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**Minutes**

Call to Order: Mr. Porco

Pledge of Allegiance: Mayor Heller

Roll Call:

Mr. Belmonte	Yes	Mr. Porco	Yes
Mr. Karas	Yes	Mayor Heller	Yes
Ms. Katchmar	Yes	Janet Sullivan, Tax Collector	Yes
Ms. Liscio	Yes	Blaine Lucas, Solicitor	Yes
Mr. O'Malley	Yes	Paul Gaus, Engineer	Yes
Mr. Tomasic	Yes	Steven Morus, Manager	Yes

Bid Opening – Pavement Program Mr. Belmonte

All bids will be referred to the engineer for review and council will consider for a vote at the May 14<sup>th</sup> meeting.

Bidder	Amount	Bid Bond
Derry Construction Co.	\$238,020.30	Yes
Donegal Construction	\$255,029.55	Yes
El Grande Industries	\$216,340.15	Yes
A. Folino Construction	\$216,149.57	Yes
Morgan Excavating	\$230,424.30	Yes
Nagy Construction	\$184,939.29	Yes
Victor Paving	\$221,014.32	Yes

President's Report: Mr. Porco

Mr. Porco:

- Discussed the proposed merger between the county and the city, outlined concerns and noted where further information could be found. Vivian Broz commented on the reports made by Dan Onorato and Luke Ravenstahl on the proposal. Both indicated that this would be a merger of services not finances according to Ms. Broz.
- Noted that House Bill 1474 is under consideration in a senate committee (it has passed the house) that would allow the state to superimpose zoning re: child care facilities across the Commonwealth.

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Mayor's Report:

Mayor Heller

Reported on a house fire on Lenox Ave. today with a confirmed fatality. It is still under investigation.

Tax Collector's Report:

Ms. Sullivan

Ms. Sullivan reported on bills sent and collections for the year.

Police Chief's Report:

Chief Fabrizi

Chief Fabrizi had nothing new to report and briefly mentioned the fire discussed by the Mayor. He provided a written report on monthly activities and answered council questions.

Fire Chief's Report:

Chief Heller

No report.

Woodland Hills EMS Report:

Adam Knight

No report.

Solicitor's Report:

Blaine Lucas

Noted that the Rite Aid motions will be on the agenda later.

Discussed zoning administration protocols with Bill McChesney and Steve Morus.

Discussed a parking review that could be handled by Trans Associates for the business district along Ardmore for report to council. Will work with the manager to set up.

Wilkesburg Penn Joint Water Authority Report:

Ms. Broz

Ms. Broz presented her report of Authority activities.

Public Comment

Tom Meshanko, 348 Barclay Ave. – complimented the borough especially public works crew for doing an outstanding job in keeping the streets clean this winter.

Committee Reports:

**PUBLIC WORKS COMMITTEE**

Mr. Belmonte

**Motion:** Move to authorize the purchase of a 2008 Ford F-350, 4 wheel drive pickup truck with 2007 bond issue funds using the piggyback purchase program in the following amounts not to exceed \$40,000 total:

\$29,980 for the truck  
\$ 5,950 for the snow plow  
\$ 2,400 to move the lights and radio and for a new tool box and new 2,000 watt power inverter  
\$ 650 decals and reflective striping  
\$ 370 rust proofing

Moved: Mr. Belmonte  
Second: Mr. Tomasic

Note: The old truck will be sold after the purchase is completed.

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

*General Report:*

1. The committee reviewed the upcoming list of work items proposed and scheduled for the next several months.
2. Members noted that the contract for public works services with Chalfant Borough will expire at year end. Negotiation on a new agreement needs to begin by August 1 if it is to continue.
3. Once the engineer reviews the pavement bids received this year, council will determine the final list of streets to be included which may require addition or subtraction from the previous list. As part of a grant for renovations at the rec center, the paving contractor selected will be used to repave the driveway to the recreation lodge.

