
MINUTES

Swearing In Ceremony:

Judge Susan Evashavik

Judge Evashavik provided the oath of office to Mr. Karas, Mr. O'Malley and Mr. Tomasic and Mayor Heller provided the oath of office to Ms. Katchmar.

Call to Order:

Mayor Ray Heller, Jr.

Pledge of Allegiance:

Mayor Heller

Roll Call:

Mr. Karas	Yes	Mr. Tomasic	Yes
Ms. Katchmar	Yes	Mayor Heller	Yes
Ms. Liscio	Yes		
Mr. Mrazik	Yes	Stephen Korbel, Solicitor	Yes
Mr. O'Malley	Yes		
Mr. Porco	Yes	Steven Morus, Manager	Yes

Public Comment

No comments.

NOMINATIONS OF OFFICERS: Council rules and the borough code specify the following procedure:

ELECTION OF OFFICERS

1. As prescribed by the borough code, council must elect a president and vice president at its organization meeting. Both officers hold such office at the pleasure of council.
2. As prescribed by the borough code, the Mayor shall serve as presiding officer at the organization meeting until council is organized by electing a president and vice president.
3. Voting for president and vice president will proceed in the following manner:

- a. The presiding officer shall open the floor to nominations and ask for a motion to nominate a member of council to the office in question.
- b. The motion to nominate a member need not be seconded to proceed.
- c. The presiding officer will continue to call for nominations until a member makes a motion to close nominations. This motion requires a second to proceed. A simple voice vote can be held to approve the motion.
- d. At the discretion of the presiding officer, council members will vote on the candidates by roll call vote.
- e. The nominee with the majority of votes wins. If there is no clear majority, all nominees are dropped but the two highest and a vote is taken again on the remaining candidates until one receives a majority of votes.
- f. The same voting procedures will apply to the nomination and election of a vice president.
- g. Once council has elected a president and vice president, the new president shall assume control of the meeting from the presiding officer.
- h. Procedures for voting and participation by the Mayor are specified in the borough code, which supersedes any of these rules.

4. Members may also choose to elect a **president or chairperson pro tem** who will serve as presiding officer in the absence of both the president and the vice president or who may be asked to chair the meeting in order to permit either or both the president and vice president to make one or more motions. If members choose to fill this office, the Mayor shall continue to preside at the organization meeting until voting on the office is completed. Nomination and voting shall proceed as described above.

Nominations for & Election of Council President

Floor Open for Nominations

Mayor Heller

Mr. Tomasic nominates Frank Porco.

Motion: Motion to close nominations for election of the President of Council

Moved: Mr. Tomasic

Second: Mr. Mrazik

Voice Vote – all in favor

Vote on Presidential Candidates: Frank Porco

Roll Call Vote:	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. Mrazik	Yes
	Mr. O'Malley	Yes
	Mr. Porco	Yes
	Mr. Tomasic	Yes

Nominations for & Election of Council Vice President

Floor Open for Nominations

Mayor Heller

Mr. O'Malley nominates Mr. Tomasic.

Motion: Motion to close nominations for election of the Vice President of Council

Moved: Mr. Tomasic

Second: Mr. Mrazik

Voice Vote – all in favor

Vote on Vice Presidential Candidates: Mr. Tomasic

Roll Call Vote:	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. Mrazik	Yes
	Mr. O'Malley	Yes
	Mr. Porco	Yes
	Mr. Tomasic	Yes

Nominations for & Election of Council Chairperson Pro Tem (optional)

Floor Open for Nominations

Mayor Heller

Mr. Tomasic nominates Ms. Liscio.

Motion: Motion to close nominations for election of the Chairperson Pro Tem of Council.

Moved: Mr. Porco

Second: Mr. O'Malley

Voice Vote – all in favor

Vote on Chairperson Pro Tem Candidates: Ms. Liscio

Roll Call Vote:	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. Mrazik	Yes
	Mr. O'Malley	Yes
	Mr. Porco	Yes
	Mr. Tomasic	Yes

Meeting turned over to the President of Council

Two motions to approve appointed positions including the following positions:

Position	Currently
Borough Manager/Secretary	Steven J. Morus
Borough Treasurer	Barbara Livingstone
Assistant Borough Treasurer	Steven J. Morus
Act 511 Tax Collector	Steven J. Morus
Delinquent Tax Collector	Steven J. Morus
Solicitor	Blaine Lucas, Babst, Calland, Clements & Zomnir, P.C.
Auditor	Case Sabatini
Engineer	Paul Gaus, Gateway Engineers
Chairman of the Vacancy Board	Roger Artz
Zoning Officer/Building Inspector	Bill McChesney, Building Inspection Underwriters
Legal News Medium	Woodland Area Progress/Tribune Review
Depository of Funds	Citizens Bank
Trustee of the Boroughs Pension Plans	Mellon Bank

Motion: Motion to appoint the Woodland Area Progress Star and Tribune Review as the Borough's Legal News Medium, unless advertising deadlines or other considerations warrant use of another publication.

Moved: Mr. Tomasic
Second: Mr. Mrazik

Roll Call Vote:	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. Mrazik	Yes
	Mr. O'Malley	Yes
	Mr. Porco	Yes
	Mr. Tomasic	Yes

Motion: Move to approve all other appointments as shown in the list read by the council president (*exceptions to be noted here, if any*)

Moved: Mr. Tomasic
Second: Mr. Karas

Mr. Mrazik and Mayor Heller announced that they must abstain from approving Mellon Bank as they are both employees.

Roll Call Vote:	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. Mrazik	Abstain
	Mr. O'Malley	Yes
	Mr. Porco	Yes
	Mr. Tomasic	Yes

Motion: Move to approve the appointment of Vivian Broz to a five year term representing the borough on the Wilkinsburg Penn Joint Water Authority Board.

Moved: Ms. Liscio
Second: Mr. Tomasic

Note: Two residents applied: Vivian Broz, incumbent board member, and Richard Kotler.

Voice Vote – all in favor

Tentative Discussion: changes to committee structure and/or dates for scheduled meetings. Mr. Porco asked those interested in particular committees should contact him. He would like to wait until Thursday to appoint.

President of Council

Committee Chair Appointments:

President of Council

No action taken.

Current Standing Committees:

Borough Property
Finance
Operations & Policy
Planning & Zoning
Public Safety
Public Works

*Each committee having business to discuss will briefly meet on Thursday,
January 10 beginning at 7:00 PM*

Appointment of committee members:

President of Council

No action taken.

Appointment of negotiating committee for collective bargaining with borough unions:

President of Council

Will await appointment of committee chairs before selecting nominees.

Appointment of council representatives to the Turtle Creek Valley COG:
(Delegate & alternate to be appointed)

President of Council

Will await appointment of committee chairs before selecting nominees.

Other Business:

An executive session will be held following this meeting to discuss personnel and litigation matters.

Adjourn:

Motion to adjourn.

Moved: Mr. Tomasic

Second: Mr. Mrazik

Voice Vote – all in favor

- Next Scheduled Council Meeting at 7 PM: January 16, 2008
- Next Scheduled Committee Meetings at 7 PM: January 10, 2008

Dates for council and committee meetings for the remainder of 2008 will be approved for advertising at the January 16 meeting.