
MINUTES

Call to Order:

Mr. Belmonte

Pledge of Allegiance

Mayor Heller

Roll Call:

Ms. Liscio	Yes	Mr. Belmonte	Yes
Mr. Meshanko	Yes	Mayor Heller	Yes
Mr. Mrazik	Absent	Janet Sullivan, Tax Collector	Absent
Mr. O'Malley	Yes	Blaine Lucas, Solicitor	Yes
Mr. Porco	Yes	Paul Gaus, Engineer	Yes
Mr. Tomasic	Yes	Steven Morus, Manager	Yes

President's Report

Mr. Belmonte

Mr. Belmonte summarized some of the highlights from the Allegheny League of Municipalities conference this past weekend including transportation issues.

Mr. Belmonte also provided a summary of the property tax relief referendum to come up in May. Copies were with the agenda at the back of the room.

He provided a summary of health care costs as well and noted that it was also discussed at the conference. He also noted Dr. Jake Haulk's comments on this issue and about the number of municipalities in the county.

Mr. Belmonte noted that the joint meeting with Woodland Hills communities continues and will have Ray Reaves from Local Government Academy re: a joint comprehensive plan.

Mayor's Report

Mayor Heller

Mayor Heller noted he issued a proclamation on national child abuse month earlier this month. There will be a session on internet safety at the pool lodge on May 1. May is also national asthma awareness month and the borough will have a program on that as well.

The annual Blue Mass will be held this Saturday where the police, auxiliary police, firemen and public works employees are honored.

Noted that April 27 is Arbor Day celebrated at the main park.

Tax Collector's Report

Ms. Sullivan

No report.

Police Chief's Report

Chief Fabrizi

Chief Fabrizi provided his monthly report for March.

The Chief reported on the Rotary's chili cook off which was a very successful, well attended fundraiser for the canine program. It was held this past Sunday. He thanked all who came and participated.

Volunteer Fire Department Report

Chief Heller

No report.

Woodland Hills EMS Report

Adam Knight

No report.

Solicitor's Report

Blaine Lucas

Mr. Lucas noted several zoning matters – a public hearing on the zoning ordinance will be held at the May meeting; Rite Aid has several variance requests pending before the zoning hearing board on May 7; Action Housing has a variance request and conditional use request pending on the off street parking requirement.

Wilkesburg Penn Joint Water Authority Report

Vivian Broz

Ms. Broz presented a report on Authority activities.

Public Comment

Nancy Drew, speaking on behalf of her handicapped father, S. Thomas Drew (also present), 123 Washington Road – requests handicapped parking space and waiver of the 2 AM to 6 AM parking restriction for them. She provided a letter explaining her concern. Ms. Liscio forwarded the letter to Mr. Lucas and asked him to review and advise council. Ms. Drew asked if council could waive the overnight restriction for now. Chief Fabrizi noted that it appears the problem is more an inconvenience than a dire necessity. The officers have been hesitating to ticket for now. Further discussion on amending the ordinance to allow parking between the hours of 2 AM to 6 AM for handicapped vehicles. Solicitor will

provide council with an opinion within 2 weeks.

John D. Alton, 215 Elmore Road – 2 issues – on the Chili cook off; he praised the event and he is in the band, Mid Life Crisis, that played there and is made up of mostly Forest Hills residents.

He represented the paintball group and discussed issues raised. He apologized for using the woods for about a year and a half and did not realize that there is an ordinance against this. He explained how they operate and who is in the group. Requests a variance to the ordinance to play organized paint ball from 8 AM to 11 AM Sunday morning. Mr. Porco noted that this would have to be discussed in committee. He noted insurance issues that may be a problem. Mr. Meshanko raised the issue of paint stains on a shed and on trees throughout the woods. Mr. Alton believes that may come from another group.

Ms. Liscio explained her concern about guns and safety. Suggested this be included on public safety and possibly borough property.

Pat Sorek, 300 Glasgow Road – asked council to consider the movement toward multiple uses for public lands i.e. that they should be accessible to as many uses as possible. The borough could develop a permit process that authorizes use under certain restrictions.

Vic Oriola, 111 Ashley Court – noted the benefits of the activity including the bonding between parent and child as well as between participants.

Carl & Marie Adametz, 604 Lenox Ave – comments on “pets running at large” and states that he was recently cited for throwing feces in his neighbor’s yard, feces that belonged to the neighbor’s cat. Stresses that the officer informed him that he could not cite the neighbor for their cat depositing the feces in his yard. Reports that upon going to the borough office he was able to obtain copies of ordinances that could have been enforced by the police officer. This has been an ongoing problem for two years and he filed a complaint with the police.

Mr. Lucas comments that the police cannot fine anyone only the district justice can do that because the police didn’t witness this and the situations are a limited to a less serious crime. Suggests gathering evidence and file a private criminal complaint with the district justice.