In response to a question from Tom Meshanko, Mr. Morus provided a tentative list of roads used for bidding purposes:

- Barclay Avenue from Perry to Lenox
- Berlin Road
- Demmer Ave.
- Marwood Ave.
- Radnor Ave.
- Sylvan Road
- Woodside Road from Forest Hills to Cherry Valley

Mr. Tomasic noted it is not a finalized list.

## **FINANCE COMMITTEE**

Mr. Tomasic

*Note: Bills for the month of March are not ready to approve due to delay at the bank. We will include them at the May meeting.*

### *General Report:*

1. The manager prepared a preliminary budget for 2009 that included anticipated salary and benefit increases, cost projections based on the 2008 budget and a conservative approach to forecasting revenues. The preliminary budget included an increase in the trash fee, the same millage rate as this year's budget and a projected deficit of approximately \$191,000.
2. The committee discussed a proposal to allow residents and others to pay borough bills with credit cards. Such a program would require that a service charge be added to the payment to cover the cost of the program. The committee encourages residents with an opinion either for or against use of credit cards to contact the borough office via phone, mail or in person at the office to express their thoughts. The committee will continue to review the proposal and any alternatives.
3. The committee is studying a draft policy that would cover the handling and maintenance of the borough's budget reserve and will continue to review in May.
4. The borough anticipates receiving a grant from the state with the help of Sen. Jay Costa that would allow the borough to purchase a new crime alert notification system. The finance and public safety committees continue to review options.
5. The manager provided several handouts on police pension issues that had been provided at a recent conference. The handouts include information on the

proposed state-wide police pension plan that may have negative impacts on the borough's finances. Members and council are asked to review the information.

**BOROUGH PROPERTY**

Mr. Karas

**Motion:** Move to allow the fire department to place paper recycling containers at an appropriate location near their building knowing that this will come at no cost to the borough and with funds raised going to the VFD.

Moved: Mr. Karas  
Second: Ms. Liscio

Ms. Liscio asked where it would be placed. Mr. Morus noted that it would go between the magistrate's building and the VFD building.

Voice Vote – all in favor

**Motion:** Move to appoint Nicole Jozwiak as assistant snychro coach to fill an open position at the rate of \$8/hr for 6 hours per week for a month as recommended by the recreation board.

Moved: Mr. Karas  
Second: Mr. O'Malley

Mr. Belmonte endorsed her candidacy.

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

*General Report:*

1. The committee discussed the proposal made by the manager in 2002 to create a reception area in the office that would restrict access to the borough office by limiting anyone entering that area. The committee recommended that this project move forward under the manager's direction without objection from council.
2. The committee along with the public safety committee continues to discuss the issue of installing security cameras in the main park and pool area.

3. Members considered better use of the office space on the second floor of the borough building. They recommend using the old recreation office as a room for individual members of council to use to meet with constituents while providing further privacy for the mayor. The committee also asked the manager to look into using a third party storage company to remove files from the storeroom on the second floor and consider converting that room into office space.
4. Committee members asked that the public works crew work toward eliminating the parking area at the Avenue L parklet and plant grass and some type of hedge along the roadway. They hope to accomplish this before year end.

## **PUBLIC SAFETY**

Mr. O'Malley

### *General Report:*

1. The committee is reviewing a request to install a temporary speed hump on Sherwood Road.
2. Members noted that the contract for police services with Chalfant Borough will expire at year end. Negotiation on a new agreement needs to begin by August 1 if it is to continue.
3. The committee is reviewing a draft policy on reimbursement procedures for providing police services to third parties who request it.
4. The borough will use the services of police consultant Bill Gamble to update the borough's civil service rules.

Mr. Porco: noted he went to visit the Moon Twp. Police chief who discussed a program called "a child is missing." He asked Chief Fabrizi if it could be discussed at next month's committee meeting as it is a free service.

