salt
Road Improvement: Engineer expense
2007 Bond Issue: New garage electric

Motion: Move to authorize the manager and solicitor to prepare and advertise an ordinance that will specify the use of the sewer fee for sanitary and storm sewer work only and amend practices for billing and notifying delinquents prior to water shut off.

Moved: Mr. Tomasic
Second: Mr. O'Malley

Voice Vote – all in favor

General Report:

1. The committee agreed to continue the recent practice of using a portion of the RAD funds dedicated to intergovernmental cooperation for the joint sewer and camera trucks with Wilkins Township. Of the 25% increase in the RAD tax receipts, the borough will use 75% for the sewer operation and provide 25% to the Turtle Creek Valley Council of Governments.
2. The committee will discuss paying for speed humps on Sherwood Road at its March meeting.
3. The manager reviewed items that will assist council in reviewing the budget and preparing a 2010 budget later this year.

BOROUGH PROPERTY

Mr. Karas

Motion: Move to approve the summer hires as specified on the attachment to this agenda and as recommended by the recreation board.

Moved: Mr. Karas
Second: Mr. Belmonte

Roll Call Vote: Mr. Belmonte Yes
Mr. Karas Yes
Ms. Katchmar Yes
Ms. Liscio Yes
Mr. O'Malley Yes
Mr. Tomasic Yes
Mr. Porco Yes

General Report:

1. Committee members discussed the need for a plan re: extending the ball field at the recreation center.
2. The manager noted that the borough will advertise for a new pool operator to replace employee Don Gerken who will leave the post in mid May.

PUBLIC SAFETY

Mr. O'Malley

Motion: Move to authorize engineer Paul Gaus and Gateway Engineers to conduct a traffic study on Sherwood Road to consider changing the speed limit.

Moved: Mr. O'Malley
Second: Mr. Tomasic

Voice Vote – all in favor

Motion: Move to approve the use of force policy for the police department as drafted by the borough solicitor and reviewed by the public safety committee.

Moved: Mr. O'Malley
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte Yes
Mr. Karas Yes
Ms. Katchmar Yes
Ms. Liscio Yes
Mr. O'Malley Yes
Mr. Tomasic Yes
Mr. Porco Yes

Motion: Move to approve the new civil service commission rules as drafted by the borough solicitor, commission consultant Bill Gamble and the civil service commission.

Moved: Mr. O'Malley
Second: Mr. Tomasic

Mr. Lucas noted that the solicitor who worked on this was from Mr. Palombo's office.

Roll Call Vote: Mr. Belmonte Yes
Mr. Karas Yes
Ms. Katchmar Yes
Ms. Liscio Yes
Mr. O'Malley Yes
Mr. Tomasic Yes
Mr. Porco Yes

General Report:

No report.

OPERATIONS & POLICY

Ms. Liscio

Motion: Move to approve the minutes from the January 21, 2009 council meeting.

Moved: Ms. Liscio
Second: Mr. Tomasic

Voice Vote – all in favor

Motion: Move to approve the appointment of the following residents to the committee shown and for the term indicated:

Committee	First name	Last name	Term Expires
Neighborhood Crime Resistance	Ed	Sanders	Feb. 28, 2011
Neighborhood Crime Resistance	Merlyn	Trilli	Feb. 28, 2011
Neighborhood Crime Resistance	Kathryn	Whitlatch	Feb. 28, 2011
Civil Service Commission	Ron	Bentz	Feb. 28, 2014
Environmental Advisory Council	Randal	Witlatch	Feb. 29, 2012
Environmental Advisory Council	John	Lawrence	Feb. 29, 2012

Planning Commission	Douglas	Philp	Feb. 28, 2013
Planning Commission	Marilyn	Gelzhiser	Feb. 28, 2013
Zoning Hearing Board	Vivian	Broz	Feb. 29, 2012
Tree & Shrub	Nina	Sowiski	Feb. 29, 2012
Tree & Shrub	Barbara	Cavanaugh	Feb. 29, 2012

Moved: Ms. Liscio
Second: Mr. Tomasic

Roll Call Vote: Mr. Belmonte all yes
Mr. Karas
Ms. Katchmar
Ms. Liscio
Mr. O'Malley
Mr. Tomasic
Mr. Porco

General Report:

1. The committee reviewed statistics from the borough's website. During 2008, the borough's site had more than 20,000 visitors including a few from foreign countries.
2. Members discussed the manager's memo on establishing a protocol governing ethical and courteous interaction between elected officials and setting standards for behavior that ensures that all viewpoints and ideas are respected even when there is disagreement.

Ms. Liscio comments that she would like to bring item #2 back into committee for further discussion.

PLANNING & ZONING

Ms. Katchmar

Motion: Move to authorize the solicitor to prepare and advertise an ordinance that will outlaw obstructions on sidewalks with certain exceptions.

Moved: Ms. Katchmar
Second: Mr. Tomasic

Mr. Lucas and Mr. Morus noted this would block sandwich boards from being placed in the right of way on sidewalks after the issue was raised by Ms. Liscio.

Voice Vote – all in favor

General Report:

1. The committee continues to monitor a potential sale of the old Westinghouse Research Center site to a group that wishes to establish a new research center there.

Old Business:

Mike Belmonte – update on the police study – Wilkins Twp does not want to meet anymore – no immediate savings – the commissioners are split on the idea – it will be on the agenda for their business meeting on Monday – Mr. Belmonte will attend the meeting.

Update on the joint paving program with neighboring municipalities.

New Business:

Motion: Move to allow the Garden Club to have a plant sale contingent upon the completion of all the necessary paper work.

Moved: Mr. Tomasic
Second: Mr. Belmonte

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

Adjourn: Motion to adjourn or adjourn by acclamation

Moved: Mr. Tomasic
Second: Mr. Karas

Voice Vote – all in favor

- Next Scheduled Council Meeting: March 18, 2009

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- Next Scheduled Committee Meetings (order to be determined): Tuesday, March 3, 2009 (Borough Property, Public Works, & Planning & Zoning) and Thursday, March 5, 2009 (Finance, Operations & Policy, & Public Safety).

Summer Staff Recommendations - 2009

Pool Manager	Lynn Cassidy
Assistant Pool Manager	James Finlay
Lifeguards	Shannon Cassidy Pat Neidig Michael Seman Kenny Longo Annmarie Rodriguez Andrew Wellman
Sub-Lifeguards	Graham Bodner Andrew Finlay Chelsea Stein Caity Jozwiak Colleen Kennedy James McKay
Sub-Lifeguards (first year)	Lexy Orriola Colin Letson Brenna Longo Rebecca Gormley Peter Sorek Lauren DiRubbo Mariam Abdelwahab
Cashier	Giovanna Bodner
Concession	Luke Gormley/Nicholas Ricci
Maintenance	John Alton
Utility	Adam Neidig
Swim Team H. Coach	Emily Sciulli
Swim Team A. Coach	Andrew Finlay/Graham Bodner
Synchronized H. Coach	Open
Synchronized A. Coach	Carolyn Gormley/Nicole Jozwiak

Tennis Director
Tennis Asst. Director

Mark Paull
Youseff Abdelwahab/Jillian Kennedy*

FITP Director
Counselors

Amy Scifo
Emily Blotzer-Miller
Angela Ricci
Sam Scifo

Fun in the Park Program may be cancelled or limited in size due to staff shortage.

Counselors-in-Training
(non paid positions)

Julia Foerster
Alexandra Layton
Stephanie Layton

**Will be hired only if Youseff is not available to take position.*