Committee Reports

PUBLIC WORKS COMMITTEE

Mr. Porco

Motion: Move to approve the bid of A. Folino Construction in the

amount of \$217,666.38 for the 2007 paving program.

Moved: Mr. Porco
Second: Mr. Meshanko

Bids received on April 10, 2007 as follows:

**Forest Hills Borough
2007 Street Resurfacing Program**

Bids Received: April 10, 2007

	CONTRACTOR	BID BOND	TOTAL BID	Curb Alternate
1	El Grande Industries, Inc.	yes	\$240,889.20	\$38,920.00
2	A. Folino Construction, Inc	yes	\$217,666.38	\$47,260.00
3	Sciarretti Asphalt Paving Company	yes	\$250,909.05	\$21,545.00
4	Peter J. Caruso & Sons	yes	\$236,743.60	\$59,075.00
5	Derry Construction Company, Inc.	yes	\$224,088.70	\$41,700.00
6				
7				

Roads selected include:

Barclay Avenue from Avenue F to Perry
Barclay Avenue from Lenox to Marion
Bevington Road from Burlington to Braddock
Elmore Road (south) from Newport to Geneva Way
Morrow Road from Ardmore to Sherwood
Newport Road from Berlin to Cascade
Rockwood Avenue from Ardmore to Yost

Ms. Liscio asked Mr. Gaus if the bid is correct and if we are taking the option on curbs. Mr. Gaus noted that the bid is correct. Mr. Porco discussed the curb issue and that asphalt wedge curbs would be placed on Barclay from Ave. F to Perry. The remainder of curb work would be done internally for around \$5,000 in material and \$6,000 in labor. He recommends not accepting the curb portion.

Mayor Heller asked about the costs of lost opportunity in doing other work including sewer work.

Mr. Porco comments that is a separate issue but there may be overtime involved in completing some of the sewer work.

Mr. Theilacker states the deadline for the sewer work is May 31st and the curb work won't start until after that date.

Mr. Tomasic comments that this issue was discussed at the last committee meeting and it was found that there would still be a savings even if the crew had to work overtime on a Saturday.

Roll Call Vote:

Ms. Liscio	Yes
Mr. Meshanko	Yes
Mr. O'Malley	Yes
Mr. Porco	Yes
Mr. Tomasic	Yes
Mr. Belmonte	Yes

General Report:

1. The committee reviewed a tentative work schedule for major public works projects for the second quarter of this year. The foreman and manager intend to provide a similar plan prior to each quarter of the year for non regular maintenance work.
2. Crew member Phil Brusco will attend training for NASCO certification which will enable him to serve as a back up for crew member Bill Dalzell in operating the borough's sewer televising system. The borough is required to televise every inch of the sanitary sewer line as part of the EPA's consent decree for all ALCOSAN communities.
3. Committee members verified that all direct costs for the pavement program should be charged to the pavement program funded by one mill of the borough's annual real estate tax. This includes engineering costs, curb repairs, materials, and legal advertising among other related costs.
4. Foreman Jim Theilacker informed the committee that some overtime may be required to complete work for this year's sanitary sewer program before the deadline at the end of May.
5. Engineer Paul Gaus asked the committee to consider which roads may be considered for the pavement program next year should council agree to continue funding the program. He noted that such preparation well in advance of 2008 will allow the engineer to inform the utilities of potential work so that they may schedule any repairs.

Mr. Tomasic raised the issue of excess bicycles at the recreation center. Chief Fabrizi reports the bicycles are found along the roadways and belong to the police

department. He's currently contacting the Sherriff's Department, State Police Force and the city police because they have a program for reconditioning the bikes and making sure they are in good condition. The bikes are then distributed to various community organizations.

FINANCE COMMITTEE

Mr. Tomasic

Motion: Move to approve disbursements for the month of March in the following amounts:

\$887,904.58 General Fund
\$ 17,370.25 Capital 1
\$ 15,372.37 Corrective Action/Capital 2
\$ 14,275.34 Liquid Fuels
\$ 318.75 Bond Issue

Moved: Mr. Tomasic
Second: Mr. Meshanko

Detail of non-general fund items:

Capital 1: Police laptops, pavement program & computer upgrade
Capital 2: Sanitary sewer consent order work including dye testing, televising, mapping & training
Liquid Fuels: Salt & cinder purchases
Bond Issue: Pool heater

Roll Call Vote:

Ms. Liscio	Yes
Mr. Meshanko	Yes
Mr. O'Malley	Yes
Mr. Porco	Yes
Mr. Tomasic	Yes
Mr. Belmonte	Yes

General Report:

1. The committee reviewed several statistical summaries prepared by the manager using information provided by the county or the borough's financial reports.
2. Committee members reviewed a report from the county assessor's office regarding the latest round of appeals. There was a net reduction in value for 137 properties under appeal since the beginning of 2007 amounting to \$2,033,100. This decline in assessed value reduces taxes received by the borough by \$2,033.10 per mill (or \$16,976.39 at 8.35 mills). Further appeals are anticipated.