## **OPERATIONS & POLICY**

Ms. Liscio

**Motion:** Move to approve the minutes from the March 19, 2008 council meeting.

Moved: Ms. Liscio  
Second: Ms. Katchmar

Voice Vote – all in favor

**Motion:** Move to approve an agreement in a form acceptable to the solicitor with Mike Shafer for computer maintenance services on a regular monthly basis in the amount of \$400 with an option for a 10% discount and at \$95/hour for non recurring services.

Moved: Ms. Liscio  
Second: Mr. O'Malley

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

*General Report:*

1. The committee discussed employee privacy rights with the manager based on notes he made at a class he attended at a recent conference. Employee rights in the public sector are different from those in the private sector as public sector employees have protections that are not part of the private sector.
2. Members will review the draft workplace violence policy prepared by the solicitor for personnel matters at their May meeting.
3. A subcommittee studying the trash/recycling issue will meet next Wednesday evening to discuss strategies and approaches as it begins to review alternate collection systems and possible methods to reduce costs. Ms. Liscio invited anyone to attend the meeting. Mr. Tomasic noted that council has not made a decision but has only suggested ideas.

**PLANNING & ZONING**

Ms. Katchmar

Mr. Lucas explained the application by Kamin Realty for the Rite Aid Development and the reason why this is before council again despite having been reviewed and approved several months ago. He outlined the planning commission conditions and noted the zoning hearing boards decision approving the requested variances.

Mark Belmont, 30575 Bainbridge Road, Solon OH – from developer Atwell-Hicks speaking for Rite Aid – the site plan now has the addition of the Chinese Restaurant – reviews the plan – more than willing to accommodate the two conditions mentioned previously – notes that the sidewalk location will be partially within the Allegheny County right-of-way and Kamin Realty property – Kamin has no problem with the location but we will need approval from the county before we proceed.

Mr. Tomasic comments on the location of the crosswalk stating that there is a bus stop there and with these new sidewalks the crosswalk could possibly be moved further down Yost Blvd because there are sidewalks on the other side of Yost.

**Motion:** Motion to approve with conditions specified by the solicitor in his memo the amended subdivision plan of Kamin Realty for property located in the Ardmore Plaza on Yost Boulevard.

Moved: Ms. Katchmar  
Second: Mr. Tomasic

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

**Motion:** Motion to approve with conditions specified by the solicitor in his memo the amended land development plan of Kamin Realty for property located in the Ardmore Plaza on Yost Boulevard.

Moved: Ms. Katchmar  
Second: Mr. Tomasic

Roll Call Vote:	Mr. Belmonte	Yes
	Mr. Karas	Yes
	Ms. Katchmar	Yes
	Ms. Liscio	Yes
	Mr. O'Malley	Yes
	Mr. Tomasic	Yes
	Mr. Porco	Yes

*General Report:*

1. The committee met with the solicitor to review several concerns with the senior apartment development on Ardmore.
2. The committee continues to review the revised rental property ordinance and discussions will likely continue at the May meeting.

Old Business:

Mr. Porco: Announced executive sessions before and after tonight's meeting and also on April 3 re: potential litigation and personnel matters.

New Business:

Mr. Karas: announced invitations to members of council for a fund raiser for the Woodland Hills Academic Foundation at a meeting next Thursday, April 24.

Mr. Belmonte noted that the musical opens at the high school this week.

Mr. Belmonte discussed activities with the Woodland Hills Inter-council and future meetings. He also discussed the business manager's report for the school district. The assessed value has decreased by \$80 million across the district.

Adjourn: Motion to adjourn

Moved: Mr. Tomasic  
Second: Mr. Karas

Voice Vote – all in favor

- Next Scheduled Council Meeting: May 14, 2008 (*one week earlier than normal*)
- Next Scheduled Committee Meetings (order to be determined): Tuesday, May 6, 2008 (Borough Property, Public Works, & Planning & Zoning) and Thursday, May 1, 2008 (Finance, Operations & Policy, & Public Safety).