3. The committee reviewed whether council should adopt a policy on periodic reviews of contract services like insurance which would establish time lines for council to solicit other interested contractors for insurance and other services periodically. The committee suggested that all insurance quotes should be reviewed every other year beginning in the fall of 2008.
4. The borough's auditors completed their report for the state as required annually and estimated that they should have the borough's complete audit finished before the end of May. The auditors also noted that the borough should consider entering its annual budget in the Government Finance Officer Association's annual awards program.
5. A composting class will be held at the Forest Hills/Westinghouse Recreation Center on April 23 at 7 PM run by PA Department of Environmental Resources.

BOROUGH PROPERTY COMMITTEE

Mr. Meshanko

Motion: Move to approve the bid of B & R Pools in the amount of \$7,000 for the installation of a chlorine tablet system for the pool and baby pool.

Moved: Mr. Meshanko
Second: Ms. Liscio

Note: B & R was the only bidder.

Mr. Porco asked about the use of Muriatic Acid. Mr. Gaus noted that this is the best alternative. The other use is a CO 2 system that would require use of bottles.

Roll Call Vote:

Ms. Liscio	Yes
Mr. Meshanko	Yes
Mr. O'Malley	Yes
Mr. Porco	Yes
Mr. Tomasic	Yes
Mr. Belmonte	Yes

General Report:

1. Committee members reviewed the monthly financial reports submitted by Treasurer Barb Livingstone. The new financial accounting software package used by the borough called Fundware has improved the ability to provide reports. The staff no longer has to close out a given month or wait until the end of a certain month to provide an updated report as Fundware does not require a

monthly closeout before summarizing financial data.

2. Members asked the borough's safety committee to review procedures in the pool filter room.
3. The committee agreed that the Woodland Hills School District could advertise their spaghetti dinner fund raiser on the swimming pool message board.
4. Committee members are reviewing the status of the Cliffwood Park property which is actually located in Braddock Hills but purchased by the borough for use over 30 years ago.
5. Repairs to the Forest Hills/Westinghouse lodge roof will cost approximately \$1,000. The committee has monitored this ongoing leak problem for the past two years.
6. The manager noted that staff member Bobbie McGreevy and he are reviewing a potential energy pool agreement with the borough solicitor. The pool agreement may save the borough money on electricity costs.

PUBLIC SAFETY COMMITTEE

Ms. Liscio

General Report:

1. In response to a petition submitted by members of the senior citizen center, the borough approached the county about installing a mid street pedestrian crossing sign at the crosswalk near the bank on Yost Blvd. The county responded by letter indicating it has allowed municipalities to install similar signs with the stipulation that municipalities would be responsible for any damage to vehicles and responsible for the maintenance of the signs. (see attachment for copy of sign spec sheet). Ms. Liscio asked the chief to review and report to the committee.
2. The Mayor provided to the committee a Proclamation on National Child Abuse Prevention and Awareness Month.
3. Chief Fabrizi reported that council should consider the department's proposal for the purchase of a Dodge Charger police car and package as part of the department's vehicle rotation program.
4. Chalfant Mayor Orosz complimented Officer Mesarchik (and all our officers) for his work in responding to an EMS call. He received a compliment from citizens at Chalfant's recent meeting.
5. The committee reviewed a proposal for parking alternatives in the business district presented by business owner Mary Kay Baum and landlord Joseph L. Ferrero, 2141 Ardmore Blvd.
6. Committee members heard a report from WHEMS manager Adam Knight who asked that all contribute to and support their upcoming

subscription drive.

OPERATIONS & POLICY COMMITTEE

Ms. Liscio

Motion: Move to approve the minutes of council for the March 14, 2007 meeting.

Moved: Ms. Liscio
Second: Mr. Porco

Voice Vote – all in favor

Motion: Move to appoint borough manager Steve Morus and a member of council to be determined to the Turtle Creek Valley Council of Government's panel to review a potential franchise agreement with Verizon for cable television and related services as part of a potential COG wide program to negotiate with Verizon and save legal costs for member municipalities.

Moved: Ms. Liscio
Second: Mr. Meshanko

Voice Vote – all in favor

General Report:

1. Council discussed the strategic planning process at this month's committee meeting and is considering rescheduling the strategic planning session which was cancelled several months ago due to weather. Members would prefer to have this after May. Tentative date set is June 9 from 9 AM to Noon.
2. The manager is considering language for a workplace violence policy that will be reviewed in the future by the committee and solicitor for possible consideration by the full council.
3. The PA Department of Environmental Protection has assigned Michele Nestor of Nestor Resources to serve as our consultant on a "pay as you throw" study for the borough. She has worked in Cranberry on a similar study and consults with the state DEP and others on solid waste disposal and recycling. She must complete paperwork with the state before the study can begin. The full cost is covered by a grant.
4. Arbor Day Festivities begin at the borough's main park on Friday April 27 at 9:30 AM.
5. The committee asked the solicitor for advice on a policy for maintaining tape recordings of council meetings for one year.

PLANNING & ZONING COMMITTEE

Mr. O'Malley

General Report:

1. The committee was notified that Building Inspection Underwriters assigned a new code officer to handle borough code, building and zoning matters. His name is Bill McChesney and he has 7 years experience in the field as well as a construction background.
2. Members are awaiting comments from the new code officer on the draft rental property ordinance before further consideration. The ordinance would require landlords and tenants to maintain properties and would require regular inspections.
3. The public hearing on the draft zoning ordinance will occur at the business meeting on May 16.
4. The committee reviewed a letter from HUD to Action Housing regarding problems with the conditional use and variance for the senior apartment building at the site of the Rayco building.

Old Business

New Business

Mr. Tomasic discussed the parking issue on Ardmore Boulevard. Topics discussed were obtaining the empty lot located on Kenmore, which has a lien against it, and using it for additional parking – opening Thorn alley and making it a one-way street – paving over the culvert – opening the alley from Kenmore to Aristagraphics and the possibility of leasing additional property for extra parking.

The solicitor and engineer will review Mr. Tomasic's suggestions and report back to council at the May meeting.

Adjourn

Motion to adjourn by acclamation without objection.

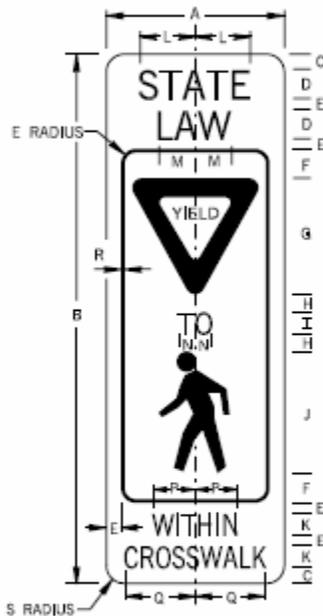
- **Next Council Committee meetings scheduled for Tuesday, May 1, 2007 (*Borough Property, Planning & Zoning, Public Works*) and Thursday, May 3, 2007 (*Finance, Operations & Policy, Public Safety*) at 7:00 PM.**
- **Next Council business meeting scheduled for Wednesday, May 16, 2007 at 7:00 PM.**

R1-6

IN-STREET PEDESTRIAN CROSSING SIGN

(a) Justification. The In-Street Pedestrian Crossing Sign (R1-6) is authorized for use on the face of a Yield to Pedestrian Channelizing Device which may be positioned on the centerline of low-speed roadways in the vicinity of a marked unsignalized crosswalk to remind drivers that they must legally yield the right of way to pedestrians in the crosswalk. The Yield to Pedestrian Device shall satisfy national breakaway requirements and the Department's specification, and be of a type approved by the Department and listed in Bulletin 15.

(b) Placement. When used, the R1-6 sign /Yield to Pedestrian Device should be positioned on the centerline of the roadway in the vicinity of the crosswalk. It should not be positioned on roadways with a speed limit greater than 35 mph or with a clear roadway width of less than 6 m (20 feet). In addition, it should not be used at locations where it will adversely affect the turning radius of motor vehicles.



DIMENSIONS - mm (IN)																
SIGN SIZE A x B	C	D	E	F	G	H	I	J	K	L	M	N	P	Q	R	S
300 x 900 (12" x 36")	26 (1)	500 (20)	18 (0.75)	50 (2)	196 (7.8)	33 (1.2)	380 (15.0)	200 (8.2)	380 (15.0)	93 (3.7)	62 (2.5)	28 (1.1)	67 (2.8)	120 (4.7)	5 (0.25)	40 (1.5)

COLOR:

YIELD SYMBOL AND THE YIELD LEGEND:

RED (REFLECTORIZED)

OTHER LEGEND, SYMBOL AND INTERNAL BORDER:

BLACK (NON-REFLECTORIZED)

BACKGROUND:

OUTSIDE OF BORDER:
FLUORESCENT YELLOW-
GREEN (REFLECTORIZED)

INSIDE OF BORDER:
WHITE (REFLECTORIZED)

APPROVED FOR THE SECRETARY OF TRANSPORTATION

By: Alan C. Rowe Date: 01-03-06
Chief, Traffic Engineering and Operations Division
Bureau of Highway Safety and Traffic Engineering